

Academic Senate of Oxnard College
Regular Meeting, 2:00 pm November 8, 2021 via Zoom
FINAL MINUTES

The Senate: Amy Edwards (President), Elissa Caruth (Vice President), Marcia Fulkerson (Secretary), Ishita Edwards (Treasurer)
Senators Present: Akadina Amrekhasadeh, Catalina Yang, Chris Mainzer, Deanna McFadden, Della Newlow, Dolores Ortiz, Dylan Altman, Emily Zwaal, Erin Lawley, Gloria Lopez, Josh Lieser, Lilia Ruvalcaba, Lois Zsarnay, Michael Sheetz, Michelle Brownlee, Mike Ketaily, Shannon Newby, Susan McDonald, Tim Fontenette, Tom Stough, Teresa Bonham. (25)
Senators Absent: Kevin Corse and Rainer Mack (2)
Guests: Alan Hayashi, Celina Benavides-Black, Cristina Ann Lopez-Bowlin, Gerard Paul Mangubat AFG (New Senator), Marta Munoz, Ruben E Alcala

Called to Order 2:02 By Senate President Amy Edwards	Motion to Adopt Agenda 1. Teresa Bonham 2. Michelle Brownlee	Called to order 2:02 by Senate President Amy Edwards Passed.	
Public Comment	1. Akadina Amrekhasadeh	Senator Akadina Amrekhasadeh announcing: The Transfer Center website has an upcoming Workshop: Transfer 101 Workshop. It's great. The Career Center website has an upcoming Workshop: The Career Exploration Workshop. It's extremely helpful to students. Can instructors provide extra credit for attendance? [These are] great workshops for students.	
	1. Tom Stough	I'd like to recognize all those who planned the First-Generation presentation that occurred today. Thank you for all that hard work!	
Guests	1. Ruben Alcala Alonzo Proyecto Éxito	Ruben Alcala from Proyecto Éxito discussed his job as a Career Success Coach. They are trying to increase student transfer rates. At today's great First-Generation event, we [provided the] speaker. We want students more involved on campus. Had PowerPoint about the Transfer Center. This is "transfer season" and deadlines for transferring are coming up. Comments: Senator Shannon Newby: For sciences sometimes they need a CV [instead of a resume], can you work with them on that? Ruben Alcala Alonzo: Yes, we can work with that.	

		Senator Mike Ketaily: Ruben and Maria came to my class and they gave a great presentation, they were professional and had great information for my students.	
Update Mentoring Program	<ol style="list-style-type: none"> 2. Cristy Lopez-Bowlin 3. Mike Ketaily 4. Celena Benavides-Black 5. Josh Leiser 6. Ishita Edwards 7. Dylan 8. Della Newlow 	<p>Check-in with our Mentors and Proteges.</p> <p>Cristy Lopez-Bowlin: [With my mentor we] discussed challenges of returning to the classroom after teaching remote. One of the unexpected [conversations was about] retirement planning. It was very helpful. He gave me some actionable tips. Alan was my mentor.</p> <p>Senator Mike Ketaily: Evan Hess was my mentee and we had great conversations and long conversations. It felt like he was hitting the ground running. He needed to refresh his EMP training and I helped him. Last [year with this program,] I had good conversations with Akadina, [my mentee].</p> <p>Celena Benavides-Black: One [question] about support: Can we get a checklist of guidance like parking permit, how to order business cards, or how to get keys?</p> <p>Senator Josh Leiser: It was a great experience. I worked with Dylan and he doesn't need advice.</p> <p>Senate Treasurer Ishita Edwards: [I worked with] Cynthia Navarro [and we] have been in touch. She's well adjusted. She wanted to know what we need from EAC and other departments. It's a busy time so we'll reconnect after holidays.</p> <p>Senator Dylan: It's been nice as an adjunct to talk to a friend and ask for advice.</p> <p>Senator Della Newlow: My mentee didn't have experience in OC culture. Mentors need to reach out. That's part of being a good mentor.</p> <p>Senate President Amy Edwards: Reminder: From the mentor, a nice little note is nice and goes a long way. After plenary, I've got more ideas.</p>	
Action Items Approval of Minutes	<ol style="list-style-type: none"> 1. Mike 2. Chris Mainzer 	Passed: unanimously 25-0	
Condor of the Month	<ol style="list-style-type: none"> 1. Teresa Bonham 2. Michelle Brownlee 	The AS has been charged with choosing the Condor of the Month award for an administrator for the December 2021 award which will be given at the President's holiday party. Nominations were made and we voted.	

President's Report: ASCCC Items	Senate President Amy Edwards	Senate President Amy Edwards attended the ASCCC 2021 Plenary from Nov 4-6, 2021 in Long Beach, CA. She had eye opening experiences. There is a Senate Manual and it answers lots of questions from senators and executive team. She spent time with Senators from MC, VC and bonded. There is a Mentorship Handbook too. Notes for each session, the Mentorship Handbook, and the program for the conference are in BoardDocs.	
OC Meetings Update		<ul style="list-style-type: none"> • AKF won the croquet tournament! • 2nd OC Live is Weds night in the Conference Center at 6pm • An email went out about the Compressed Calendar from AFT: AFT supports it once the District supports it. • Our email is not private! It can be read by anyone. • Spring Parking will be free next semester again. • The EI Condor announced: Oxnard College has been named a 2021 Equity Champion of Higher Education for our exemplary work in awarding Associate Degrees for Transfer (ADT) to Latinx students on our campus! • FMP Facilities Master Plan Townhall is Nov. 16 4pm. If there is anything you want at the facility it must be in the FMP. • President's Cabinet had a student panel from ASG sharing their challenges in the classroom and challenges with communication with faculty. They bulleted their list of concerns. Faculty Cat Yang and Evan Hess were praised. 	
District Meetings	Senate President Amy Edwards	<p>President Edwards provided an update on district meetings.</p> <p>DCAS: Meeting was Oct. 21, 2021</p> <p>DCHR: Meeting was Oct. 28, 2021 EEO plan was discussed briefly approved policies: 7230 7240 7260 7600 7130 7345 7370 3420 7700 7350</p> <p>DTRW-I: Meeting was Oct. 28, 2021 (New Curriculum in BoardDocs) on BoT tomorrow</p> <p>DTRW-SS: Meeting was Oct. 28, 2021 approved APs and PBs</p> <p>BoT: Meeting will be Nov 9, 2021</p> <p>DCEM: Meeting was Oct. 22, 2021</p> <p>DIEC: Meetings have not yet been scheduled.</p> <p>EEO: New EEO plan is in BoardDocs.</p>	

		<p>Senate VP Elissa Caruth: [The new EEO is a] good plan. [The previous one] was shorter and incomplete. A group reviewed other docs from the state and updated them as well.</p>	
<p>Board Items</p>		<p>Do you have items for any of the December OCAS Board of Trustees report? Who will be our spotlight faculty be? Our Board Reports for October and November are in BoardDocs.</p> <p>Discussion:</p> <p>Senator Dolores Ortiz: If you want to submit [a comment to the BoT], the deadline is today about the 100 classes proposal. The response is vehement. [We were] told to “think about how it will impact other colleges” and “comments like this must be data driven and not just a shell game”. Trustee McKay said “we knew when OC opened there was a possibility of cannibalization”. President Sanchez has been put on the spot and our student’s worthiness. It’s sad because it’s a drop in the bucket financial request. It looks like the college President is walking the plank alone. There is an entire history of racist education in Oxnard. I’ll drop resources of the history in the chat. Our students have been dumped on and it’s difficult to watch this resistance today. Perez and Torres support, and Chancer is open to it, McKay said “I don’t like being told that I don’t support DEI if I don’t support the proposal.”</p> <p>Senator Gloria Lopez: EOPS continues to exist because it works. It bothers me to understand they are caught up in [the idea that] we are taking their students. They don’t know these neighborhoods like we do. My job is to connect with students and families of students [one-on-one]. Cesar will be our main spokesperson for BoT.</p> <p>Senate VP Elissa: I’d like us to acknowledge Lilia. She’s been inspirational while working on her PhD and she works hard in everything she does.</p> <p>Senator Erin Lawley: Let’s organize names by dpt.</p> <p>Chat:</p> <p>Senator Shannon Newby: That letter is fantastic. So well written.</p> <p>Senator Erin Lawley_She/Her: We’re a public COMMUNITY institution so providing access is one of our responsibilities. I hope the BOT passes it.</p> <p>Senate Treasurer Ishita Edwards: The district was able to authorize an additional \$800,000 allocation (not in the budget allocation model) to VC because the district was worried that VC would drop from a mid-sized college to a small one because of</p>	

		<p>repeated decline in enrollment. The money came from our reserves. This happened some years back, probably twice.</p> <p>Senator Dolores Ortiz: https://www.wrike.com/frontend/requestforms/index.html?token=eyJhY2NvdW50SWQiOjI0MjE1ODMsInRhc2tGb3JtSWQiOjQ1ODQxNX0JNDc2NzYzOTc1NDA4OQk0OWYxY2ZkOWVvknZuU2NTdhZjlkYjdkMjkwZDZmMWZhNDhhMmJhYWFM2FiOWNkY2MwZjdkNzg0OTA1MjVIMDdk</p> <p>Alan T. Hayashi: The Board members all have email addresses. A "Letter Writing" campaign could be another option.</p> <p>Senator Dolores Ortiz: Scholarly Articles on the history of educational segregation in Oxnard</p> <p>Senate President Amy F Edwards: @Alan. yes, the Trustees all have email addresses in the system and you can all email them directly. Good idea.</p> <p>Senator Lilia Ruvalcaba: Thanks Dolores! Your expertise, commitment, and passion are truly appreciated!</p> <p>Senator Dolores Ortiz: https://www.vcstar.com/story/news/local/2020/06/05/oxnard-school-haydock-academy-change-name-dr-manuel-lopez-academy/3142403001/</p>	
<p>Old Business: Update from Academic Senate Constitution and By-Laws Work Group</p>		<p>Update from Academic Senate Constitution and By-Laws Work Group: Work Group Members: Cat Yang, Ishita Edwards, Elissa Caruth, Akadina Amrekhasadeh, and Rainer Mack</p> <p>The current by-laws and Constitution are in BoardDocs. We will move forward on this by establishing a timeline. Try to meet once in Fall to gather thoughts on the process.</p>	
<p>Forming the Syllabus and Academic Dishonesty Task Force</p>		<p>Forming the Syllabus and Academic Dishonesty Task Force</p> <p>At the last AS meeting on Oct 25, 2021, we said we would bring this back for more discussion in November. There was a desire to form this Syllabi and Academic Dishonesty work group beginning in the spring 2022 semester. We are holding this work for Spring, but wanted to decide how to move forward.</p>	

		<p>Discussion:</p> <p>Senator Lois Zsarnay: When students are having difficulty, they didn't know who to go to.</p> <p>Senator Teresa Bonham: We are working on a "liquid syllabus" for the FIG. I'll be the spokesperson.</p> <p>Senator Christ Mainzer: I want to join. There are different requirements if the class is online or face-to-face.</p> <p>Senate President Amy Edwards: Let's hear from Teresa Bonham in Spring about where FIG landed. The workgroup can pick up if needed.</p>	
Expenses	Senate Treasurer Ishita Edwards Tabled to Nov 22	<p>Treasurer Edwards will continue to lead us in a discussion about our past, present, and future expenses. Document in BoardDocs.</p> <p>We will also continue our conversation on "gifts" from the AS.</p>	Tabled nov 22
New Business: Treasurer's Report	Senate Treasurer Ishita Edwards	<p>Treasurer Edwards will provide a budget report.</p> <p>There are a few documents in BoardDocs for your review.</p>	
Updating ISLOs		<p>It is time to update our ISLOs this year. Let's discuss a process for review. In BoardDocs you will find our current OC ISLOs and multiple samples from other community colleges. Let's start the process so we have an idea of what's important. We have 10 ISLOs. Want it more streamlined, the Glendale CC example has headings. We want to run it through the PG committees too.</p> <p>Discussion:</p> <p>Senate Treasurer Ishita Edwards: We could [set] up a workgroup.</p> <p>Senator Lilia Ruvalcaba: I support a workgroup.</p> <p>Senate Treasurer Ishita Edwards: Can we have non-Senators?</p> <p>Senate President Amy Edwards: Yes, I'd love that. Lilia, Susan, and Ishita prepare an ISLO draft with no more than 6 categories by next Monday Nov. 15. Faculty who are not senators could also participate in this process.</p> <p>Senator Susan McDonald: I'd like to join the workgroup.</p> <p>Senate President Amy Edwards: We'll start the PG tour in March.</p>	

PG Reports	TABLED	<p>1st AS meeting of the month these committees will report-out:</p> <ol style="list-style-type: none"> 1. CPC (Ishita) in BoardDocs 2. Budget (Tom) 3. CUDS (Rainer) in BoardDocs 4. PRC (Josh) 5. TEC (Ishita) in BoardDocs 6. Sabbatical (Della) 7. ASG (ASG Officer)- Nov 15 is Mental Health awareness day. We will be focusing on self-care, stress, depression, and anxiety. We are also planning a Christmas drive-in movie with The Grinch movie. Movie night for Oct went well. We had 40 cars. 8. Off Scheduled: PG Org Chart as an FYI is in BoardDocs. 	
Future Agenda Items	Accreditation Updates		
	FIG Updates		
Future Meeting Dates	Nov 22, Dec 13		
Good of the Order		<p>Senate President Amy Edwards learned a lot at Plenary.</p> <p>Senate VP Elissa Caruth: We have students who are willing to learn during difficult times.</p>	
Adjourned at 4:10			

Poll Results:

	1. Do you approve of the Oct. 25 Senate minutes?
User Name	
Michael Sheetz	Yes
Dr. Josh Lieser	Yes
Catalina Yang	Yes
Teresa Bonham	Yes
Dylan Altman	Yes

dmcfadden	Yes
Shannon Newby	Yes
Dolores Ortiz	Yes
Celina Benavides- Black	Yes
Emily Nicole Zwaal	Yes
Lois F Zsarnay	Yes
Michelle Brownlee	Yes
Susan McDonald	Yes
Ishita Edwards	Yes
Thomas A Stough	Yes
Mike Ketaily	Yes
Gloria Lopez	Yes
Christiane Mainzer	Yes
Cristina Ann Lopez- Bowlin	Yes
Lilia Ruvalcaba	Yes