

College Use, Development, and Safety (CUDS) Committee Meeting (Tuesday, May 10, 2022)

Generated by Allison Frazier on Thursday, May 5, 2022

1. Welcome/Call to Order

Procedural: 1.2 Committee Charge

Present: Chris Renbarger, Marcia Fulkerson, Amanda Burwick, Akadina Amrekhasadeh, Kevin Hughes, Juan Zuniga, Raffi Najarian, Fidelia Flores, Susan Lawrence, Gilbert Downs, Damaris Figueroa, Lt. Cesar Romero, Bob Sube, Leo Orange, Mike Ketaily, Deanna McFadden, Alan Hayashi

Absent: Charles Ramirez

Guest: Mike Alexander, David Gardner, Lux Orosco, Carl Hill

- **The meeting was called to order at 2:34 PM.**

2. Adoption of the Agenda

- **L. Orange motioned to adopt the agenda, and R. Najarian seconded. The motion passed.**

3. Public Comments

Procedural: 3.1 All public comments are limited to two minutes.

- L. Orange shared that the budget looks good, so he will be replacing the crank desks with electric desks with his funding.

4. Review of the Minutes

Action, Minutes: 4.1 12 April 2022

- **M. Ketaily motioned to approve the minutes, and R. Najarian seconded. The motion passed.**

5. Chairs Report

Accreditation Standard I., Report: 5.1 Chairs Report: Academic Senate Report-Out

- J. Schuelke and A. Edwards thanked the college for making the Family Festival a success.
- Academic Senate has assigned their representatives for the coming year.
- The compressed calendar is expected to begin being used in Fall 2024.

Accreditation Standard I., Report: 5.2 Chairs Report: Classified Senate Report-Out

- Classified is selecting their representatives for the coming year.
- They are also finalizing their bylaws.
- There will be a Classified retreat in June.

6. Action Items

- None

7. Unfinished Business

Accreditation Standard III.B.: 7.1 Facilities Master Plan Draft

- M. Fulkerson shared the timeline of the FMP development and the attached revised draft.
- K. Hughes shared his concern that CUDS did not have a larger hand in the planning of the FMP.

Accreditation Standard III.B., Discussion: 7.2 Gender Neutral Restrooms

- M. Fulkerson shared some of the background behind the request for Gender Neutral Restrooms and clarified the locations of these restrooms and B. Sube shared the site map with all locations of gender neutral restrooms on campus.
- G. Downs noted that the current terminology is "All Gender," and the signs show highly gendered imagery. He recommended pulling from some of the signs that are in use elsewhere that indicate a toilet, not individuals.
 - Some discussion was had in the chat considering whether terminology should indicate the restrooms as "All Gender Restrooms," "Single-Use Restrooms," or "Restrooms."
- A. Hayashi shared a concern that many of these restrooms are not accessible to students, as they are not in common student gathering areas. **He suggested changing the faculty-only single use restroom in LA into a student-accessible toilet because any time after 5 PM, students would not be able to use any facilities on the South side of campus.**
 - **G. Downs said that he would work with the evening attendant to lock the restrooms at 10 PM.**
 - **M. Fulkerson will bring the question of changing the single-use restroom in LA from faculty only to Academic Senate.**
- A. Burwick recently sat in on a presentation about building All Gender restrooms at Santa Monica Community College. **She will share the presentation with the committee.**
- **D. McFadden motioned to identify all gender restrooms with consistent signage and locations on the online campus map. L. Orange seconded. The motion passed 12 yes with 1 abstention.**
- **M. Ketaily motioned to recommend using a sign that has the image of a toilet and has a label of "Restroom," and L. Orange seconded. The motion passed with 12 yes votes, 2 no votes, and 2 abstentions.**

Accreditation Standard III.B.: 7.3 Evening Lactation Stations

- C. Renbarger shared that he went on a walk with D. McFadden to identify a location for an Evening Lactation Station. They identified a room currently used as storage in the LLRC.
- **D. Figueroa motioned to adopt LLR108 as an evening lactation station and to add both locations to the campus map, and A. Hayashi seconded. The motion passed 11 yes votes to 2 no votes with 2 abstentions.**

Accreditation Standard III.B.: 7.4 Faculty Parking Lot A

- M. Fulkerson summarized previous discussion about the Parking Lot. Some suggestions were to repaint the parking spaces as diagonal and to repaint the directional arrows.
- Lt. Romero shared that Campus Police cannot enforce parking until the parking permit system is selected by the district. Permits will not be required for fall, but they should be ready for spring.
- L. Orosco noted that the lines in that parking lot are difficult to see.
- A. Hayashi shared a prepared statement that the safety issues of Lot A are impacted by the flow of traffic from Bard and the presence of buses at the bus stop. He recommended adding speed bumps or creating new entrances to the parking lots. K. Hughes supported this request for changing entrances.
- **Lt. Romero motioned to repaint the directional arrows and change the other spaces as diagonal in Parking Lot A, and K. Hughes seconded. The motion passed 11 yes with 1 abstention.**

8. New Business

Accreditation Standard III.B.: 8.1 Career Center Window

- C. Hill completed the Career Center Window installation. A. Burwick shared pictures taken of his work. The next steps of the project will be painting the walls and putting in the student station furniture. The Career Center is grateful for the work that has been completed.

- G. Rodriguez thanked the committee. The project was completed the day after she brought forward the concern.

Accreditation Standard III.B., Discussion: 8.2 Lifetime Achievement Faculty Bricks

- M. Fulkerson shared that Academic Senate wants to honor retiring faculty members with a lifetime achievement award. One idea is to put their names on bricks that can be used on a walkway or on a building.
- G. Downs asked if this would be for faculty only, and M. Fulkerson said that this could be opened up to Classified as well.

Accreditation Standard III.B.: 8.3 State Chancellor's ADA Audit

- A third-party company was hired to do an audit of the campus's ADA accessibility.
- We will receive a report of their findings, but some recommendations have already been shared:
 - The campus needs a lot more clear signage.
 - The doors are too heavy. The devices that determine how quickly the doors open and close need to be adjusted.
 - Some door access buttons are installed to high or need to be turned back on.
 - A statement of non-discrimination needs to be added to the websites and every printed flyer.
- These types of audits usually give 6 months to a year to fix the issues.

9. Standing Items

Report: 9.1 Student Concerns

- D. Figueroa shared a few locations on campus where there are trip hazards. She will send a map of these locations to B. Sube.

Discussion: 9.2 Campus Safety Issues

- M. Alexander shared that there are a few campus security cameras that we need to consider how to budget for replacements, upgrades, and additions.
- D. McFadden shared that a Middle College student fell, and Lt. Romero clarified that the incident was not caused by lifted concrete.

Report: 9.3 Emergency Preparedness: M. Ketaily

- M. Ketaily shared that this will be his final CUDS meeting before his retirement. He thanked the committee for their hard work.

Report: 9.4 Facilities Update: B. Sube

- The Art + Design hardscape project is two weeks ahead of schedule.
- The fire alarm bid came in three times more than expected.
- Signage for the Apparatus Bay is being constructed.
- Edison put a vault in Simpson so they can run their equipment between the main electrical equipment of the campus and the tie in equipment for the solar panels.

Report: 9.5 Police Report: C. Romero

- Campus Police is working to ensure safety for Graduation.
- The second active shooter training had great turnout and positive feedback, so they are hoping to put on more trainings in the fall.

10. Future Agenda Items

11. Future Meeting Dates

12. For the Good of the Order

- Allie Frazier has accepted a promotion to work as a Marketing, Communications, and Web Design Coordinator at the DAC.
- There will be a student worker job fair on June 1.

13. Adjournment

- **The meeting was adjourned at 4:17 PM.**