

The following terms are used in to Course Descriptions:

## Course Identification

Course identification is comprised of the course discipline name or abbreviated name (prefix) and course number (for example, ENGL R101). All course numbers for Oxnard College will have a leading R (for Oxnard) preceding the actual course number. Courses numbered 1 (one) through 9 (nine) will also have two leading zeros preceding the actual number. Courses numbered 10 (ten) through 99 (ninety-nine) will have one leading zero preceding the actual number. Sometimes an alphabetic character is appended to the course identification (for example, KIN R142A and KIN R142B). Courses numbered R100-R199 are deemed baccalaureate level and CSU transferable.

## Semester Unit Credit

The semester unit credit of the course is shown by a number(s) following the course title. As defined by Title 5, Section 55002.5, the semester unit is based on three hours of work study; one lecture hour with two attendant hours of preparation or three hours of laboratory activity requiring special facilities or equipment.

Most courses have fixed units; few have variable units. The unit value of each variable-unit course will be specified in the Schedule of Classes each term. In certain instances, the hours of instruction in some variable unit courses may be reduced and credit reduced proportionately.

## Prerequisites

A condition of enrollment that a student is required to meet in order to demonstrate current readiness for enrollment in a course or educational program. The prerequisite ensures that students will achieve skills or knowledge necessary for success in a course or program. For example, a course might require completion of an English course (or placement into English at a specific level) before the student may enroll in a Philosophy course that requires high level reading and writing skills. For example, a student enrolling in general biology is likely to have serious difficulty without adequate preparation in intermediate algebra and introduction to chemistry.

Some prerequisites are required by state statute or regulation. Prerequisites on transferable courses are often determined by four-year institutions which may require specific prerequisites in order to award credit for these courses.

## Corequisites

A condition of enrollment consisting of a course which a student is required to take simultaneously in order to enroll and succeed in another course. The student acquires the necessary skills, concepts, and/or information in the corequisite course that supports success in the target course. Since the corequisite course provides skills or knowledge necessary for successful completion of another course, it is highly unlikely that the student can achieve a satisfactory grade in the course for which the corequisite is being established without the skills and knowledge provided in the corequisite course.

## Advisory/Recommended Preparation

A condition of enrollment that a student is advised, but not required, to meet before or in conjunction with enrollment in a course or educational program. While encouraged to do so, students are not required to satisfy recommended preparation guidelines to enroll in a course.

Course prerequisites, corequisites or recommended preparation are specified within course descriptions announced in the Catalog and the Schedule of Classes. Students are expected to have completed the prerequisite course with a satisfactory grade of "C" or better or "P" (Pass) and if applicable be enrolled in the corequisite required of all courses in which they enroll.

## Limitations

Conditions of enrollment that a student must meet before enrollment in a course or educational program. The college will only restrict enrollment in a course when the restriction is specifically required by statute or legislation, by prerequisites and/or corequisites, or by health and safety considerations. Other limitations can include:

- facility limitations
- faculty availability
- funding limitations or
- other constraints imposed by code
- regulations or
- contracts.

The college can provide special registration assistance to the disabled or disadvantaged student. And, the college can enroll students in accordance with a priority system adopted by the local Board of Trustees. (e.g., CRM R102A-Limitations: current negative TB test or chest x-ray)

## Course Identification Numbering System (C-ID)

The Course Identification Numbering System (C-ID) is a statewide numbering system independent from the course numbers assigned by local California community colleges. A C-ID number next to a course signals that participating California colleges and universities have determined that courses offered by California community colleges are comparable in content and scope to courses offered on their own campuses, regardless of

their unique titles or local course number. (e.g. Oxnard's PSY R108 has been approved for C-ID PSY 108) For further information, please refer to C-ID information (p. 84) in the catalog and <https://c-id.net>.

## Co-designated, Cross-listed, or Same-As Courses

The College offers some of its courses as co-designated, cross-listed, or same-as between two or more disciplines. Where this occurs, all aspects of the co-designated courses are identical, except the course identifier (course discipline abbreviation) and possibly the course numbers and/or alpha characters following the discipline abbreviation, which may be identical or may differ. All other aspects are the same (title, units, hours, description, repeat capability, transferability, etc.). These courses are identified in the Program and Courses section of the Catalog. Courses which are co-designated or cross-listed are identified by the phrase "Same as . . ."

## Courses Offered on a Pass/No Pass Basis Only

By far, most of the courses offered by the college are offered for a letter grade. Students enrolled in these courses have the right to petition to be evaluated on a pass/no pass (P/NP) basis; interested students should consult the Academic Policies section of this Catalog. Courses that are offered exclusively on a P/NP basis (letter grade not possible) are so noted following the course description. All other courses without this notation are offered for a letter grade unless the student successfully petitions otherwise.

## Courses Not Applicable for Degree Credit

The majority of courses offered by the College are applicable for degree credit. This is indicated by the statement "Applies to Associate Degree" at the end of the course description in this catalog. Courses that are not applicable for degree credit are so noted following the course description with the notation of "Not applicable for degree credit." Students enrolled in these courses will receive unit credit and will be awarded an academic record symbol on transcripts as defined in the Academic Policies section of this Catalog. However, the units earned in courses will not apply toward Proficiency Awards, Certificates of Achievement, or Associate degrees.

## Transfer Course Identification

Courses offered by Oxnard College provide a wide selection of curricula that meet the requirements for most university majors. To assist students in planning their programs of study, all credit courses offered by Oxnard College are classified as follows:

1. No notation of transfer credit following the course description indicates that the course is not designed to transfer to public (and most independent) four-year colleges or universities. At Oxnard College, all courses numbered R001 - R099 are non-transferable courses.
2. The notation of transfer credit after the course description is followed by the abbreviation CSU meaning that the course will transfer to any of the 23 campuses of the California State University (Channel Islands, Northridge, etc.) and/or is followed by the abbreviation UC meaning that the course will transfer to any of the nine undergraduate campuses of the University of California (Santa Barbara, UCLA, etc.).
3. Courses numbered R100-R299 are deemed baccalaureate level and CSU transferable. The notation of transfer credit is defined to mean that the course is acceptable for unit credit for admissions purposes and for credit towards a baccalaureate degree only. Students interested in the applicability of particular courses for use in satisfaction of major preparation requirements and/or general education requirements are advised to consult the transfer information section of the Catalog and an Oxnard College counselor.
4. The notation of credit limitations following the transfer credit statement indicates that one or more public four-year institutions impose some kind of limitation on the course. In this case, consult your counselor concerning the transferability of the course.

Additional transfer information is available from the Counseling Office or the [www.assist.org](http://www.assist.org) (<http://www.assist.org>) website.

## Field Trips

Field trips are required activities for a number of courses in the College curriculum. For any such courses, it is intended that they be clearly identified in the College Catalog and the Schedule of Classes. For other courses, a field trip or an off-campus activity may be optional for the students enrolled.

According to policy adopted by the College District's governing board, all persons making any type of field trip or excursion shall be deemed to have waived all claims for injury, accident, illness, or death during, or by reason of, the field trip or excursion.

The College assumes no liability for students' personal property. This includes course or related College activities, on campus, at off-campus facilities, and college-sponsored field trips.

## Courses Designated as Repeatable

A statement following the course description noting the repeatability of a course will specify the number of times a course or a course within a "family of courses" can be repeated. "Students shall be permitted to enroll in no more than four semesters in an active participatory course in PE, visual or performing arts that are "related in content" to other courses -(Title 5 55000(l))." Courses that are related in content when the courses have "similar primary educational activities in which skills levels or variations are separated into distinct courses with different student learning outcomes for each level or variation." Oxnard College has defined courses related in content as a "family of courses" for the following disciplines: Art, Dance, and Music. For more information refer to the Oxnard College Families of Courses table below and "Appendix XIV (p. 476)". The absence of a repeat capability statement is always intended to designate a course which may be taken one time only.