



Agenda Item Details

Meeting	Sep 23, 2022 - College Planning Council (CPC)
Category	1. Welcome/Call to Order
Subject	1.1 Call to Order and Introductions of Committee Members
Type	Procedural

PURPOSE

The College Planning Council (CPC) supports and advances the mission, vision and values of the college by providing guidance and recommendations to the college president on the development of institutional policies, planning, processes and all participatory governance matters. The CPC serves as a college-wide planning and communication forum by reviewing recommendations from all participatory governance committees. The CPC promotes collegial dialogue, and ensures inclusive and equitable participatory governance structures and operations.

MEMBERSHIP

Members are selected or appointed on an annual basis prior to the conclusion of the spring semester for the subsequent academic year.

Facilitator (Non-Voting Chairs)

- College Vice President rotates annually between Vice President of Academic Affairs, Vice President of Student Development, Vice President of Business Services: Chris Renbarger

Committee Members

- Academic Senate President/designee + two representatives: Elissa Caruth, Ishita Edwards, Lilia Ruvalcaba
- Classified Senate President/designee + two representatives: Amparo Medina, Sofia Diamantopoulou, Amanda Burwick
- Associated Student Government President/designee + one representative: Damaris Figueroa, Cristian Rosete
- Dean of Institutional Effectiveness: Keller Magenau
- Management designee: Isaac Rodriguez Lupercio

Area Experts

- Vice President of Academic Affairs: Luis Gonzalez
- Vice President of Student Development: Leah Alarcon
- Vice President of Business Services: Chris Renbarger
- American Federation of Teachers (AFT) representative: Mati Sanchez
- Service Employees International Union (SEIU) representative: Maria Urenda

RESPONSIBILITIES

Members have the following responsibilities:

- Convene the chairs of all the Participatory Governance (PG) committees during Fall Flex Week in order to facilitate collaboration among committees in accomplishing the college's strategic goals and objectives.
- Convene the chairs of all PG committees prior to the conclusion of the spring semester to review the progress of all committees and coordinate the meeting schedules of all PG committees for the subsequent academic year.
- Review recommendations of PG committees and make final recommendation to the college president regarding the college's organizational structures and functions, participatory governance structures, college planning, budgetary priorities, and resource allocations.
- Hear appeals from programs recommended for reduction or discontinuance resulting from the program review process.
- Hear improvement plan reports from under performing programs, as identified in the program review process.
- Coordinates the revision of all college-wide plans, including the Educational Master Plan, Strategic Plan, Strategic Enrollment Plan, Technology Master Plan, and Facilities Master Plan.
- Evaluate the overall effectiveness of the college's planning processes in promoting inclusivity, transparency, and equity.
- Serve as a forum for the college president and executive team to share their vision, goals and priorities for the future.
- Facilitate communication to college constituencies and seek input on college-wide plans, initiatives, procedures, and decision-making practices.
- Ensure that the participatory decision-making process addresses college-wide issues in a timely manner.

MEETINGS

The CPC meets monthly during the academic year, with special meetings scheduled as needed.

College Planning Council (CPC) (Friday, September 23, 2022)

Generated by Berenice Rodriguez on Friday, September 23, 2022

Present: Chris Renbarger, Damaris Figueroa, Berenice Rodriguez (Proxy for Sofia Diamantopoulou), Sergio Arana (Proxy for Amanda Burwick), Linda Fa'asua (Proxy for Amparo Medina), Amy Edwards (Proxy for Keller Magenau and Isaac Rodriguez Lupercio), Mike Alexander, Cristian Rosete, Ishita Edwards, Elissa Caruth, Ronillo Lacson, Luis Gonzalez, Matilde Sanchez, Paloma Vargas

Absent: Amparo Medina, Sofia Diamantopoulou, Amanda Burwick, Keller Magenau, Isaac Rodriguez Lupercio, Lilia Ruvalcaba

1. Welcome/Call to Order

1.1 Call to Order and Introductions of Committee Members

- Meeting was called to order at 9:02 AM

2. Adoption of the Agenda

- *Motion: A. Edwards*
- *Second: I. Edwards*
- *Passed unanimously*

3. Public Comments

- None

4. Review of the Minutes

4.1 August 26, 2022

- *Motion: I. Edwards*
- *Second: D. Figueroa*
- *Passed unanimously*

5. Informational Reports

5.1 PG Committee Goals

- Budget Committee and CUDS completed their 2022-2023 goals and were added to the CPC agenda for committee viewing

6. Action Items

6.1 Brown Act Vote

- *Motion: D. Figueroa motioned for the next meeting to be held in a hybrid format.*
- *Second: I. Edwards*
- *Passed unanimously*

6.2 2022-2023 Goals

- I. Rodriguez Lupercio took the lead in a workgroup to create the goals. Those goals were shared
- *Motion: C. Rosete motioned to approve the goals as brought forth*
- *Second: D. Figueroa*
- *In regards to Goal 3: Dr. Herrera implemented a crosswalk to track the progress of the Educational Master Plan and the Facilities Master Plan. Idea is to use the document as inspiration for our own use to help visually see progress.*
- *In regards to Goal 4: Will focus on implementing two of the FIGs this year, and other 2 the following year*

- *Passed unanimously*

6.3 Establish Goal Workgroups

- Goal 1: C. Rosete, A. Medina
- Goal 2: D. Figueroa, K. Magenau
- Goal 3: L. Gonzalez, I. Rodriguez Lupercio, E. Caruth
- Goal 4: A. Burwick, I. Edwards, S. Diamantopoulou

P. Vargas, L. Alarcon, M. Urenda need to be added to a Goal Workgroup

7. Unfinished Business

- None

8. New Business

8.1 ISER Review

- L. Gonzalez presented on the ISER. Requested feedback on assignments no later than the 28th of September

9. Standing Items

9.1 Academic Senate Report-Out

- E. Caruth: AS will be looking at their goals.
- Looking at the SEAP
- Will have a few guests speak about events on campus; Imelda Fernandez, Christian Domasin, ASG, Luis Gonzalez
- I. Edwards: They had a workgroup of 5 people; reviewed last year's goals to determine what goals were met and which goals they want this upcoming year. Will present those goals during the next meeting. Hoping to have the finalized goals by the next CPC meeting

9.2 Classified Senate Report-Out

- B. Rodriguez: CS held its first meeting
- Been actively giving feedback on the ISER and the SEAP
- The newsletter has been going out monthly and we are working on a couple fundraisers

9.3 ASG Report-Out

- D. Figueroa: Completed draft and posted the student rep for the Foundation's Scholarship Committee. Will be posting flyer for students interested in applying
- They will be having a night expo for evening students but will name it the Evening Student Resource Fair; hoping every department can attend
 - Deadline to apply will be Tuesday, the 27th of September through the email that was sent out

9.4 Management Report-Out

- A. Edwards: They are working on the Spring 2023 schedule; including PACE and other locations for classes
- Working on faculty evaluations and tenure evaluations

10. Future Agenda Items

10.1 Request Items on the Agenda

- Report-outs from each workgroup on goal progress (Standing Items)
- Invite various groups on campus to present on their experience and how we can better serve them
 - Possible presentations: Financial Aid, Deans

- Establish a subcommittee for enrollment management

11. Future Meeting Dates

- October 27, 2022 – meeting conflicts with DAC meeting. Will send a doodle poll to determine date/time that works best for the majority
- November 24, 2022 – Thanksgiving week. Will send a doodle poll to determine date/time that works best for the majority
- December TBD – Possibly meet early December, prior to finals. Meeting will depend on what items would be on the agenda.
- January 26, 2023
- February 23, 2023
- March 23, 2023
- April 27, 2023
- May 25, 2023

12. For the Good of the Order

- C. Rosete: Shared Paris created a canvas shell for Curriculum with important information to help committee members. Request a similar page be created for CPC
- C. Renbarger: Evening attendant position has been filled and will be available to help instructors that teach in the evening. Will be working Monday – Thursdays from 5:00 PM to 9:00 PM. He is a retired fire captain and will be available to assist in unlocking doors and minor tech issues.

13. Adjournment

- Meeting adjourned at 9:44 AM