

# Scholarship Manager

Applying for scholarships & grants is now easier with this online resource!

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## LOGIN TO YOUR VCCCD STUDENT PORTAL

- Click on My College tab, then scroll down to My College Quicklinks.
- Click on OC Foundation Scholarship Application.

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## SIGN-IN WITH YOUR VCCCD EMAIL & PASSWORD

- You will be able to login at any time from your student portal to work on your application.

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## START YOUR APPLICATION

- Click on the application that matches your academic status: Entering, Continuing/Returning, Transfer or Fire Academy
- Answer the questions and copy & paste your essays from a saved Word document.

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## CHOOSE 2 RECOMMENDERS FOR THE APPLICANT EVALUATION SHEETS

- Send a courtesy email, mentioning you are applying for scholarships/grants and kindly ask if they could please consider being a recommender.
- Choose an academic teacher, faculty, or professor that knows your educational goals.

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## APPLYING FOR SCHOLARSHIPS THAT REQUIRE ADDITIONAL DOCUMENTS?

- For scholarships/grants that require an additional essay, Applicant Evaluation Sheet, etc. be sure to upload these documents and complete the required questions.

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## SUBMIT YOUR APPLICATION

- Once you have fully completed your application and do not plan to make any updates, complete the Application Certification at the end of the application and submit.
- Students will receive status updates through their Scholarship Manager portal.