



Tuesday, September 20, 2022
Oxnard College Program Review Committee (PRC)

The Program Review Committee (PRC) supports and advances the college mission, vision, and values by enhancing the connection between program planning and resource allocation, analyzing student learning and other measurable outcomes appropriate to each program. All programs of the academic disciplines, Student Services, Business Services, and Administrative Services complete annual or multi-year reviews. PRC makes recommendations to the College Planning Council. PRC meets bi-monthly in the fall semesters and as needed in spring semesters in accordance with the calendar established by the College Planning Council. Contact Laurie Nelson-Nusser (Inusser@vcccd.edu) for Zoom link.

1. Welcome/Call to Order

Subject **1.01 Roll Call of Committee Members: Faculty members: Jonas Crawford, Tamara Crudo, Cesar Flores, Marcia Fulkerson, Susan McDonald, Justin Miller, Juan Pitones, Charles Ramirez, Lilia Ruvalcaba, Mati Sanchez, Renee Scariano-Willers. Classified Members: Sofia Diamantopoulou, Ron Lacson, Ariane Perez, Berenice Rodriguez, Sergio Arana. ASG members: Alejandra Ortiz-Menchaca, Cristian Rosete. Management Members: Mike Alexander, Steve Hall, Isaac Rodriguez Lupercio**

Meeting Sep 20, 2022 - Oxnard College Program Review Committee (PRC)

Category 1. Welcome/Call to Order

Type Accreditation Standard I.B., Accreditation Standard II.A., Procedural, Information, Discussion

PRC COMMITTEE MEMBERS and CHAIRS

Chairs

Luis Gonzalez, Interim Vice President of Academic Affairs
 Elissa Caruth, Academic Senate President

• Eleven Academic Senate representatives

1. Jonas Crawford
2. Tamara Crudo
3. Cesar Flores
4. Marcia Fulkerson
5. Susan McDonald
6. Justin Miller
7. Juan Pitones
8. Charles Ramirez
9. Lilia Ruvalcaba
10. Mati Sanchez
11. Renee Scariano-Willers

• Five Classified Senate representatives

1. Ron Lacson
2. Sofia Diamantopoulou
3. Ariane Perez
4. Berenice Rodriguez
5. Sergio Arana

• Two Associated Student Government representatives

1. Alejandra Ortiz-Menchaca
2. Cristian Rosete

• Three management representatives

1. Mike Alexander
2. Steve Hall
3. Isaac Rodriguez Lupercio

Members have the following responsibilities:

- Participate in mandatory orientation training.
- Read, evaluate, and comment upon program reviews.
- Present findings and analysis of the reviews in an objective, collegial manner.
- Oversee and ensure the effectiveness of the college's program review processes and serve as a resource to preparers of program review reports.
- Facilitate the continuous quality improvement of programs and make recommendations for the expansion, maintenance, or discontinuance of programs to CPC.
- Provide all programs with an opportunity to assess their programs and a forum in which to share the results of that assessment with the college.
- Create a broader understanding of programs at the college among a larger group of faculty members, classified staff, and students.
- Promote constructive dialogue to inform decision-making related to program effectiveness.

2. Agenda Changes/Additions/Adoption

Subject	2.01 Changes/Additions/Adoption
Meeting	Sep 20, 2022 - Oxnard College Program Review Committee (PRC)
Category	2. Agenda Changes/Additions/Adoption
Type	Procedural, Action

3. Public Comments

Subject	3.01 Public Comments
Meeting	Sep 20, 2022 - Oxnard College Program Review Committee (PRC)
Category	3. Public Comments
Type	Procedural

4. Review and Approval of the Program Review Committee Minutes of August 16, 2022

Subject	4.01 August 16, 2022 PRC Minutes
Meeting	Sep 20, 2022 - Oxnard College Program Review Committee (PRC)
Category	4. Review and Approval of the Program Review Committee Minutes of August 16, 2022
Type	Accreditation Standard I.B., Accreditation Standard II.A., Procedural, Action, Minutes

The PRC will review and provide approval of the minutes of August 16, 2022.

File Attachments

[8.16.22 Oxnard College Program Review Committee Minutes_DRAFT.pdf \(165 KB\)](#)

5. Moment of Gratitude

6. Team Assignments and MS Teams Training

Subject	6.01 New program review training on MS Teams PRC Channel
Meeting	Sep 20, 2022 - Oxnard College Program Review Committee (PRC)
Category	6. Team Assignments and MS Teams Training
Type	Accreditation Standard I.B., Accreditation Standard II.A., Information, Discussion

File Attachments

Program-Review-Teams-Instructions.pdf (2,034 KB)

Subject	6.02 Tableau Data Review - Keller Magenau
Meeting	Sep 20, 2022 - Oxnard College Program Review Committee (PRC)
Category	6. Team Assignments and MS Teams Training
Type	Accreditation Standard I.B., Accreditation Standard II.A., Information, Discussion

7. Confirm PRC Goals for 2022-23

Subject	7.01 The Committee will confirm goals for the new academic year.
Meeting	Sep 20, 2022 - Oxnard College Program Review Committee (PRC)
Category	7. Confirm PRC Goals for 2022-23
Type	Accreditation Standard I.B., Accreditation Standard II.A., Information, Discussion

The PRC will confirm goals for the 2022-2023 academic year.

8. Student Equity & Achievement Plan

9. Old Business

Subject	9.01 Voting Members
Meeting	Sep 20, 2022 - Oxnard College Program Review Committee (PRC)
Category	9. Old Business
Type	

10. 2022-2023 Academic Year PRC Meeting Schedule and Due Dates

Subject	10.01 Action Item - Meetings to Remain Online or In-Person
Meeting	Sep 20, 2022 - Oxnard College Program Review Committee (PRC)
Category	10. 2022-2023 Academic Year PRC Meeting Schedule and Due Dates
Type	Accreditation Standard I.B., Accreditation Standard II.A., Action

The Committee will vote whether to keep PRC meetings online (via Zoom) or hold in-person.

AB 361 (Rivas Bill) that permits Brown Act committees to meet remotely if two conditions are met, will remain in effect till January 1, 2024. The conditions that must be met for remote meetings to continue are:

- A. The legislative body has reconsidered the circumstances of the state of emergency.
- B. Any of the following circumstances exist:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in person; or
 - ii. State or local officials continue to impose or recommend measures to promote social distancing.

<http://www.agmd.gov/docs/default-source/Agendas/Governing-Board/2022/2022-may6-001.pdf?sfvrsn=6>

Subject	10.02 Meeting Schedule and Due Dates for 2022-2023
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Meeting	Sep 20, 2022 - Oxnard College Program Review Committee (PRC)
Category	10. 2022-2023 Academic Year PRC Meeting Schedule and Due Dates
Type	Accreditation Standard I.B., Procedural, Information, Discussion

Deadline Schedule:

- September 13: Optional Program Review eLumen Training
- September 20: Program Review Training
- October 3: Annuals Due
- October 18: Review Annuals
- November 1: Multi/Comprehensive Due
- November 15: Finalize Annuals and start review of Multi/Comprehensive
- November 29: Wrap-up reviews (additional meeting in November)
- December: No meeting
- January 17, 2023 Finish-up any missing reviews, prep for year end
- April 18, 2023 Prep Cycle (L. Nusser to send invitation)

Meeting Schedule for 2022-2023

- August 16, 2022 Initial meeting for planning and organization of program reviews
- September 20, 2022 Program review training
- October 18, 2022 Start reviewing Annuals
- November 15, 2022 Finalize Annuals and start review of Multi/Comprehensive
- November 29, 2022 Additional November meeting - Wrap-up reviews
- December 2022 No meeting
- January 17, 2023 Finish-up any missing reviews, prep for year-end
- April 18, 2023 Year-end processes and prep cycle

11. For the Good of the Order

Subject	11.01 Comments from Committee Members
Meeting	Sep 20, 2022 - Oxnard College Program Review Committee (PRC)
Category	11. For the Good of the Order
Type	

Members may make statements or offer observations about the character or work of the organization without having any particular item of business before the meeting. That is, under normal circumstances, members of a meeting are allowed to speak on business matters associated with an agenda such as a report of an officer or committee of the organization, or making a motion and speaking in favor or in opposition to a motion. Under the agenda heading Good of the Order, however, no particular business needs to be at hand in order for members to make statements relating to the organization.

12. Adjournment



Wednesday, February 2, 2022 Student Equity & Success

1. Call to Order

Subject	1.01 Call to Order
Meeting	Feb 2, 2022 - Student Equity & Success
Category	1. Call to Order
Type	Procedural

2. Adoption of the Agenda

Subject	2.01 Adoption of the Agenda (1 Minute)
Meeting	Feb 2, 2022 - Student Equity & Success
Category	2. Adoption of the Agenda
Type	Procedural

3. Public Comment

Subject	3.01 Public Comments
Meeting	Feb 2, 2022 - Student Equity & Success
Category	3. Public Comment
Type	Procedural, Information

4. Approval of Meeting Minutes

Subject	4.01 Approval of Meeting Minutes (2-3 Minutes)
Meeting	Feb 2, 2022 - Student Equity & Success
Category	4. Approval of Meeting Minutes
Type	Minutes

5. Chair(s) Report

Subject	5.01 Evaluation of LGBTQ SAFEZONE Training from Jan. 28, 2022
Meeting	Feb 2, 2022 - Student Equity & Success
Category	5. Chair(s) Report
Type	Information

Subject	5.02 Equity Ambassador Presentation - Cristy Lopez-Bowlin
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Meeting Feb 2, 2022 - Student Equity & Success
 Category 5. Chair(s) Report
 Type Report

File Attachments
[Equity Ambassador_Textbooks.docx \(18 KB\)](#)

Subject 5.03 Student Equity Plan

Meeting Feb 2, 2022 - Student Equity & Success
 Category 5. Chair(s) Report
 Type

Dates, Times and Registration

Wednesday, February 9, 2022

- 10:00AM - 11:30AM
- [Register Here](#)

Wednesday, February 16, 2022

- 2:00PM - 3:30PM
- [Register Here](#)

Wednesday, February 23, 2022

- 9:30AM - 11:00AM
- [Register Here](#)

6. Action Items

Subject 6.01 No Action Items

Meeting Feb 2, 2022 - Student Equity & Success
 Category 6. Action Items
 Type

7. Old Business

Subject 7.01 Designing Equity Statement

Meeting Feb 2, 2022 - Student Equity & Success
 Category 7. Old Business
 Type Information, Discussion

Name Change: ~~Defining~~ Designing Equity

8. New Business

Subject 8.01 Student Equity Data

Meeting Feb 2, 2022 - Student Equity & Success

Category 8. New Business

Type Information

File Attachments
Disproportionate Impact Analysis.pptx (492 KB)

Subject 8.02 Spring '22 Student Survey Results

Meeting Feb 2, 2022 - Student Equity & Success

Category 8. New Business

Type Report

<https://vcccdventura.sharepoint.com/:p:/s/Oxnard/InstitutionalEffectiveness/EdRVfzkJfGhNp2p0Qa0R8MYBOuD2rN6sHwe=Vv1jQt>

9. Reports

Subject 9.01 Guided Pathways (8-0 Minutes)

Meeting Feb 2, 2022 - Student Equity & Success

Category 9. Reports

Type Report

File Attachments
NOVA_ Guided Pathways Oxnard College - Guided Pathways (2020-21).pdf (604 KB)

Subject 9.02 Peer Mentoring Programs @ OC (8-10 Minutes)

Meeting Feb 2, 2022 - Student Equity & Success

Category 9. Reports

Type Report

File Attachments
Peer Mentoring Programs (1).pdf (2,329 KB)

Subject 9.03 LLRC Services (8-10 Minutes)

Meeting Feb 2, 2022 - Student Equity & Success

Category 9. Reports

Type Report

File Attachments
SESC-LLRC-Presentation.pdf (628 KB)

10. Future Agenda Items

Subject 10.01 Basic Needs Survey Focus Group Data - March 2, 2022

Meeting Feb 2, 2022 - Student Equity & Success

Category 10. Future Agenda Items

Type Information

Subject 10.02 Develop an Accountability Checklist

Meeting Feb 2, 2022 - Student Equity & Success

Category 10. Future Agenda Items

Type Action

Subject 10.03 Implementation of FIG Recommendations (Transfer & Onboarding (Sept./Oct.))

Meeting Feb 2, 2022 - Student Equity & Success

Category 10. Future Agenda Items

Type Action

Preferred Date Sep 07, 2022

Absolute Date Oct 05, 2022

11. For the Good of the Order

Subject 11.01 For the Good of the Order

Meeting Feb 2, 2022 - Student Equity & Success

Category 11. For the Good of the Order

Type Procedural

12. Future Meeting Dates

Subject 12.01 March 2, 2022

Meeting Feb 2, 2022 - Student Equity & Success

Category 12. Future Meeting Dates

Type Information

Subject 12.02 April 6, 2022

Meeting Feb 2, 2022 - Student Equity & Success

Category 12. Future Meeting Dates

Type Information

Subject **12.03 May 4, 2022**

Meeting Feb 2, 2022 - Student Equity & Success

Category 12. Future Meeting Dates

Type Information

13. Adjournment

Subject **13.01 Meeting Adjourned**

Meeting Feb 2, 2022 - Student Equity & Success

Category 13. Adjournment

Type Procedural