

Oxnard College Program Review Committee (PRC) (Tuesday, October 19, 2021)
Generated by Allie Frazier on Tuesday, October 19, 2021

1. Welcome/Call to Order

Accreditation Standard I.B., Accreditation Standard II.A., Procedural, Information, Discussion

Present: Jonas Crawford, Joshua Lieser, Mati Sanchez, Cesar Flores, Shannon Newby, Renee Scariano-Willers, Tami Crudo, Susan McDonald, Ruben Alcala, Sofia Diamantopoulou, Sergio Arana, Marcus Tango, Keller Magenau.

Absent: Marcia Fulkerson, Steve Hall, Melissa Garcia, Haida Jimenez Martinez, Ron Lacson, Crystal Reyes, Carolyn Inouye, Matthew Jewett

Guests: Chris Renbarger, Luis Gonzalez, Carolyn Inouye, Lois Zsarnay, Oscar Cobian

- The meeting was called to order at 2:33 PM.

2. Agenda Changes/Additions/Adoption

Procedural, Action: 2.01 Changes/Additions/Adoption

- T. Crudo motioned to adopt the agenda, and S. McDonald seconded. The vote passed unanimously.

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3. Public Comments

Procedural: 3.01 Public Comments

- A. Sandford welcomed Marcus Tango to the committee.

4. Review and Approval of the Program Review Committee Minutes of August 31, 2021

Accreditation Standard I.B., Accreditation Standard II.A., Procedural, Action, Minutes: 4.01 August 31, 2021 PRC Minutes

- J. Lieser motioned to adopt the minutes, and J. Crawford seconded. The vote passed.

5. Annual Program Reviews

Accreditation Standard I.B., Accreditation Standard II.A., Information, Discussion, Report:

- A. Edwards clarified that the intent is to cover as many annual reviews today, but any that are left at the end of this meeting can go onto the November agenda. Multi-year reviews should start in November, but they can go into the January meeting.

5.01 Annual Program Reviews

Annual Assignments:

Team 1:

1. Addictive Disorders Studies:

- Program Rating: Good

- They have done extensive work updating the curriculum, condensing unit requirements, and minimizing the workload for students.
- They have increased their field studies opportunities with seven new locations.
- They are replacing a full-time instructor.
- They have updated information in the catalog.
- Enrollment numbers have been impacted by the pandemic, but there is evidence that there are strong retention rates.
- They have made efforts to meet for analytical discussion on outcomes and enhancements of the curriculum in response to COVID-19, but they were unable to complete it.
 - The faculty are all adjuncts, so this may have been the cause.
- L. Zsarnay did not have an explanation due to so many compounding variables. They cannot tell which was the bigger impact, but they hope that the added full-time faculty will help.

2. Air Conditioning & Refrigeration (incomplete and no resource requests)

3. Anthropology

- Program Rating: Exemplary
 - This is a popular program on campus.
 - They have continuously met to revise or enhance the program to meet current online needs and make social and equity issues prominent.

4. Assistive Computer Technology (no resource requests)

5. Automotive Body Repair & Paint

- Program Rating: Good
 - They managed to stay on track during the pandemic.
 - They had students come in, and there was some loss during hybrid courses.
 - There is a desperate need for another instructor due to a recent retirement.
 - They are offering additional non-credit courses.

6. Automotive Technology

- Program Rating: Good
 - They have new curriculum in place.
 - They need equipment, materials, and people.

7. Biological Sciences (COMBINED – Anatomy, Biology, Microbiology, Physiology)

- Program Rating: Exemplary
 - The program offers a broad scope of courses.
 - This is a high-demand program that offers major and non-major options.
 - It offers several career paths.
 - They have good retention and success.

- They improved labs for safety and instruction.
- Their SLOs are updated and discussed regularly.

8. Business & Accounting (Combined) (Incomplete)

9. Chemistry

- Program Rating: Exemplary
 - Their enrollment, retention, and success rates maintained stability.
 - Their lab courses continued to meet in person.
 - Their faculty worked well to make online and in-person instruction efficient and effective.
 - SLOs are discussed and assessed regularly.

10. Chicano Studies (incomplete)

11. Communication Studies (no resource requests)

12. Culinary Arts & Restaurant Management

- Program Rating: Exemplary
 - Their success rates rose even with the pandemic impact.
 - Their productivity remains steady.
 - Their students continue to succeed.
 - The programs have had significant outreach to increase enrollments.
 - CRM teaching strategies have been successful.

Team 2:

1. Dental Hygiene

- Program Rating: Exemplary
 - The program succeeds at accomplishing grad goals.
 - They pivoted well during the pandemic shift.
 - The program is in high demand.
 - They are placing grads into the workforce.
 - 2 full-time instructors are retiring, and they possibly need additional hires.

2. Economics

- Program Rating: Good
- They have had a 71% increase in degrees.
- Students are finding jobs and are transferring to universities.
- They have solid key indicators
- OC is the only college to offer an additional economics course every semester.
- They need to glean SLO information.
- There is only 1 faculty member.
- I. Edwards has maintained quality and success and updated the curriculum during the pandemic.

3. Education (incomplete)

4. Engineering

- Program Rating: Good
 - The report was not thorough, and details were saved for the resource request.
 - They have dedicated faculty.
 - Their enrollment is increasing.
 - They need to recruit a full-time instructor.

5. English as a Second Language (ESL) (no resource request)

6. English (Transitional) removed – under English*

7. Fire Academy (FT R170 only)

- Program Rating: Exemplary
 - They have high success rates and high graduation rates.
 - They have a collaboration with CalFire, so students are often hired by CalFire upon graduation.
 - They would benefit from additional resources, personnel support, and professional experts.
 - Their faculty, staff, and admins are dedicated to their students.

8. Geography

- Program Rating: Exemplary
 - The program enrollment held up well.
 - The success rate looks like it is trending upward.
 - They offer an AA for transfer.
 - They provide students involvement through community service.
 - They sponsor events like the GEO challenge.
 - They promote student success with the Lumineers.
 - One challenge they have is for outreach and recruitment.

9. Geology

- Program Rating: Exemplary
 - Their course design was strong.
 - They offer transfer-level courses.
 - They provide excellent teaching and no-cost textbooks.
 - They are updating and rewriting manuals.
 - They are looking for a new location for the Marine Center.

10. Health Education

- Program Rating: Exemplary
 - They had a timely addition of a focus on mental health.
 - Their retention rate was 91% for the last 4 years.
 - They decreased enrollment caps.

- They maintained enrollment and productivity.
- Their action steps aligned with the EMP.

11. Kinesiology

- Program Rating: Exemplary
 - The KIN department had a 3% increase in success rate.
 - They had a 90% retention rate.
 - They had solid action plans.
 - They promote the college's reputation.
 - There was a decrease in productivity and enrollment was down.
 - They need outdoor space for face-to-face courses.
 - They are looking into starting a Physical therapy assistant program.

Team 3:

1. Dance (no resources requested)

2. Math

- Program Rating: Good
 - Enrollments declined in part due to the restructuring based on AB705 and in part due to the pandemic.
 - There was an increase in success rates.
 - They are working with IE to restructure the curriculum with AB705.

3. Global Studies (incomplete)

4. Paralegal Studies

- Program Rating: Good
 - Their students are successful.
 - They have a HyFlex option that is very popular.
 - Their students need to be more successful to be competitive in the job market.
 - Their report was thorough, but they need to look further into what happens after their students receive their degrees.

5. Philosophy (no resources requested)

6. Intercollegiate Athletics

- Program Rating: Good
 - They were able to maintain enrollment during the pandemic, but they are struggling with recruitment.
 - They are meeting student needs.
 - The online nature of instruction led to struggles, like the lack of competition.
 - They are aware of an issue with low transfer rates, but they have a plan in place.

7. Physical Science (COMBINED – Astronomy, Physics, Physical Science)

- Program Rating: Good
 - They provided a clear report.
 - There may have been a glitch in eLumen--their SLO data was not displayed correctly.

8. Psychology

- Program Rating: Good
 - The program meets student needs.
 - They provided clear data.
 - They have amazing potential now that they have two brand-new faculty members.
 - They have great ideas for the future.

9. Social Justice Studies (incomplete)

10. Sociology (no resources requested)

11. Theater

- Program Rating: Fair
 - The program is struggling.
 - They have no full-time instructor.
 - Two sections for Fall 2020 were canceled.
 - There wasn't enough data.
 - The resource request was for a full-time instructor, but the question was whether they should bring on a new full-timer to try to grow the program or if the program isn't popular enough to hire full-time faculty.

12. Office of the President

- Program Rating: Good
 - The report for the Office of the President was small, but Institutional Effectiveness (IE), Marketing, and Outreach (MO) were more developed.
 - There was no discussion or analysis on changes made.
 - MO connected with middle schools and did great work.
 - IE had challenges with keeping up with data requests. The managers felt like they had a plan in place, but it was not executed, so they are dealing with a morale issue.
 - They did not address how they would work with low morale.
- It was noted that in the coming year, IE and MO should have separate program reviews.

Team 4:

1. Music

- Program Rating: Good

- They made all the necessary adjustments for the pandemic.
- They worked on improving SLOs.
- They are bringing back momentum from before.

2. Campus Police

- Program Rating: Good
 - They do a great job with not enough resources.
 - They could explain in detail why they need what they do.
 - They brought up the surveillance needed due to break-ins on campus.

3. Custodial Services

- Program Rating: Good
 - Custodial is doing a great job, and everything looks wonderful.
 - They did not provide enough explanation for the challenges they face.
 - They provide successful in-house training.
 - The necessity of their services is on display.

4. Dental Assisting

- Program Rating: Exemplary
 - An area of suggestion was to get student feedback due to their fall retention challenges.
 - They need instructional equipment to meet the challenges of the job market.

5. Grounds

- Program Rating: Exemplary
 - They are doing an amazing job with far too few resources.
 - They are requesting additional people, which seems justified due to the extent of the facilities that they take care of.
 - They are adhering to stricter carbon emissions requirements, and they need additional workers to offset this.

6. Maintenance and Operations

- Program Rating: Good
 - Their report demonstrates the necessity of the program for safety.
 - They don't reference how the emp relates to their work directly.

7. Personal Growth (no resources requested)

8. Student Business Office

- Program Rating: Exemplary
 - The SBO maintains services, addressed the challenges of working remotely.
 - They provided services and guided students to the correct offices when applicable.
 - The report gives good details on goals and adjustments.

9. Vice President of Business Services Office

- Program Rating: Exemplary
 - The detail of the report was clear in their goal setting.
 - Their transparency is commendable.
 - There is a clear paper trail of accomplishments and future goals.

10. Admissions and Records

- Program Rating: Good
 - They provide essential services for OC students.
 - It is important that they maintain records.
 - They are updating forms to e-format.
 - They provide online and in-person services.

11. Assessment (1st Step Center)

- Program Rating: Exemplary
 - 100% of students have been served.
 - Every student gets everything upfront
 - There wasn't any clarity on if there is anything about the follow-up in year 2.
 - L. Alarcon added that typically, no, they do not follow up. They provide the resources of where they need to go. They can potentially send them a survey and look into additional methods of support.

12. Career Center

- Program Rating: Good
 - They do amazing work with providing resources and accessibility.
 - The workshops seem to have gone well.
 - There are areas of improvement and a clear plan.

13. Vice President's Office (Academic Affairs) (incomplete)

Team 5 (not reviewed): The consensus was to save these reviews until next month as Team 5 had a number of family emergencies leading to only one team member reviewing assigned programs.

1. Dream Resource Center

2. EAC/DSPS (not submitted)

3. EOPS/CARE

4. English

5. Film/TV/Electronic Media

6. General Counseling

7. Outreach

8. Student Health Center

9. Transfer Center (incomplete)

10. Vice President's Office (TITLE IX and BIT)

11. Welcome Center (not submitted)

6. 2021-2022 Academic Year PRC Meeting Schedule and Due Dates Accreditation Standard I.B., Procedural, Information, Discussion: 6.01 Meeting Schedule, Due Dates, Team Assignments for 2021-2022

- The incomplete reports and Team 5's reports will be reviewed in November prior to the Multi-year reviews.
 - Business & Accounting
 - Chicano Studies
 - Education
 - Global Studies
 - Social Justice Studies
 - Vice President of Academic Affairs
 - Dream Resource Center
 - EAC/DSPS
 - EOPS/CARE
 - English
 - Film/TV/Electronic Media
 - General Counseling
 - Outreach
 - Student Health Center
 - Transfer Center
 - Vice President's Office (Title IX and BIT)
 - Welcome Center
- The deadline for multi-year review submissions is November 4.
- The team reviews for the next meeting will begin on November 4.
- The next meeting is on November 16.

7. For the Good of the Order

- The first OC Live in the PAB will be held after 19 months online. They are hosting a showing of the film "The Sound of Metal" with a panel discussion following.

8. Adjournment

- The meeting was adjourned at 3:50 PM.