

Academic Senate of Oxnard College
Regular Meeting, 2:00 pm March 14, 2022 via Zoom
FINAL MINUTES

The Senate: Amy Edwards (President), Elissa Caruth (Vice President), Marcia Fulkerson (Secretary), Ishita Edwards (Treasurer)

Senators Present: Alan Hayashi, Catalina Yang, Charles Ramirez, Chris Mainzer, Deanna McFadden, Della Newlow, Dolores Ortiz, Dylan Altman, Erin Lawley, Josh Lieser, Kevin Corse, Lilia Ruvalcaba, Lois Zsarnay, Melissa Graham, Michelle Brownlee, Mike Ketaily, Rana Akiel, Susan McDonald, Teresa Bonham, Tim Fontenette, Tom Stough, and Yong Ma (26)

Senators Absent: Emily Zwaal, Gloria Lopez, Rainer Mack (3)

Guests: Trustee Stan Mantooth, Student Trustee Bryan Rodriguez, Celina Benavides-Black

Called to Order 2:01 By Senate President Amy Edwards	Motion to Adopt Agenda 1. Josh Lieser 2. Michelle Brownlee	Called to order 2:01 by Senate President Amy Edwards Changes to the agenda: For the April meeting location we need to vote on Brown Act.	
Public Comment	Trustee Stan Mantooth	Trustee Stan Mantooth joined us. This area is now his district and he wants to listen and learn at our meeting today.	
	Student Trustee Bryan Rodriguez	Please let students know about the student elections. Applications to run for election are due April 7. Chat: Senate VP Elissa Caruth: How do we invite them into our classes? Student Trustee Bryan Rodriguez: https://www.vcccd.edu/students/student-elections	
	Dolores Ortiz	The California Freedom Summer (CFS) research project through UCLA is training student interns and paying a \$5000 stipend to interns for conducting research. They will be on campus registering people to vote. There is no TAG transfer agreement for UCLA, but this program can help build those relationships, and help pour students transfer to UCLA. Chat: Senator Dolores Corine Ortiz: Please just send me an email with your class meeting times locations/zooms etc. and I can pass the info on to help coordinate student presentations.	
Action Items Approval of Minutes	1. Chris Mainzer 2. Teresa Bonham	Passed: unanimously 20-1	

<p>Faculty Resource/ Hiring Ranking (2nd Reading)</p>	<p>1. Teresa Bonham 2. Yong Ma</p>	<p>In BoardDocs are the compiled results of individual Senate votes. We will discuss the results showcased on this document, make any changes we deem necessary, and vote (second read). After the vote, ASP will submit our results to the Budget committee.</p> <p>Discussion: Senator Lily Ruvalcaba: I am concerned that the counseling positions are at the bottom 3rd of the list. Senator Teresa Bonham: This looks fair, reasonable. I can support this. Senator Mike Ketaily: This was fair and thank you for guiding us. Senate President Amy Edwards: I think that counseling has been at the forefront of hiring for the past few years. They have also had specialty hires recently.</p> <p>Chat: Senate Secretary Marcia Fulkerson: Veterans position is a counselor that's ranked 3rd. We are also getting a new STEAM counselor right now.... funded thru a grant. Senator Charles D Ramirez: Great point Marcia. A STEM Counselor will be huge for all Counseling on campus.</p> <p>Passed: 23-0</p>	
<p>Faculty Code of Ethics (AAUP)</p>	<p>1. Ishita Edwards 2. Yong Ma</p>	<p>While reviewing our ISER for accreditation, we noticed a section about the "Faculty Code of Ethics." This statement was adopted by the Academic Senate in 2008 and has not been affirmed since. It is time to review the statement which is taken directly from the American Association of University Professor (AAUP). This statement can be found in our faculty handbook and in the ISER. In BoardDocs you will find the statement. Do we wish to modify or reaffirm?</p> <p>Discussion: Senate President Amy Edwards: I've been reading ISER, I found the Faculty Code of Ethics was last updated in 2008. Senator Dolores Ortiz: We need to add an anti-racism component to show we are serious about this. Ethics should be at the beginning. Senator Alan Hayashi: Is the motion to accept as is? Senate President Amy Edwards: Yes</p> <p>Chat: Senator Lois Zsarnay, LMFT, CEDS, EMDR, BCPC, RD: No, I think we need to add the diversity/inclusivity statement</p>	

		<p>Senator Thomas A Stough: https://www.oxnardcollege.edu/faculty-staff/academic-senate/bylaws Senate Secretary Marcia Fulkerson: it's a good discussion anyway.</p> <p>16-21 passed. Senate reaffirmed.</p>	
<p>Old Business</p> <p>ISLOs Feedback from Departments</p>	<p>1. Elissa Caruth 2. Michelle Brownlee</p>	<p>Update: No feedback has been received on this document to date. We will review it one last time before it becomes an action item in April. What have your constituency groups said about the new ISLOs? They are in BoardDocs</p> <p>Discussion: Senate VP Elissa Caruth: English Department thinks they are great. Senator Teresa Bonham: Yes they are great.</p> <p>Chat: Senator Lois Zsarnay, LMFT, CEDS, EMDR, BCPC, RD: Law & Community had no suggestions for changes/updates to the proposed ISLOs</p> <p>Vote 22-0 passed</p>	
<p>Update from Academic Senate Constitution and By-Laws Work Group</p>		<p>Work Group Members: Ishita Edwards, Cat Yang, Tom Stough, Elissa Caruth, and Charles Ramirez They will provide an update on their process so far or an update on the plans for their work. We are hopeful we will vote on changes in April (first and second read). Still possible? The current by-laws and Constitution are in BoardDocs again for your information.</p> <p>Discussion: Senate Treasurer Ishita Edwards: Yes, we are almost done on both. We will have the final next Senate mtg April 11. Senate President Amy Edwards: April 11 for 1st read vote, April 25 for 2nd read vote.</p>	
<p>Swag Update</p>	<p>Senate President Amy Edwards</p>	<p>Swag Discussion Update: The bags will be \$700 which is cheap at \$2.00 a bag. It's not something for this semester, maybe Fall flex would have a greater impact? I think we can do something more important and impactful at that time. Maybe in the summer senate executive team can look at shirts or stickers?</p> <p>Discussion:</p>	

		<p>Senate Treasurer Ishita Edwards: How do we go about getting minimum number of shirts with different sizes? Senate President Amy Edwards: I'd order a sprinkling of sizes and maybe a mug. Senator Lois Zsarnay: Classified has jackets for engraving individual orders with senator engraved. Senate President Amy Edwards Good idea, let's keep thinking without competition. Senator Dolores Ortiz: We can change up the logo and engraving. Senate President Amy Edwards: True, maybe the mug might be the answer because it's also cheaper. I want to remove it from discussion for now.</p> <p>Chat: Senator Michelle Brownlee: What about something we all use, like pens? Senator A Hayashi: Shirts are a pain -- both for the Senate with the orders and people with their use. Senate Secretary Marcia Fulkerson: a metal mug? Senator Catalina Elizabeth Yang: metal travel mug? Senator Joshua R Lieser: Bobbleheads Senator Della Louise Newlow: Bobble heads with your head on it! Senator Joshua R Lieser: Collect all the Senators Senator Dolores Corine Ortiz: It would look like a nose in a spreadsheet!</p>	
<p>New Business Treasurer's Report</p>		<p>There have been no expenses or revenues incurred since 2/14/22. The available balance in the Academic Senate checking accounts is \$3862.00.</p> <p>In Spring 2022, the Academic Senate expects to have some expenses such as the two scholarships we fund with the help of the Oxnard College Foundation, and the purchase of student artwork.</p> <p>Since only around 44 full time faculty (out of over 100 total) had either contributed via automatic payroll deduction or directly (via check), the total amount collected by the end of the 2020-2021 fiscal/academic year, was \$1410 from full-time faculty and another \$35 from 7 part-time faculty. Obviously, we can do better. Our fresh efforts to solicit contributions in Fall 2021, yielded some additional commitments via automatic payroll deductions that will be taken out of our salaries in April 2022. These will count toward our due's contribution for the year 2021-2022. As the attached list of faculty names who have submitted automatic payroll deductions will show, despite the retirement of 7 full-time faculty on this list the number of full-time faculty who have committed to automatic payroll deductions has increased to 62 (an approximately 40% increase in the number of full-time contributors.) If this holds true then our revenue should increase from \$1380.00 (2020-2021) to close to \$1900.00 in 2021-2022. This is good news, indeed!</p>	

		<p>Still, we know that many of our colleagues have yet to contribute. Therefore, another request for Academic Senate dues commitment (via payroll automatic deduction) was sent out in mid-February. The email was sent to department chairs and to all faculty. It also included a list of those who have already paid or made a commitment to have the amount due automatically deducted from their salary (once a year) at the district payroll.</p> <p>Please check the attached list of faculty, full and part-time who have authorized the one-time annual deduction from their pay-check (\$30 for FT, and \$5 for part-time), and please affirm that all your department colleagues are on the list. If they are not, then please help your Academic Senate reach out to the ones who are yet to authorize their automatic payroll deductions toward their AS contributions.</p> <p>I should add that Professor Alan Hayashi has paid by check for the year 2020-21 and 2021-22. And Professors Christine Morla (FT), Leo Orange (FT), Melissa Graham (PT), and Constantino Lopez (PT), have recently also sent me their authorization for automatic payroll deductions of AS dues. A BIG "Thank you" goes to all colleagues who have either contributed or authorized the same.</p> <p>Ishita Edwards (OCAS Treasurer) Documents in BoardDocs.</p>	
Definition of Equity	VP Elissa Caruth (Co-Chair of SESC)	<p>The Senate will have a discussion of a newly drafted definition for equity from the Designing Equity workgroup. This definition is a result of a request from SESC to create a definition of equity for the college. Document is in BoardDocs.</p> <p>Senate VP Elissa Caruth: I co-chair the Student Equity and Success Committee. Part of our task is to create a definition of equity. I present this to you and I'm hoping for feedback. It can be put into the syllabus if you'd like. Statement posted in BoardDocs. I'd like to take an informal vote on #1 on this list. It is not an action item, just pulling feedback so I can meet with the workgroup.</p> <p>Discussion: Senator Tom Stough: If there's any way to include the library's equity portion in that too, that would be a great. Senator Lilia Ruvalcaba: I love this. It's really great. Include the word practices: what we do how we present in the classroom about the diversity of our classroom even if it's different from our own ethnicity. Senator Dolores Ortiz: list ZTC and low-cost textbook options. Senator Dylan Altman: I took that discussion language and rewrote it as a draft. I'll put in chat and email.</p>	

		<p>Chat:</p> <p>Senator Deanna McFadden: This did not include any teaching faculty</p> <p>Senator Dolores Corine Ortiz: Could be pedagogy</p> <p>Senate President Amy Edwards: teaching style... pedagogy... research materials... instead of just "accessible" you want to spell out ZTC and LCT.</p> <p>Senator Deanna McFadden: Charles - any idea about how to include counseling and other student services?</p> <p>Senator Charles D Ramirez: I'll brainstorm with my group and type something up in an email.</p> <p>Senator A Hayashi: Even instructional Faculty do more than just Courses. Maybe needs to a bit more expansive.</p> <p>Senator Dylan Altman: Faculty and non-instructional faculty strive to make their courses equitable through diverse and inclusive curriculum, culturally aware pedagogy, fair and transparent grading policies, and accessible low textbook cost/ zero textbook costs learning materials.</p> <p>Senator A Hayashi: Once again, "courses" expanded to include "student interactions."?</p> <p>Senate Secretary Marcia Fulkerson: thank you for your work on this</p> <p>Senate VP Elissa Caruth: Thank you for your suggestions in the chat and the emails you just sent :) I have captured your words and ideas. Thank you!</p>	
<p>Accreditation Section Review</p>	<p>Senate President Amy Edwards</p>	<p>We hope April 11 we will beginning reviewing sections of the ISER. I would like to assign a few folks to read a few pages.</p> <p>Discussion:</p> <p>Senator Cat Yang: My concern is the end of the semester is coming.</p> <p>Senate President Amy Edwards: I'll probably have a team lead and groupings of folks together.</p> <p>Senator Alan Hayashi: Are the faculty involved in other PG groups getting assignments so we'll overlap areas?</p> <p>Senate President Amy Edwards: yes, maybe.</p> <p>Senator Alan Hayashi: As the AFT member, in the district's analysis and evaluation section, they talk about input from trustees and their effect on evaluation and the process. IVC is the issue. They section out the AFT and its impact on the board and the board impact on the district specifically on notes and the main thing negotiations. From AFT's perspective, we think this is biased. It singles out AFT, negatively. We think the paragraph should be moved or modified because AFT was not the only group trying to influence the board for negotiations. (Section IV. C.4.)</p>	

		<p>Senate President Amy Edwards: DCAP discussed and decided not to modify but there is still discussion taking place about this standard.</p> <p>Senator Lilia Ruvalcaba: It is important that we take a stand with trustees that support faculty. AFT does sound singled out.</p> <p>Chat:</p> <p>Senate Treasurer Ishita M Edwards: III D9-end of this section is still blank.</p> <p>Senate President Amy Edwards: IV.C.4... There is some analysis on AFT and Trustee conduct, and Alan would like everyone to review this section. Alan will send it out to Senators. This is not a final conversation on the issue. Standby for updates. This is still a draft.</p>	
President's Report: OC Meetings Update	Senate President Amy Edwards Update	<p>President Edwards provided an update on OC meetings.</p> <ul style="list-style-type: none"> • This Thurs we are supporting the Ukraine. The local district attorney, and History and Social Science Faculty are meeting at the flag pole for a discussion and fundraiser from 12:30-1:30. Meet at the flag pole on Rose. • Planning retreat date changed to April 22 in person in PAB Conference Ctr. • Students needed for graduation speakers. We are auditioning them now. Need names of speakers by April 4 deadline to send names. • Festival on May 1st. please showcase your programs. • OC Live tomorrow: Indian Dance. Upcoming: We Speak, Earth Day, ASL event. Please join us. • Parking will be free for Fall 2022 semester. • Poetry Slam is happening. • Students do not know what office hours are. There has been some discussion to change to student hours, but that's what they are called. There were so many students who didn't know. I talked to a dozen students. Let's clarify for students. • Athletics Hall of Fame Induction is May 21. • Transfer recognition ceremony is May 11. • Order graduation regalia by March 25. Send to Gilbert. Graduation is in-person on May 19. • 	
District Meetings Update	Senate President Amy Edwards	<p>President Edwards will provide an update on district meetings.</p> <ul style="list-style-type: none"> • DCAS: Meeting will be March 17, 2022: No report today BUT there are two docs in BoardDocs from a workgroup. • DCHR: Meeting was March 10, 2022: Report Today • We reviewed Aps and BPs. 	

		<ul style="list-style-type: none"> • DTRW-I: Meeting was March 10, 2022: Report Today • No OC curriculum. Join mtg with DTRW-SS about drop for no pay. • DTRW-SS: Meeting was March 10, 2022: Report Today • Discussed catalogue appendices and policy review. • BoT: Meeting was March 8, 2022: watch on YouTube • DCEM: Meeting was March 4, 2022: Report Today • There is discussion about course scheduling improvement process: PDF versions vs other versions, Data people do it differently. We are working out a software solution. • EEO: As needed: No report today <p>Senator Alan Hayashi: Back to DAC positions, is the position of the senate official?</p> <p>Senate President Amy Edwards: Senate had a discussion about the proposal and I made those views known at District. You can find it in YouTube video. There was nothing to vote on at that time, it was Senate's position on the proposed positions.</p> <p>Senate President Amy Edwards: DCAP decided not to make a change to the content.</p> <p>Senate Secretary Marcia Fulkerson: We had a discussion during senate. Her BOT comments reflected that discussion.</p>	
Board Items	Senate President Amy Edwards	<ul style="list-style-type: none"> • Do you have items for any of the April OCAS Board of Trustees report? • Our spotlight faculty will be Law Professor: Evan Hess. • Our Board Reports for February and March are in BoardDocs. <p>Senate President Amy Edwards: I need new stuff. Please send before spring break.</p> <p>Senator Dolores Ortiz: We can highlight CA Freedom Summer Program: 3 colleges in CA were picked, OC was part of that. And DSIG grant for dreamers who were of service. OC has the most submissions: 11 students fully finished the program to get \$1500 a semester!</p> <p>Senate President Amy Edwards: Perfect. Great idea.</p>	
PG/Standing Committee Reports		<p>1st AS meeting of the month these committees will report-out:</p> <ol style="list-style-type: none"> 1. CPC (Ishita) Report in BoardDocs 2. Budget (Tom) Report in BoardDocs 3. CUDS (Charles) We voted for Brown Act to stay online. There was facilities resource requests ranked. Those votes have not been released. 	

		<p>4. PRC (Josh) there was no mtg. 5. TEC (Ishita) Report in BoardDocs 6. Sabbatical (Della) One of our applicants changed their mind so our backup is taking it. 7. ASG (ASG Officer) No rep 8. ARW (Dolores) No report 9. Off-Schedule 1. LLR Committee Notes in BoardDocs</p> <p>2. SESC: Written report below from faculty member Cristy Lopez-Bowlin on behalf of Senator Lawley</p> <p>February (2/2/22) Oscar said that the LGBTQ SAFEZONE training in January was amazing and had over 85 participants now certified as allies. Damien, Gabriela, and Keller gave a report on Student Equity Data and recommended targeted campaigns to reach students in disproportionately impacted groups, which include males and Hispanics for transfer-level math and English. Sofia shared Spring 2022 student survey results that show students plan to repeat their class scheduling choices in Fall 2022 with a mix of in-person and online classes. The meeting wrapped up with presentations from Guided Pathways, Peer Mentoring, and LLRC Services about how they are all supporting students.</p> <p>March (3/2/22) Letty announced new Transfer Center workshops aimed at how to transfer to a UC and a CSU. The Designing Equity Workgroup shared a draft of the college's equity definition and got feedback from the committee with suggestions for revision. Damien shared the ACCJC Annual report with an overview of our floor and stretch goals for course completion rate, certificates, associate degrees, and transfers. Then Sofia shared good news about the three-year trend of fall awards; fall semester awards are steadily increasing despite enrollment decreasing. According to Chancellor's office data, there are no equity gaps in completion as regards gender, but Asian, Black/African American, Filipino, and White students are disproportionately impacted. The meeting wrapped up with presentations from Guided Pathways, EOPS/CARE, and CalWORKs about how they are supporting students.</p> <p>PDC: Cat the last deadline for faculty travel is March 25.</p> <p>SS: on behalf of Lawley</p> <p>AFT: nominations for offices closed Fri., so a ballot will be mailed out April. Members voting only. We are continuing the new sunshine agreement. If you have issues to bring to negotiations we have public comment at the start of our meetings or email Ty.</p>	
<p>Future Agenda Items</p>			
<p>Seating Reps for</p>		<p>Bring to departments. Keep it fresh.</p>	

2022-2023 (April)			
PGM Update and Vote (April)		Almost ready to discuss.	
AS Goal Tracking (April)		In BoardDocs; please review before next meeting	
List of Accomplis hments Updated (May)			
FIG Updates (May)			
Future Meeting Dates	Spring 2022 Meeting Dates/Locati on	Brown Act laws will dictate meeting location for the entire semester.	
April 11 and 25	Zoom		
May 9	To vote on location		
Good of the Order		<p>Happy Pie Day!</p> <p>Our dreamers CA Freedom Summer Program: 3 colleges in CA were picked, OC was part of that. And DSIG grant for dreamers.</p> <p>Chat: Senator Dolores Corine Ortiz: please share with your students and refer them to our financial aid specialists for help: https://www.csac.ca.gov/dsig</p>	
Adjourned at 3:43			

Poll Results:

User Name	1.Do you approve of the (second read) ISLOs?
Tim Fontenette	Yes
Rana Dib Akiel	Yes
Joshua R Lieser	Yes
Charles D Ramirez	Yes
Kevin Corse	Yes
Christiane Mainzer	Yes
A Hayashi	Yes

Dylan Altman	Yes
Elissa Caruth	Yes
Lilia Ruvalcaba	Yes
Yong Ma	Yes
Catalina Yang	Yes
Dolores Ortiz	Yes
Michelle Brownlee	Yes
Teresa J Bonham	Yes
Susan McDonald	Yes
Melissa Graham	Yes
Ishita M Edwards	Yes
Thomas A Stough	Yes
Lois Zsarnay	Yes
Michael Ketaily	Yes

User Name	1.Do you approve of the faculty hiring ranking (second read)?
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Tim Fontenette	Yes
Deanna McFadden	Yes
Rana Dib Akiel	Yes
Joshua R Lieser	Yes
Charles D Ramirez	Yes
Kevin Corse	Yes
Christiane Mainzer	Yes
Dylan Altman	Yes
Elissa Caruth	Yes
Lilia Ruvalcaba	Yes
Yong Ma	Yes
Catalina Yang	Yes
Dolores Ortiz	Yes
Michelle Brownlee	Yes
Alan Hayashi	Yes
Teresa J Bonham	Yes
Susan McDonald	Yes
Ishita M Edwards	Yes
Thomas A Stough	Yes
Lois Zsarnay	Yes
Michael Ketaily	Yes

	1.Do you approve of the Feb. 28 Senate minutes?
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Tim Fontenette	Yes
Rana Dib Akiel	Yes
Joshua R Lieser	Yes
Charles D Ramirez	Yes
Kevin Corse	Yes
Christiane Mainzer	Yes
Dylan Altman	Yes

Elissa Caruth	Yes
Yong Ma	Yes
Catalina Yang	Yes
Dolores Ortiz	Yes
Michelle Brownlee	Yes
Alan Hayashi	Yes
Teresa J Bonham	Yes
Susan McDonald	Yes
Melissa Graham	Yes
Ishita M Edwards	Yes
Thomas A Stough	Yes
Lois Zsarnay	Yes
Michael Ketaily	Yes

1.Do you approve of the Faculty Code of Ethics?

Tim Fontenette	No
Deanna McFadden	No
Rana Dib Akiel	No
Joshua R Lieser	Yes
Charles D Ramirez	Yes
Kevin Corse	Yes
Christiane Mainzer	Yes
A Hayashi	No
Dylan Altman	No
Elissa Caruth	Yes
Lilia Ruvalcaba	No
Yong Ma	Yes
Dolores Ortiz	Yes
Michelle Brownlee	Yes
Teresa J Bonham	Yes
Susan McDonald	Yes
Melissa Graham	Yes
Ishita M Edwards	Yes
Thomas A Stough	Yes
Lois Zsarnay	No
Michael Ketaily	Yes

1.Do you approve of the motion that as a result of the current state of emergency, meeting in person would present imminent risks to the health or safety of attendees?

Tim Fontenette	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Rana Dib Akiel	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Joshua R Lieser	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Charles D Ramirez	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Kevin Corse	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)

Christiane Mainzer	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Elissa Caruth	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Lilia Ruvalcaba	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Yong Ma	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Catalina Yang	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Dylan Altman	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Dolores Ortiz	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Michelle Brownlee	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Teresa J Bonham	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Susan McDonald	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Melissa Graham	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Ishita M Edwards	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Thomas A Stough	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Lois Zsarnay	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Michael Ketaily	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)