



Book	VCCCD Board Policy Manual
Section	Chapter 6 Business and Fiscal Affairs
Title	BP 6330 Purchasing
Code	BP 6330
Status	Active
Legal	California Public Contract Code, Section 22000 et seq. California Public Contract Code, Section 20650 California Education Code, Section 81656
Adopted	October 9, 2007
Last Revised	April 14, 2015
Last Reviewed	July 14, 2015

The Chancellor is delegated the authority to purchase supplies, materials, apparatus, equipment and services as necessary to the efficient operation of the District. No such purchase shall exceed the amounts specified by Section 20651 of the California Public Contract Code as amended from time to time, without going through the formal bid process, or the amounts specified in the California Public Contract Code, Section 22000, per the California Uniform Public Construction Costs Accounting Act.

No officer or employee, except as designated by the Chancellor, may obligate the District for any expenditure of funds without prior approval. Any obligation contracted without appropriate prior approval may become a personal expense of the employee. All purchase orders, contracts, leases, rentals, memorandums of understanding, and service agreements require the signature of the Chancellor or designee.

All such transactions exceeding \$10,000 shall be reviewed by the Board every 60 days.

See [Administrative Procedure AP 6330](#).