

**Academic Senate of Oxnard College**  
**Regular Meeting, 2:00 pm February 28, 2022 via Zoom**  
**FINAL MINUTES**

**The Senate:** Amy Edwards (President), Elissa Caruth (Vice President), Marcia Fulkerson (Secretary), Ishita Edwards (Treasurer)

Senators Present: Alan Hayashi, Catalina Yang, Charles Ramirez, Chris Mainzer, Della Newlow, Dolores Ortiz, Dylan Altman, Emily Zwaal, Erin Lawley, Gloria Lopez, Josh Lieser, Kevin Corse, Lilia Ruvalcaba, Lois Zsarnay, Melissa Graham, Michelle Brownlee, Mike Ketaily, Rainer Mack, Rana Akiel, Susan McDonald, Teresa Bonham, Tim Fontenette, Tom Stough, and Yong Ma (28)

Senators Absent: Deanna McFadden, Gerard Paul Mangubat (2)

Guests: Celina Benavides-Black, Christine J Morla, Christopher Renbarger, Cristina Lopez-Bowlin, Jenn Wilson-Gonzalez, Letty Mojica, Marta Muñoz, Samantha Marshall, and Shannon Trefts

Called to Order 2:01 By Senate President Amy Edwards	Motion to Adopt Agenda 1. Josh Lieser 2. Ishita Edwards	Called to order 2:03 by Senate President Amy Edwards  Passed.	
	Brown Act Vote	Brown Act Teleconference Suspensions During a State of Emergency (active until March 31, 2022) New legislation modified the Brown Act, enabling virtual meetings during a state of emergency (Gov code Section 54953). Senate must agree that the emergency impacts the ability to meet safely in person and "make the findings" every 30 days to continue virtual meetings.  <b>From AB361:</b> "Finally, every 30 days during the proclaimed state of emergency and/or the period during which state or local officials have imposed or recommended social distancing measures, the legislative body acting under the teleconference exemptions <b>must make findings about whether the circumstances explained above still apply</b> . The body must find that it reconsidered the circumstances of the state of emergency and that one of the following circumstances exist: "(i) the emergency continues to directly impact the ability of members to safely meet in person," or "(ii) state or local officials continue to impose or recommend measures to propose social distancing." (Gov. Code § 54953(e)(3).) If the legislative body cannot make these findings by majority vote, then it will no longer be exempt from the physical public access, quorum, and public comment opportunity rules applied to teleconference meetings under subsection 54953(b)(3)"  Voted to Remain on Zoom by 88% but back to conference ctr April and May.	
Public Comment	None		

<p>Guests</p>	<p>Cristy Lopez-Bowlin, Textbooks &amp; Equity</p>	<p>English Faculty, Cristy Lopez-Bowlin, Textbooks &amp; Equity            The English Department is working on this project and initiatives from the state. Notes posted in BoardDocs. Attended 2 workshops from the State. Inside HigherEd and Bibliou 40% of students routinely avoid purchasing materials for classes because of high cost. \$84 is average cost of textbooks. With OER, students are receptive and optimistic about online learning materials and online classes. Almost 1/5 of faculty are optimistic about online learning materials. OER are useful for general ed classes. Hurdles to adopt have been test banks and the time required to create materials, but there are more and more materials available online already to incorporate.</p> <p>Discussion:            Senate Treasurer Ishita Edwards: Did you hear anything about specific disciplines who use hands-on graphs, problem solving materials, learning supplements that are free? Newton was \$40 and not very good. I'm back into something \$50, but now I'm not ZTC.            Christina: Libre-Text is working on interactive homework software, OpenStacks is also willing to work with you.</p> <p>Chat:            Senate Treasurer Ishita M Edwards: We have a free digital textbook for Economics, but the learning software that is so important in the study of Economics still runs \$50. No such interactive learning site is available with OpenStax or other OER materials, The OER recommended learning supplement is not very good, and \$40.            Senate President Amy Edwards: You can write one! The college will pay you :)            Senator Dylan Altman:  <a href="https://lor.instructure.com/resources/62ea1856b6684273ba01fb253f0ffc0e?shared">https://lor.instructure.com/resources/62ea1856b6684273ba01fb253f0ffc0e?shared</a>            Senator Charles D Ramirez: <a href="https://libretexts.org/">https://libretexts.org/</a>            Senator Dylan Altman: I've actually been working with CCC on a ZTC composition book with exercises, quizzes, and more.            Celina Benavides-Black: Thanks for promoting OER Cristy!</p>	
	<p>Faculty</p>	<p>Faculty Resource Ranking: Faculty who submitted full-time faculty positions though the program review process have been invited to speak about their position(s). This is also an opportunity for Senators to ask questions before they vote on prioritization. The resource request materials are in BoardDocs for your information (voted on by Senators for first reading at the February 14, 2022 AS meeting.) This is a copy of the email Secretary Fulkerson sent to invite faculty to participate today:            Good Afternoon,</p>	

I'd like to invite faculty or their representatives who submitted resource requests for hiring to speak to their need at our next Senate meeting. Only a few Senators have read your specific program review report, but all Senators will rank hiring requests in the next few weeks, and that prioritization list will be pushed to the college president as a recommendation. We have designated time for these short talks at our next Senate meeting: Monday, February 28, 2022 at 2:00pm, at the top of the meeting.

It is nice to hear from a representative of the request to hear directly about the needs of the program and to be able to ask questions. We are interested in what you can share as we want to advocate for your unique needs for hiring, especially if you have submitted multiple requests for the same position. I will send calendar invites and the link to the zoom meeting shortly. If there was anyone I have missed on this list, please forward to the appropriate representative.

We appreciate your time and we would love to see you at Senate.

In BoardDocs you will find the resource requests PDF and EXCEL ranking sheet for Faculty Resources 2022/2023. Each Senator will need to complete their work on their own and email Senate President Amy Edwards their own findings. Amy will complete the final Excel sheet and send it to Budget after the entire process is complete. This entire process needs to be completed no later than Wednesday, March 16<sup>th</sup>

Faculty who submitted requests:

**ASL-Emily Zwaal:** This hire is a **priority** We've been consistently making this request for at least 10 years. We've been using adjuncts, but don't have many local folks who have this specialization and we want to grow our program. We have 2 dual enrollment programs and have been really successful and other high schools are requesting classes, but we don't have the staff to support them. We want to offer higher levels of courses and courses to the community, but can't because of staffing shortages. We have a need for a 2nd FT faculty to cover the increased number of sections in program

**Chicano Studies Instructor- Emily Zwaal:** This is a **critical position**. This position should take precedence over ASL. We do a disservice by not having this available. Josh Lieser: our dpt discussions concluded that our students need this service and this position will meet the state requirements. We already have the number of sections needed for a FT position. Our adjuncts leave because they don't live in the area. It's a demand that needs to be met. The classes have been written for this. Dolores Ortiz: The main reason we need this hire is it's a CSU area requirement that we only have 1 class to meet, only 1 counts right now for this entire requirement. 88% students of color are enrolled at our college. Our campus has passed social justice resolutions about this and it's time to hire for this position. 2024-2025 it will be a graduation requirement

to have this position and so far we have only one class. We need a FT hire to create the classes. Gloria Lopez: Students who started this last Fall must complete the ethnic studies requirement. Classes are full and it would be a plus for our college. The 3-unit ethnic studies requirement (GE) should be an ethnic studies position covering Latin-American, Asian-American, African-American, Native-American studies.

**FT Counselor Coordinator Transfer Center** - Letty Mojica  
Currently it is 1 FT and role is split between coordinator and counselor. Now with our transfer nation year we increased our number of transfers. We have 2 PT, but need more help. We currently are not meeting minimum staffing guidelines from state in terms of employees. Each transfer crt should have 1 coordinator and 1-2 counselors. VC is getting another FT counselor fall 2022. We meet 1-on-1 and deliver workshops. We see all students and **have a need**. Olivia was FT coordinator in transfer ctr and Jose was Transfer counselor then those employees moved on. We need to add a 2nd FT counselor to increase the transfer rate. Gloria Lopez: EOPS works closely with them and involved with the workshops, but she needs support. They help all students. Dr. Mojica has been there 5 years doing both positions.

**FT Counselor Coordinator in Career Center** - Shannon Trefts  
Career Ctr funded thru the grant strong workforce which limits what we can do. We don't have a coordinator, so Trefts acts as coordinator with career ed and training PT, program reviews, job fairs, Fire Technology and we can't do it all. Other campuses don't combine positions for Career edu and career ctr. Our center has been growing and so has dual enrollment to keep up with demand. We need to add a 2nd FT counselor to the program. Gloria Lopez: I am a witness to how Trefts is over extended. They **need the position**.

**AC/Refrigeration FT Faculty**- Kevin Corse: **position is critical** as employee is leaving. AC world is vibrant and alive and we are well known for a great program, but it's difficult to find faculty to stay. Although FTE in the program is down, this would be a replacement for retiring faculty. HVAC is important in the CTE Division and the industrial sector. This is a new retirement fill.

**English FT Faculty**-Teresa Bonham: a FT faculty retired at the end of Fall 2021 and we need to cover the position. Every program requires Eng 101, it's needed to meet IGESTE, and the critical thinking requirement. Some major courses are co-listed such as the social justice degree. We need faculty to offer other support courses. It's an equity issue and AB705 has

	<p>affected course offerings. Reinstating PACE will require more faculty to cover courses. We have more faculty who are close to retirement and we need to maintain our department.</p> <p><b>Digital Graphic Design</b>-Christine Morla: We need this hire to align the studio art program with our student's needs. Every semester we are asked about these courses. Some students ask about the career opportunities that are available for this major. Digital design majors are needed in every industry. We are writing the curriculum to offer Spring 2023 and continuing to develop courses. We are in the process of building AA-T in graphic design, and waiting for approval at the state level. We have finally have a new building and facilities for a Mac lab for this as well with printers and large scanners. Fall 2022 our new building will be ready for use. We've included the request for 8-10 years in our program review and we finally have the building and the classes. Students leave and complete their degrees elsewhere without this position. The Art program has moved into new facilities/lab spaces and need a FT faculty to offer a degree for demanding career opportunities in digital art.</p> <p><b>Performing Arts FT Faculty</b>-Amy Edwards: All of our dance and theatre courses were cut because of covid. There is no leader now. We need a Performing Arts faculty who would teach theatre, dance, and music matches a degree offered from CSCI. Keep it in your sights. We don't have the courses, but need faculty to create courses. We have requested this hire for 16 years. We had the faculty 17 years ago. We need the hire for increased enrolment. It's a replacement hire.</p> <p><b>Fire Academy/Fire Technology 50/50 split FT Faculty Tech</b>-Mike Ketaily: This hire is a <b>priority</b>. The current employee cannot continue this load because of family issues. Professional experts can't be hired because they are active fire-fighters. This position is critical to the department and the college. They'll teach in Fire Academy and Fire Tech. Presently 1 faculty is overloading with the coordinator position and that employee can't continue with this work.</p> <p><b>Fire Academy Wildland Academy Faculty 1</b>- Mike Ketaily: This hire will teach overload in Fire Academy and in Wildland Academy. Fire Academy ranks this as 3rd most critical need. Climate change in CA demands this program. The position is critical to the department and the college.</p> <p><b>Counseling increase number of counselors</b>- Charles Ramirez: This hire is one counselor in general counseling. We have 8 FT and used to have 10 FT, with cuts from retirements and budget cuts have reduced the department. Difficult</p>	<p>Keeping track positions ranked high but not hired: Art, ASL, Veteran's Counselor, Chicano Studies, Business Accounting</p>
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	<p>keeping PTs. We serve all students. We have OC Fridays and other new events and need counselors for those registration events. This would be adding to the department. A replacement position was filled in 2020-21. Rated as <b>critical</b>.</p> <p>Temporary EMP Program Coordinator-Mike Ketaily: Position Filled</p> <p><b>FT Public Safety Transfer Counselor</b> -Mike Ketaily: This hire is a <b>priority</b>. The Counseling employee has been filling in, but it is off campus and our program is growing with appointments, also high school students who are dual enrolled need support with this hire. There is high demand for our growing division, HS dual enrollment, and an increase number of AS degrees.</p> <p><b>ECE FT Faculty</b>-Patricia Mendez: This has been a 1 person dpt. It is a retirement replacement. This is a viable major in our area. Lois Zsarnay: We lost our PT and FT, this program needs to be beefed up especially with all the support the campus has given the CDC, and when not filled we lose students to VC. We never replaced the 2nd faculty who retired 5 yrs. ago.</p> <p><b>Veteran’s Counselor</b>- Leo Orange: Since 2010 this request has been ranked high and we are still waiting for the hire (12 years). We made the LD request and are still waiting. We have students on base taking classes and active duty coming in and reserve-ists are taking classes. We have a PT counselor who understands their unique needs and the rules about the GI bill. We have been requesting for 12 years. Both VC and MC have FT Veteran’s counselors. Currently, there is only one PT faculty.</p> <p><b>LD counselor request (not on current request list)</b>- Della Newlow: When I was hired, there were 3 FT and 2 retired and were not filled. Need another LD specialist who can do assessments for LD. This job requires a specific degree and extra units. Needed for 12-13 years.</p> <p><b>Auto Technology FT Faculty</b>- Kevin Corse Position filled</p> <p><b>Auto Technology FT Faculty Retirement Replacement</b>- Kevin Corse Position filled</p> <p><b>Dental Hygiene FT Faculty</b>- Susan McDonald position filled</p> <p>Next Steps:</p>	
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		<p>1. All Senators will submit their results on their own <b>Excel document to Amy via email no later than Monday, March 7, 2022.</b></p> <p>2. Amy will <b>compile results and bring the completed excel sheet to our March 14, 2022 meeting where we will discuss the results and have our second read vote.</b></p> <p>*Remember your rankings should not focus on costs, but should focus on function and need.</p> <p>Chat:</p> <p>Senator Kevin Corse: The Auto Tech position is filled</p> <p>Senate President Amy Edwards: There are two on the list, Kevin. One new and one retirement replacement</p> <p>Senator Kevin Corse: I would like to table the requests until I have the EV and Hybrid program built out. With the Adjunct hires and 2 full time faculty we are ok for now. I'm anticipating EV and Hybrid instructor will be needed soon.</p> <p>Senate President Amy Edwards: Ok @Kevin. Senators will remove Auto positions Line 86 and line 92</p> <p>Senator Charles D Ramirez: We need to have more Area F courses since both MC and VC have a lot more already. I can see our students gravitating to them for their plethora of options.</p> <p>Senator Dolores Corine Ortiz: Yep ^^</p> <p>Senate Treasurer Ishita M Edwards: Are retirement replacements no longer automatic, even in CE?</p> <p>Senate President Amy Edwards: No Ishita</p>	
<b>Action Items</b>			
Approval of Minutes	<ol style="list-style-type: none"> <li>1. Mike Ketaily</li> <li>2. Teresa Bonham</li> </ol>	Passed: unanimously 23-1	
Technology Master Plan	<ol style="list-style-type: none"> <li>1. Teresa Bonham</li> <li>2. Lilia Rub</li> </ol>	<p>Technology Master Plan.</p> <p>Senators will review the OC Technology Master Plan (TMP) in BoardDocs. Please provide feedback on content, clarity, and the objectives of the plan.</p> <p>Discussion:</p> <p>Chris Renbarger: Some of the goals are meant to be short term goals and the Tech committee offered to commit to a 5-year tech refresh program. These goals have been identified through faculty surveys. The process has been through discussions, workgroups, surveys, links to ed master plan. Senate is the first on the PG tour.</p> <p>Passed: 21-1</p>	

<p>PG/Standi ng Committe e Reports</p>	<p>2nd AS meeting of the month (4th Monday) these committees will report-out:</p> <p>1. Curriculum (Shannon Davis) Shannon Davis provided the following report from the most recent meeting:  <u><b>Curriculum Committee Report</b></u>          The Curriculum Committee is currently focusing on reviewing program modifications, particularly those that are the result of changes to course discipline changes, number changes, title changes, and unit changes that were approved in Fall 2021. Any time a course included in a program is modified to change any of these elements, the program must be revised, approved, and resubmitted, along with current documentation (narrative, TMC template, articulation, and for CTE programs, advisory meeting minutes and official labor market data report). The Curriculum Committee is also accepting and will be reviewing course and program deactivations, and changes to SLOs that do not impact the rest of the COR. <b>All new course proposals and course modifications will be reviewed beginning at the first meeting in Fall 2022.</b></p> <p>Another major district-wide project that the Faculty Curriculum Co-Chairs, Curriculum Technicians, and Academic Data Specialists (At OC this team is Shannon Davis, Paris Trujillo, and Laura Anderson) are engaged in this spring is the CAT (new online catalog) implementation. Thanks to the proactive work of the Oxnard College faculty in <b>updating all courses</b> through our Mission CIMpossible, and the significant progress we made updating programs (nearly every CTE degree, certificate, and ADT was updated), <b>OC is poised for a successful implementation, while other colleges struggle to meet implementation deadlines, and have mismatched data.</b> Mission CIMpossible was a big lift for all who participated, from instructional faculty charged with modifying CORs, to the entire curriculum committee who reviewed every one of those over 650 courses, <b>but we did it, working together and it is paying off. Thank you to all who participated and supported our efforts!</b></p> <p>After this implementation, the 2022-2023 catalog will be created, edited, and published in CAT instead of In-Design. This will save countless hours of manually typing course and program changes into the catalog, as CAT will pull all course information from Banner (which Banner pulls from CIM) and all program information directly from CIM. Eliminating this redundancy will also result in fewer errors and fewer hours of editing. The rest of the catalog text, what is referred to as “front-matter” in CAT, can be edited directly by those responsible for their areas (A/R, Financial Aid, Student Services, etc.) in a user-friendly text-editor that is more like</p>	
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Word, instead of our past practice of those offices reporting their edits to Paris who then made the edits for them in In-Design. Our hope is that the efficiency of CAT and the new process will allow the catalog to eventually be published earlier, which would be more helpful for students and counselors.

**Due to the CAT implementation, faculty should refrain from making program or course changes in CIM for the time being.** Please email Shannon and Paris for assistance with programs and for information on when to begin working on course changes/proposals in CIM for Fall. **Paris will input all program changes this semester so that they have a consistent format when they are uploaded into CAT.**

**Program Modifications approved at the 2/9/22 Curriculum meeting:**

- Anthropology, Associate in Arts for Transfer (AA-T)
  - Modified to add ETHS co-listings, change double-counting to allow for 1 unit in area CSU area B3 and IGETC area 5C Laboratory Activity and update articulation on template and catalog language in narrative.
- Psychology, Associate in Arts for Transfer (AA-T)
  - Revised the PSLOs and catalog description in narrative. Added PSY R115 to list C and updated course titles.
- Fire Company Officer, Associate in Science (COA)
- Fire Company Officer, Associate in Science (AS)
  - *Revised to update changes in course titles and units on both COA and AS. Updated narrative and attachments.*

**Single-reading change approved at the 2/9/22 Curriculum meeting (allowed due to recent CCCCO requirements to further implement AB705)**

- MATH R065S – *Updated the title and the course description to include Math R101. New title is: **Algebra Support for MATH R101 and MATH R115***

The 2/23/22 Curriculum Committee meeting was cancelled. The next meeting will be 3/9/22. Meetings will be consolidated when there is an insufficient agenda this spring due to the CAT implementation and other priorities.

2. PDC (Cat) Senator Yang provided the following report from the most recent PDC meeting:

PDC met on Feb 7, 2022:

- 85 individuals showed up for the LGBTQ + Safe Zone training
- Spring professional development travel deadline is March 1, 2022
  - please get your applications in ASAP, email will be sent out soon
  - <https://forms.office.com/Pages/ResponsePage.aspx?id=a4qLu5knNE-koX4GbwAb0rouWsAcqZJkXh28xKPWmJUMDI5SIhVUIcyN0RYREFXMDJVNZcwWVZaOC4u>
  -
- Leadership conference (virtual)-date TBD
  - suggestions for individuals to present, please email to the tri-chairs [Amparo, Oscar, and Cat]
- Lots of professional development opportunities listed under section 9 of the agenda

3. SESC (Erin) Senator Lawley provided the following report from the most recent SESC meeting:

1. The Peer Mentor Program gave an update and discussed how mentoring is a part of the Educational Master Plan. The Condor-To-Condor mentoring is based on majors as well as Areas of interest. They are partnering with Proyecto Exito.
2. OMEGA is back.
3. The Transfer Club is trying to get everyone more connected – alumni gear on Thursdays, social media presence.
4. Condor Connections are still looking for staff/faculty to be paired with students. Everyone is welcome, NOT just instructors. Contact Christina Hanna for information.
5. LLRC continued its services during the first five weeks of remote instruction. Faculty should let their students know they can borrow calculators, books, laptops, and hot spots.

4. LLRC (Tom) in BoardDocs

5. AFT (Alan) Working thru negotiations. The agreement submission is going to the district in March. If you want to provide input, you must be a paid member of AFT. We are nominating new officers for next 2-year term in the next month. You must be dues paying members to vote. There are some questions about accreditation 4C4 which is the district shared governance response. There was some discussion about how it's being presented from chancellor. It went thru DCAP. It is biased and we want it revised or removed.

6. Guided Pathways (as needed)

		7. Statewide Committees (as needed)	
<b>President's Report:</b> OC Meetings Update	Senate President Amy Edwards	<p>President Edwards provided an update on OC meetings.</p> <ul style="list-style-type: none"> <li>• Planning retreat changed to Friday April 22.</li> <li>• Deadline for scholarships for student has been extended to March 10</li> <li>• May family Carnival is May 1. You'll hear more.</li> <li>• At OC Basketball game, super fun. Please plan to attend to support.</li> <li>• OC Live is back: March 15.</li> <li>• Summer Schedule is live</li> </ul>	
<b>District Meetings Update</b>	Senate President Amy Edwards	<p>President Edwards will provide an update on district meetings.</p> <ul style="list-style-type: none"> <li>• DCAS: Meeting was Feb. 17, 2022 *Documents attached to further the conversation about the DAC staffing proposal. No decisions made. Still taking comments</li> <li>• DCHR: Meeting will be March 10, 2022: No report today</li> <li>• DTRW-I: Meeting will be March 10, 2022: No report today</li> <li>• DTRW-SS: Meeting will be March 10, 2022: No report today</li> <li>• BoT: Meeting was Feb. 15, 2022 *My consultation can be heard at 50 minutes into the YouTube video of the meeting. <a href="#">See YouTube.</a></li> <li>• DCEM: Meeting will be March 4, 2022</li> <li>• EEO: Report as needed</li> </ul>	
<b>Board Items</b>	Senate President Amy Edwards	<p>Do you have any items for the April OCAS Board of Trustees report? Current faculty spotlight is Celina Benavides-Black. Our spotlight faculty be new Law Professor Evan Hess. Justin Miller will be the May spotlight. Our Board Reports for February and March are attached.</p> <p>Discussion: Senator Teresa Bonham: You did a great job commenting about the DAC positions at the board meeting. Thank you for representing us!</p>	
<b>New Business</b> Treasurer's Report		<p>Treasurer Edwards's report: There have been no expenses or revenues incurred since 2/14/22. The available balance in the Academic Senate checking accounts is \$3862.00. In Spring 2022, the Academic Senate expects to have some expenses such as the two scholarships we fund with the help of the Oxnard College Foundation, and the purchase of student artwork.</p> <p>Since only around 44 full time faculty (out of over 100 total) had either contributed via automatic payroll deduction or</p>	

		<p>directly (via check), the total amount collected by the end of the 2020-2021 fiscal/academic year, was \$1410 from full-time faculty and another \$35 from 7 part-time faculty. Obviously, we can do better. Our fresh efforts to solicit contributions in Fall 2021, yielded some additional commitments via automatic payroll deductions that will be taken out of our salaries in April 2022. These will count toward our dues contribution for the year 2021-2022. As the attached list of faculty names who have submitted automatic payroll deductions will show, despite the retirement of 7 full-time faculty on this list the number of full-time faculty who have committed to automatic payroll deductions has increased to 62 (an approximately 40% increase in the number of full-time contributors.) If this holds true then our revenue should increase from \$1380.00 (2020-2021) to close to \$1900.00 in 2021-2022. This is good news, indeed!</p> <p>Still, we know that many of our colleagues have yet to contribute. Therefore, another request for Academic Senate dues commitment (via payroll automatic deduction) was sent out in mid-February. The email was sent to department chairs and to all faculty. It also include a list of those who have already paid or made a commitment to have the amount due automatically deducted from their salary (once a year) at the district payroll.</p> <p>Please check the attached list of faculty, full and part-time who have authorized the one time annual deduction from their pay-check (\$30 for FT, and \$5 for part-time), and please affirm that all your department colleagues are on the list. If they are not, then please help your Academic Senate reach out to the ones who are yet to authorize their automatic payroll deductions toward their AS contributions.</p> <p>I should add that Professor Alan Hayashi has paid by check for the year 2020-21 and 2021-22. And Professors Christine Morla and Leo Orange have recently also sent me their authorization for automatic payroll deductions of AS dues.</p> <p>A BIG "Thank you" goes to all colleagues who have either contributed or authorized the same.</p>	
<p><b>Old Business</b> : Clifton Strengths Finder for Senators Update</p>		<p>Senator Fontenette will lead Senators in a training focused on leadership on Friday, April 29 from 11:00-2:30 with lunch provided in Condor Hall Conference Ctr. Please save the date and join us. More information and location will be forthcoming.</p> <p>To learn about this training that will be provided free of charge see this <a href="#">website</a>.</p>	
<p>AS Swag Update</p>		<p><b>Update:</b> I have a meeting scheduled to go to Fernando's shop on Wed. March 2, 2022 to meet with him and see the products.</p>	

		<p>This process may be easier if the Senators give me a budget and I can see what our best choices are. Maybe we buy several grocery bags to give out and decide how we want to handle tee-shirts.</p> <p>From previous meetings: Amy was tasked with doing some research. Some of the results of her research is below:  <b>Quote by Fernando Carmona</b>          1<sup>st</sup> Imprint Inc          1323 W. Gonzales Road          Oxnard, CA 93036          805-981-2547          FAX 805-981-2937  <a href="mailto:info@firstimprint.com">info@firstimprint.com</a></p> <p><b>On the T shirts,</b> he will print in his facility in Oxnard          The shirt info will be as follows:          Hanes shirts 100% Cotton          Assorted sizes          Printed 2 ink colors          Assuming only a Single side print          \$9.00 each          If you want to make a 2 sided print Add \$2.50 more          Sizes XX and bigger Additional cost \$2.00 more          Here is a little bit of saving to help out.          no charge for screens ( \$60.00)          no charge for film ( \$25.00)          no charge for press setup ( \$50.00)          no charge for computer time (\$25.00)          production time will be 5-7 working days after gathering all shirts.          During this covid time, the inventory is very scarce. Some stock might be coming from out of state.</p> <p><b>For the Grocery Bag:</b>          Still in Progress but a few options being discussed.</p> <p>Chat:          Senator Lois Zsarnay: Bags are better since there's no sizes          Senator Lilia Velazquez Ruvalcaba: Keep it simple, bags          Senate Treasurer Ishita M Edwards: I agree with Lois. Bags means no size challenges. One size fits all.</p>	
<p>Lifetime Achievement Recognition</p>		<p>VP Caruth will discuss this potential future action item.</p>	<p>Table for next meeting</p>

Future Agenda Items			
PGM Update and Vote			
ISLOs final vote			
AS Goal Tracking			
Future Meeting Dates	Spring 2022 Meeting Dates/Location		
Mar 14	Zoom if we vote it		
April 11 and 25	PAB Conference Ctr		
May 9	PAB Conference Ctr		
Good of the Order		Erin_Lawley: <a href="https://www.occondors.com/landing/index">https://www.occondors.com/landing/index</a> for schedules. Baseball/Softball are lone sports still playing. Mike Ketaily let's have a Senate meeting at Fire Academy and everyone will get a Fire Academy T-Shirt!	
Adjourned at 4:10			

### Poll Results:

1. Do you approve of this version of the Technology Master Plan?

Melissa Graham Yes  
Rana Dib Akiel Yes  
Charles D Ramirez Yes  
Kevin Corse Yes  
Michelle Brownlee Yes  
Dylan Altman Yes  
Lilia Ruvalcaba Yes  
Erin\_Lawley Yes  
Catalina Yang Yes  
Christine Mainzer Yes  
A Hayashi No  
Gloria Lopez Yes  
Della Newlow Yes  
Mike Ketaily Yes  
Lois Zsarnay Yes  
Rainer Mack Yes

Dolores Ortiz	Yes
Susan McDonald	Yes
Teresa J Bonham	Yes
Ishita M Edwards	Yes
Thomas A Stough	Yes
Elissa Caruth	Yes

1.Do you approve of the Feb. 14 Senate minutes?

Yong Ma	Yes
Melissa Graham	Yes
Rana Dib Akiel	Yes
Charles D Ramirez	Yes
Kevin Corse	Yes
Michelle Brownlee	Yes
Tim Fontenette	Yes
Dylan Altman	Yes
Lilia Ruvalcaba	Yes
Erin_Lawley-	Yes
Catalina Yang	Yes
Christine Mainzer	Yes
Gloria Lopez	Yes
Della Newlow	Yes
Mike Ketaily	Yes
Lois Zsarnay	Yes
Rainer Mack	Yes
Dolores Ortiz	Yes
Susan McDonald	Yes
Teresa J Bonham	Yes
Ishita M Edwards	Yes
Thomas A Stough	Yes
Elissa Caruth	Yes

1.Do you approve of the motion that as a result of the current state of emergency, meeting in person would present imminent risks to the health or safety of attendees?

Yong Ma	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Melissa Graham	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Rana Dib Akiel	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Joshua R Lieser	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Charles D Ramirez	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Kevin Corse	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Michelle Brownlee	No (this committee finds pandemic conditions safe enough to meet in-person.)

Tim Fontenette	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Dylan Altman	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Erin_Lawley-	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Catalina Yang	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Christine Mainzer	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
A Hayashi	No (this committee finds pandemic conditions safe enough to meet in-person.)
Gloria Lopez	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Mike Ketaily	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Lois Zsarnay	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Rainer Mack	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Dolores	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Susan McDonald	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Emily Nicole Zwaal	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Teresa J Bonham	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Ishita M Edwards	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)
Thomas Stough	No (this committee finds pandemic conditions safe enough to meet in-person.)
Cristy Lopez-Bowlin	Yes (this committee will continue to meet virtually due to the risks caused by the pandemic conditions.)