



Book	VCCCD Board Policy Manual
Section	Chapter 3 General Institution
Title	BP 3721 Information Security Standard
Code	BP 3721
Status	Active
Legal	Education Code Section 70902 17 U.S.C. Section 101 et seq. Penal Code Section 502 California Constitution Article 1, Section 1 Government Code Section 3543.1(b)
Adopted	March 10, 2020

As an educational institution, the District and its colleges collect, process, and manipulate large amounts of data about students, personnel, and others. The District is committed to ensuring the highest level of privacy and security for these data sets in accordance with state and federal law and industry best practices. To that end, the Chancellor in consultation with faculty and staff shall establish local security procedures that meet or exceed the current California Community College Information Security Standard. The procedures shall include requirements for classifying all data sets by security level and shall apply the appropriate security protocols. Further, the District intends for employees charged with managing data sets of any level of confidentiality to adhere to District information security procedures and to complete regular training in said procedures.

Reference [Administrative Procedure AP 3721](#).

Governance Review

- 2020 03.10 Board of Trustees Meeting
- 2020 02.20 Policy, Planning, and Student Success Committee
- 2020 01.22 Chancellor's Cabinet
- 2020 01.09 DTRW-SS