

**Academic Senate of Oxnard College**  
**Regular Meeting, 2:00 pm October 11, 2021 via Zoom**  
**FINAL MINUTES**

**The Senate:** Amy Edwards (President), Elissa Caruth (Vice President), Marcia Fulkerson (Secretary), Ishita Edwards (Treasurer)  
Senators Present: Akadina Amrekhasadeh, Catalina Yang, Chris Mainzer, Deanna McFadden, Della Newlow, Dolores Ortiz, Dylan Altman, Emily Zwaal, Erin Lawley, Josh Lieser, Lilia Ruvalcaba, Lois Zsarnay, Michael Sheetz, Michelle Brownlee, Mike Ketaily, Rainer Mack, Shannon Newby, Susan McDonald, Teresa Bonham, Tim Fontenette, Tom Stough. (25)  
Senators Absent: Gloria Lopez, Kevin Corse. (2)  
Guests: VP Business Services Chris Renbarger, Alan Hayashi, Damaris Figueroa (ASG), Evan Hess, AFT Asst. Grievance Chair Jenny Redding.

Called to Order 2:02 By Senate President Amy Edwards	Motion to Adopt Agenda 1. Teresa Bonham 2. Michelle Brownlee	Called to order 2:02 by Senate President Amy Edwards  Passed: unanimously	
Public Comment	1. Lois Zsarnay	Our DE [online teaching] credentialing doesn't have required [refresher certificates]. Do the faculty want this?  Senate President Amy Edwards: The faculty evaluation form is an AFT negotiated form. Send to Union Reps Bea Herrera and Ty Gardner to see if there is traction.	
	1. Mike Ketaily	The Faculty evaluation by students is completely online even for classes that are completely face-to-face. Fire tech has this situation and so does PE.	Amy will follow up.
Guests	1. Evan Hess	Our new FT Faculty in Paralegal Studies discussed ideas related to our Syllabi and Academic Dishonesty. First, in BoardDocs agenda there are sample syllabi and sample syllabi statements from different colleges that can help guide discussions and show what we as a College can do not only to unify our syllabi, but to ensure students are bombarded with all the success and services opportunities we have at our College.	Add to agenda: should we put a task force and how?

		<p>Second, we should have a regular campus discussion regarding academic integrity (and possibly the creation of a taskforce) to address the creation and adoption of resources, as well as the education of faculty and students in regard to identifying academic integrity issues. We should proactively dissuade students engaging in said conduct, and create processes to holistically approach academic integrity as it occurs. We could certainly look to other local CC's and universities for direction as a starting point.</p> <p>Senate Treasurer Ishita Edwards: The syllabus is a legal protection for us.          Senator Della Newlow: In general cheating will happen, the baseline is more about integrity and losing it when you don't learn it yourself.          Senator Rainer Mack: When we were in school students signed a contract [to avoid plagiarism].          Senator Theresa Bonham: Some FIGs are working on this. English has created a dishonesty statement for the dpt.          Senate President Amy Edwards: Maybe we can bridge the two.</p> <p>Chat:          Senator Dylan Altman: Now the students have "TurnItIn Blockers" that try paraphrase sentences directly copied to [the program].          Senator Dolores Ortiz (she/her): I've been noticing this for about a year...          Senator Della Louise Newlow: Wow that's amazing          Faculty Evan Hess: The hope would be that the academic dishonesty taskforce would focus more on just what is said on a syllabus. It would aim to provide a multitude of resources          Senator Thomas A Stough: Where might the tutoring services fit in with this? No answers, just posing the question.          Senator Michelle Brownlee: I have all my students complete this plagiarism quiz until they get 100% during week one or two week 2:  <a href="https://www.turnitin.com/static/plagiarism-quiz/">https://www.turnitin.com/static/plagiarism-quiz/</a></p>	
<p><b>Action Items</b>          Approval of Minutes</p>	<ol style="list-style-type: none"> <li>1. Teresa Bonham</li> <li>2. Ishita Edwards</li> </ol>	<p>Passed: unanimously 21-0</p>	

Senate Goals AY 21/22	<p>OCAS VP Elissa Caruth</p> <ol style="list-style-type: none"> <li>1. Chris Mainzer</li> <li>2. Catalina Yang</li> </ol>	<p>An updated Goals document is posted in the BoardDocs agenda for your review. There are still updates needed.</p> <p>Senator Teresa Bonham: Can we make this a mini FIG?          Senate Treasurer Ishita Edwards: Should we add action items.          Senate President Amy Edwards: Ishita take a look and add action steps, we'll make a track-able sheet.</p> <p>Chat:          Senator Lois F Zsarnay: Maybe #2 would be more about the "spirit" of Academic Senate?          Senator Thomas A Stough: Maybe we "aspire" to #2 and "achieve goals" for the other three.          Senator Shannon Newby: Looks good          Senator Thomas A Stough: Exec goals look good.</p> <p>Passed: unanimously 23-0</p>	Amy will work w Ishita to put on trackable form.
EMP Metrics (2nd reading)	<ol style="list-style-type: none"> <li>1. Teresa Bonham</li> <li>2. Chris Mainzer</li> </ol>	<p>Senators passed the first draft document on September 13, 2021 for a first read. Today is intended to be a second read vote. An updated document is in the BoardDocs agenda. Questions about social justice and equity measures. Format changed to single form spreadsheet.</p> <p>No additional comments from Senate.</p> <p>Vote Passed: unanimously 22-0</p>	Amy bring our voting results back to Keller.
Resolution: re: Immunocompromised Faculty	<p>Senator Teresa Bonham          AFT Rep Jenny Redding</p> <ol style="list-style-type: none"> <li>1. Cat Yang</li> <li>2. Michelle Brownlee</li> </ol>	<p>Senator Bonham asked that this resolution, created by the English department, be presented at this meeting.          AFT Rep Jenny Redding: Some faculty have come to her as Union Rep. [about options for the District's vaccine mandate, so a resolution was drafted for immunocompromised or otherwise vulnerable faculty or people who are caring for immunocompromised elderly or children] Clarification: resolution should read "immuno-compromised children" as opposed to "children".</p>	Amy will bring up at BoT mtg, will include in Nov Report, Tom put on website.

		<p>Senator Josh Lieser: we should push this further to the board  Senator Rainer Mack: Given the threat of BoT backtracking on mandate, this will show we are not happy.  Senator Akadina Amrekhasadeh: Include non-teaching faculty.  Senator Lois Zsarnay: Pregnancy needs to be listed as a vulnerable population.</p> <p>Chat:</p> <p>Senator Della Louise Newlow: Especially when we can't trust them not to move the vaccine requirement again  Senate Treasurer Ishita Edwards: I support the resolution.  Senator Dylan Altman: I also support the resolution.  Senator Della Louise Newlow: Maybe we can add for people who care for kids who can't yet get the vaccine  Senator Emily Zwaal: I fully support this resolution as well  Senator Thomas A Stough: I support the resolution.  Senator Elissa Caruth: ABSOLUTELY support this resolution  Senator and AFT Rep-Michael Sheetz: Just to clarify, I've been at the table for the past month and they are not going to back down on the vaccine mandate.  Senator Erin Lawley_She/Her: Yes please to pass today and presented tomorrow... You mean backdown... their backing own Michael?  Senator Della Louise Newlow: Good. They turned me into a liar to my students. It's unforgivable that they did this. It takes so much to gain their trust... and now poof!  Senator Dr. Josh Lieser: Michael, they already have with the twice weekly testing option being offered  Senator Thomas A Stough: Agreed with Akadina, as non-ins. faculty also.  Faculty A. Hayashi: You could present a hard copy and go with it during Public Comments.  Senate Treasurer Ishita Edwards: I say that we leave it at 60.  Senator Della Louise Newlow: Compare it to the WHO... Please can we vote with the add of children who can't yet get vaccinated vs just immune compromised and pregnancy... Eligible to be vaccinated  Senator Dr. Josh Lieser: Classes of 15 does not speak to all courses either... It should be about the percentage more than a number I believe</p>	<p>Distribute to all fac after BoT.</p>
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Senator Erin Lawley\_She/Her: Do we want to exclude those of us who aren't parents/taking care of someone who's sensitive? I'm not stoked myself despite not being in those categories... Including "us" would be nice and then those faculty/staff can make their own decisions ...

Senator Della Louise Newlow: Yes!!!!!!

Senate Treasurer Ishita Edwards: Yes, I support the resolution, with the modifications.

Passed unanimously: 23-0

**4.01 F21: OXNARD COLLEGE RESOLUTION RE:  
IMMUNOCOMPROMISED OR OTHERWISE VULNERABLE FACULTY  
OR PEOPLE WHO ARE CARING FOR IMMUNOCOMPROMISED  
ELDERLY OR CHILDREN**

WHEREAS some of our colleagues are immunocompromised, over 60 years of age, pregnant, or are taking care of vulnerable people (elderly parents or children) or have underlying health conditions or who are unable to be vaccinated that make them particularly vulnerable to poor outcomes and/or complications with COVID-19;

WHEREAS we are not finished with the COVID-19 pandemic yet, as of Spring 2022;

WHEREAS new variants are appearing and there have been and continue to be more and more breakthrough cases infecting even those who have been fully vaccinated;

WHEREAS offering classes and services in an online modality does not diminish the effective delivery of our curriculum and services;

WHEREAS we have been told that full-time faculty are expected to be on campus four days a week with nearly full classes (at 60% capacity) or meeting with students in close proximity;

BE IT RESOLVED that the Oxnard College Academic Senate formally objects to placing our vulnerable colleagues in the untenable position of having to choose between keeping their health or abiding by management's requirement that all faculty be required to work four days a week on campus teaching full (up to cap) classes or offering student services;

		BE IT FURTHER RESOLVED that we support taking such vulnerable colleagues out of harm's way by allowing them to teach remotely or to teach a minimal time on campus, as well as having them conduct office hours remotely.	
<b>Old Business</b>			
<b>President's Report: OC Meetings</b>	Senate President Amy Edwards	<ol style="list-style-type: none"> <li>1. OC LIVE is Live in collaboration with ASL with the show Sound of Metal. There will be a panel of both hearing and deaf students sharing their experiences. Don't need sign in, now we have an exit survey on a QR code released at the end of event. That'll turn into a spreadsheet to collect for faculty issuing extra credit for attendance.</li> <li>2. We have an additional mental health provider on campus for students</li> <li>3. We need SLO peer coaches. This is paid work. Email VP Art Sandford and copy your department Chair.</li> <li>4. Link to testing proctor center</li> </ol> <p>Chat: Senator Thomas A Stough: Proctoring center site: <a href="http://www.oxnardcollege.edu/test-proctoring">www.oxnardcollege.edu/test-proctoring</a></p>	
<b>District Meetings</b>	Senate President Amy Edwards <ol style="list-style-type: none"> <li>1. Elissa Caruth</li> <li>2. Akadina Amrekhasadeh</li> </ol>	<p>DCAS: Next meeting is Oct. 21, 2021  DCHR: Next meeting is Oct. 14, 2021  DTRW-I: Next meeting is Oct. 14, 2021  DTRW-SS: Next meeting is Oct. 14, 2021</p> <p>Katie Penia gave presentation about this last SS meeting: Committee voted to put TRIO program students into priority registration group 2. Federal TRIO programs identify and provide services for individuals disadvantaged backgrounds. Adding TRIO students to priority group 2, after statutory groups, for registration priority was brought to the District Technical Review Workgroup – Student Services (DTRW-SS) for consideration. They voted to approve. Enrollment priorities are documented in AP 5055 Enrollment Priorities. Currently, only we (OC) have a TRIO program.</p> <p>Passed unanimously 21-0</p>	

		<p>BoT: Next meeting is Oct. 12, 2021  EEO: Senate VP Elissa Caruth is the designee and will report as needed.  DCEM: Next meeting is October 22, 2021 Enrollment Management  IEAC: NEW: Next meeting unknown at this time: I may need a representative for Institutional Effectiveness</p>	
<b>Board Items</b>		<p>Do you have any items to report for the November 2021 Board of Trustees meeting? Who will be our faculty spotlight for the month? In the BoardDocs agenda you will find the September 2021 and October 2021 report for your reference and files.</p>	
<b>ASCCC Items</b>		<p>ASCCC 2021 Fall Area C Meeting: Sat. Oct. 16  ASCCC 2021 Fall Plenary: Thursday-Saturday Nov 4-6 (in Long Beach; I will be attending in-person)  Addressing Inequity in a Time of Crisis  November 8, 2021.</p>	<p>Amy will bring resolutions packet to next senate mtg</p>
<b>New Business:</b> Treasurer's Report	Senate Treasurer Ishita Edwards	<p>We need to talk about what to spend the money on.</p>	
FMP/TMP Student Survey	VP Business Services Chris Renbarger	<p>The college needs faculty help with a few important surveys for students. VP Business Services Chris Renbarger discussed how we can help.</p> <p>Survey for FMP: Here is the link: Academic  Senate: <a href="https://forms.gle/3taPXvnFKegwRyuH9">https://forms.gle/3taPXvnFKegwRyuH9</a></p> <p>They need our help getting this info to students. It informs for the townhall.</p> <p>Chat:  Senate President Amy F Edwards: <a href="https://forms.gle/3taPXvnFKegwRyuH9">https://forms.gle/3taPXvnFKegwRyuH9</a>  That's the one for YOU the faculty to complete. Takes about 5 minutes  Senate VP Elissa Caruth: Technology Master Plan... Facilities Master Plan</p>	<p>Amy will email out to all faculty.</p>

<p>Academic Senate Constitution and By-Laws Work group</p>		<p>It is important that AS documents are updated on a regular basis. We need to decide how many years that is. Neither our by-laws nor our Constitution provide timelines for review. However, there are rules for making changes listed in the documents. In March 2022 it will have been four years since the by-laws were read, reviewed, and updated by the Senate. Further, it has been 20 years since our Constitution was reviewed by the Senate body.</p> <p>Thus, I would like to propose the creation of the <b>"ASCB Workgroup" (Academic Senate Constitution and By-Laws)</b> that will review both the by-laws and Constitution and make recommendations to the Senate. How would you like to proceed? We will need a group of willing Senators to participate and to create a timeline for review, discussion, and potential advocacy for changes.</p> <p>The current by-laws and Constitution are in the BoardDocs agenda.</p> <p>Volunteer Task Force: Senators Cat Yang, Akadina Amrekhasadeh, Ishita Edwards, Rainer Mack</p>	
<p><b>PG Reports</b></p>	<ol style="list-style-type: none"> <li>1. Tom</li> <li>2. Erin</li> </ol>	<p>1st AS meeting of the month these committees will report-out:</p> <ol style="list-style-type: none"> <li>1. CPC (Ishita)</li> <li>2. Budget (Tom)</li> <li>3. CUDS (Rainer)</li> <li>4. PRC (Josh) Multi's due Nov 4</li> <li>5. TEC (Ishita)</li> <li>6. Sabbatical (Della) The District [as a whole] gets 13, [OC is] last to pick this time [in the rotation]. Maybe we'll get 3-4 and alternates [for faculty sabbatical].</li> <li>7. ASG (ASG Officer)</li> </ol> <p>SESC: Here is who should be attending: Student Equity &amp; Success (SESC): (6 seats)</p> <p>Faculty Chair: Senate VP Elissa Caruth</p> <ol style="list-style-type: none"> <li>1. Erin Lawley (instructional) (Reporter at AS meetings)</li> <li>2. Kari Tudman (instructional)</li> </ol>	



		<p>3. Ross Fontes (non-instructional)  4. Linda Webb (non-instructional)  5. Cristina Lopez-Bowlin (English rep)  6. Hussein Fahs (Math rep)</p> <p>Linda Webb is on leave, so we need a replacement: <b>Nayeli Madero-Fernandez has agreed to serve. We need a motion to seat Nayeli on this committee.</b></p> <p>Report Senator Erin Lawley: We discussed the equity goals and adding two more (transfer being one). In general, we agreed they're too vague. Also, to have an equity statement a collaboration with the anti-racism workgroup. California as whole has a 30ish% transfer rate to a 4-year university. VCCCD is at 44%, but OC's percent wasn't available. We know we're less than Moorpark, but wanted specifics. We also want to look at the transfer stats broken down to gender, race, and age for us, the district, and state. More at the next meeting.</p> <p>Passed 22-0</p>	
Future Agenda Items	Updating our ISLOs	It is time to update our ISLOs this year. At our next meeting, we will discuss the process for review.	
	FIG Updates	FIGs have begun. Two of the five teams are coached by faculty (Senate VP Elissa Caruth and Professor Dianne Frehlich) and several faculty are participants. This will be an update, as needed.	
Future Meeting Dates	Oct 25, Nov 8, Nov 22, Dec 13		
Good of the Order		Senator Tim Fontenette is hosting a District Work Place Wednesday zoom series Oct. 13 to Dec. 16 about strategies for returning to the office post-pandemic. Awesome work Tim!	
Adjourned at 3:54			

## Poll Results:

User Name	1.Do you approve of the Senate Goals for AY 21/22?
Dr. Josh Lieser	Yes
Susan McDonald	Yes
Shannon Newby	Yes
Tim Fontenette	Yes
Dylan Altman	Yes
Lilia Ruvalcaba	Yes
Della Louise	
Newlow	Yes
Rainer Mack	Yes
Dolores Ortiz	
(she/her)	Yes
Akadina	
Amrekhasadeh	Yes
Michelle Brownlee	Yes
Emily Zwaal	Yes
Lois F Zsarnay	Yes
Christiane Mainzer	Yes
Teresa J Bonham	Yes
Ishita Edwards	Yes
Catalina Yang	Yes
Thomas A Stough	Yes
AFT Local 1828-	
Michael Sheetz	Yes
Mike Ketaily	Yes

User Name	1.Do you approve of the second read of the EMP Metrics?
Dr. Josh Lieser	Yes
Susan McDonald	Yes
Shannon Newby	Yes
Tim Fontenette	Yes
Dylan Altman	Yes
Lilia Ruvalcaba	Yes

Della Louise	
Newlow	Yes
Rainer Mack	Yes
Dolores Ortiz	
(she/her)	Yes
Akadina	
Amrekhasadeh	Yes
Michelle Brownlee	Yes
Lois F Zsarnay	Yes
Christiane Mainzer	Yes
Teresa J Bonham	Yes
Ishita Edwards	Yes
Catalina Yang	Yes
Thomas A Stough	Yes
AFT Local 1828-	
Michael Sheetz	Yes
Mike Ketaily	Yes

1. Do you agree [that OC TRIO students should have priority registration and be included in registration Priority Group 2]?

User Name	
Dr. Josh Lieser	Yes
Lilia Ruvalcaba	Yes
Susan McDonald	Yes
Shannon Newby	Yes
Tim Fontenette	Yes
Dylan Altman	Yes
Rainer Mack	Yes
Dolores Ortiz	
(she/her)	Yes
Akadina	
Amrekhasadeh	Yes
Michelle Brownlee	Yes
Emily Zwaal	Yes
Lois F Zsarnay	Yes
Christiane Mainzer	Yes

Teresa J Bonham	Yes
Ishita Edwards	Yes
Catalina Yang	Yes
Thomas A Stough	Yes
AFT Local 1828-	
Michael Sheetz	Yes
Mike Ketaily	Yes

User Name	1.Do you approve of the September 27, 2021 minutes?
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Dr. Josh Lieser	Yes
Susan McDonald	Yes
Tim Fontenette	Yes
Dylan Altman	Yes
Lilia Ruvalcaba	Yes
Della Louise	
Newlow	Yes
Rainer Mack	Yes
Dolores Ortiz	
(she/her)	Yes
Akadina	
Amrekhasadeh	Yes
Michelle Brownlee	Yes
Emily Zwaal	Yes
Lois F Zsarnay	Yes
Christiane Mainzer	Yes
Teresa J Bonham	Yes
Ishita Edwards	Yes
Catalina Yang	Yes
Thomas A Stough	Yes
AFT Local 1828-	
Michael Sheetz	Yes
Mike Ketaily	Yes

User Name	1.Do you approve the motion to seat Nayeli Madero-Fernandez on the SESC committee?
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Dr. Josh Lieser	Yes
Lilia Ruvalcaba	Yes
Susan McDonald	Yes
Shannon Newby	Yes
Tim Fontenette	Yes
Dylan Altman	Yes
Rainer Mack	Yes
Dolores Ortiz	
(she/her)	Yes
Akadina	
Amrekhasadeh	Yes
Michelle Brownlee	Yes
Emily Zwaal	Yes
Lois F Zsarnay	Yes
Christiane Mainzer	Yes
Teresa J Bonham	Yes
Ishita Edwards	Yes
Catalina Yang	Yes
Thomas A Stough	Yes
AFT Local 1828-	
Michael Sheetz	Yes
Mike Ketaily	Yes

1.Do you support the Resolution: re: Immunocompromised

User Name	Faculty?
Dr. Josh Lieser	Yes
Susan McDonald	Yes
Shannon Newby	Yes
Tim Fontenette	Yes
Lilia Ruvalcaba	Yes
Della Louise	
Newlow	Yes
Rainer Mack	Yes
Dolores Ortiz	
(she/her)	Yes

Akadina	
Amrekhasadeh	Yes
Michelle Brownlee	Yes
Emily Zwaal	Yes
Lois F Zsarnay	Yes
Christiane Mainzer	Yes
Teresa J Bonham	Yes
Ishita Edwards	Yes
Catalina Yang	Yes
Thomas A Stough	Yes
AFT Local 1828-	
Michael Sheetz	Yes
Mike Ketaily	Yes

Marcia to do: SAVE previous meeting's MIN AS FINAL and email to Amy and Tom.

Respectfully submitted,  
Marcia Fulkerson  
Secretary, Oxnard College Academic Senate  
[mfulkerson@vccd.edu](mailto:mfulkerson@vccd.edu)