Subject:	Library Services Available in January
Date:	Monday, January 10, 2022 at 11:27:24 AM Pacific Standard Time
From:	Karla Banks
To:	AllManagersOC, AllSupervisorsOC, AllClassifiedUsersOC, AllFacultyFTUsersOC, AllFacultyPTOC, OC Campus Groups Police, AllProvisionalsOC

Attachments: image003.png, image004.jpg

From: Luis Gonzalez

Good Morning Colleagues,

Happy New Year!

The spring semester has officially begun, and I would like to ensure that you and your students are aware of the services that are available from the library during the month of January and beyond. The library is closed to the "public", but the lobby will be open for vaccinated/exempt faculty, staff, and students during the month of January. Below is more information about our hours of operation, resources, and more. Please feel free to copy and share with your students via Canvas and contact me if you have any questions. Thank you.

Oxnard College Library Learning Resource Center Spring 2022 Hours of operation

Due to the recent surge in the number of positive COVID-19 cases in Ventura County the Oxnard College Library will be closed to the public for the month of January. Only vaccinated faculty, staff and students (and those with an approved exemption) will be allowed in the library and will be able to check out any, and all resources available for faculty, staff and students during this time. Only the library lobby will be accessible for this purpose. Below are the hours of operation for the library this semester and these hours may change in accordance with district, county, and/or state guidelines:

01/10/22 – 01/28/22
Monday – Thursday 8am – 7pm
Fridays 8am – 5pm

01/31/22 – 05/18/22
Monday – Thursday 8am – 9pm
Fridays 8am – 5pm

The details below are listed on our website: www.oxnardcollege.edu/library

Calculator Rentals
To rent a calculator for the semester vaccinated or exempt students can:
1. Come to campus, visit the student business office window (located in the student services building), and pay the $10 rental fee
2. After paying the fee, students will take their receipt to the library front desk and checkout the calculator for the semester

For students who cannot come to campus during the first few weeks they can:
1. Contact the student business office at (805) 678-5811
   a. Pay the $10 rental fee over the phone
2. After they have paid the fee, the student can contact the library at (805) 678-5819 and provide the staff with their full name and 900# to confirm they paid the fee

    a. Then library staff will confirm mailing address and mail the student the calculator. It may take 3-5 business days for the student to get the calculator delivered to them.

Laptop & Wi-Fi Hotspot (and all other resources) Checkouts
To borrow a laptop or Wi-Fi hotspot (or any other library resource) vaccinated or exempt students can:
- Come to campus, visit the library front desk and checkout the requested resource(s) or equipment

For students who cannot come to campus during the first few weeks they can:
- Contact the library at (805) 678-5819 and request the resource or equipment be mailed to them. It may take 3-5 business days to receive the requested item(s). Students will need to provide:
  - Student ID number (900#)
  - Mailing Address

Tutoring
Tutoring will be available online for the month of January. Our in-person, drop-in tutoring is scheduled to begin the week of January 31st, 2022. Please check our website for hours of operation and availability: www.oxnardcollege.edu/tutoring .

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