

Minutes of the Oxnard College Academic Senate
 December 14, 2020
 2:00 pm ZOOM

The Senate: Present: Amy Edwards (President), Kevin Corse (Vice President), Linda Kama'ila (Secretary). Lois Zsarnay (Treasurer) Senators: Teresa Bonham, Ishita Edwards, Tom Stough, Gloria Lopez, Erin Lawley, Josh Lieser, Della Newlow, Tim Fontenette, Simon Salem, Elissa Caruth, Lilia Ruvalcaba, Shannon Newby, Jim Danza, Mike Ketaily, Kari Tudman, José Vega, Susan McDonald, Marcia Fulkerson, Christine Mainzer, Jim Danza, Rana Akiel, Michelle Brownlee; Constantino Lopez, Michael Sheetz, ASG President Lorena Ortiz. Absent: Deanna McFadden, Mark Bates

Guests: Trustee Josh Chancer, Gerald Richardson III, Pauline Nassar, Charles Ramirez, James Scheulke, Gabriela Rodriguez, Alan Hayashi

Called to Order at 2:03	By President Amy Edwards
Motion to Adopt Agenda 1. Chris Mainzer 2. Teresa Bonham	Passed unanimously.
Public Comment	Katie Peña provided information about a new grant at Oxnard College: Upward Bound. Pres. Amy Edwards announced the retirement of Jerry Lulejian (Paralegal Studies) and Francis Lewis. She praised Jerry's long and excellent service to the students of Oxnard College. Lois Zsarnay, Tom Stough, Simon Salem, Tim Fontenette, Susan McDonald and Shannon Trefts also spoke in praise of Jerry and Francis.
Guests	Trustee Josh Chancer represents Area 1 (Ventura, part of Oxnard, Ojai and Oakview). Q Della expressed thanks for Josh's constant questioning. She indicates that Josh's classroom background is really helpful. Trustee Chancer: It's imperative we do as much for students as possible in any given year, as resources in education are limited. Lois: What is your position on requiring a vaccine for students to come back? Chancer: Is not certain about that position right now. Statewide direction would be important. Mike K: Is the district formulating a return to business model? Chancer: There probably will be changes, even if COVID is gone. But yes, the

	<p>logistical matters are under consideration. Chancer will advocate for faculty and staff to be involved in the decision-making. Amy: What are your hobbies? Chancer: I am an avid surfer, the beach is my happy place. Chancer closed by expressing concerns, as a fellow educator, about class cancellations and class size. Zoom learning doesn't work for everyone.</p>
Action Items Minutes	<p>1. Motion to approve Minutes. Michelle Brownlee 2. Ishita Edwards Rana's name misspelled. Gloria has Josés proxy. 22-0</p>
Mission and Vision/EMP Changes	<p>1. Teresa Bonham, 2. Michelle Brownlee</p> <p>James Schuelke is bringing the document back a second time. Dean Keller brought the Educational Master Plan last time and there were new Vision and Mission statements. Ishita: The concerns I expressed last time have been addressed. The new version is good.</p> <p>23-0 in favor.</p>
Guided Pathways/SOAA	<p>Shannon Trefts, Dean Leah Alarcon and Gabriela Ramirez presenting. Shannon Trefts: The taskforce created the Scale of Adoption to present to the State. It's broken down in to pillars. One area needs specific feedback. One pillar: The College helps students document their learning. This question is about experiential learning. Task force wants to do a better job on experiential learning. Feedback needed by Tuesday, January 12, 2021. Gabby: We could use more examples of what we do that's working (our success stories). It would be good to have examples (such as of embedded tutoring; Starfish; Website redesign. More classroom data would be helpful. Gloria: What does "evaluating handshake" mean? Do you want data about students who did internships and volunteers? Shannon T: We're using Simplicity and moving to Handshake, to create a portfolio to take to a transfer institute or a job. Various kinds of "success stories" were mentioned. Amy: Would the symposium work. Teresa: Do we have access to ePortfolio in Canvas? Shannon T: Not that I know of. Not sure if it integrates with Canvas. Gloria: What will happen when we go back to campus, space-wise? Shannon T: There will be changes, it's under discussion. Gloria: There are things that need to be done with the Transfer Center and the Jobs Center that require more resources.</p> <p>Motion to adopt:</p> <p>1. Tom Stough and 2. Josh Lieser</p> <p>First reading. 21-0 in favor.</p>
5.04 Technology Effectiveness Committee	<p>We need a replacement for Jerry on this committee. Mark Bates has agreed to do this. Alan: It's not clear that Mark knows that he's the Senate representative.</p> <p>1. Teresa Bonham and 2. Michelle Brownlee</p> <p>20-0 in favor.</p>

<p>6.0 FYI</p>	<p>6.02 CPC. Ishita's report is in Board Docs</p> <p>6.03 Budget. Lilia: The Committee set goals, including to communicate more with everyone about the budget and to encourage transparency.</p> <p>6.04 CUDS. Lois provided a written report. Update: Better locks and containers for storage. RTE supplies are outdated. Mike K:</p> <p>6.05: Program Review. Did Students Services, Academic Reports up next</p> <p>6.06 LLRC: Tom put a written report up. Book returns started today (12-14). BibliU subscription being looked into. E-textbook service.</p> <p>6.07 Sabbaticals. Shannon briefly described her Lab Manual project. Teresa B is going on Sabbatical this spring.</p> <p>6.08 ASG. No report.</p> <p>6.09 Off schedule PG report.</p> <p>6.10 Anti-racism Group report. They are going for another book club in Spring.</p>
<p>7.01 President's OC Updates</p>	<p>Refinements have been made to the search engine on the Class Schedule. Students can sort by Zoom/non-Zoom</p> <p>Grades are due on Dec 18.</p> <p>New college mentoring program for students (Peer to Peer). These are paid positions.</p> <p>Upcoming Self-Assigned Flex Opportunities: Jan 7 and 8. Faculty and Staff Mental Health Workshops.</p> <p>Thanksgiving Donation took place. We gave away 68 turkeys with sides.</p> <p>Congrats to Fire Academy – Graduation was last Friday. Public Safety Department got an Honorable Mention from ASCCC Exemplary Program award.</p> <p>Honors Program: 40 Students in the program.</p> <p>Reserve Funding: Working hard to spend money on connectivity.</p> <p>Next Wednesday: Holiday Coffee Hour.</p>

<p>7.02 District Updates (Amy Edwards)</p>	<p>Robert's Rules training was given.</p> <p>ARF form will be improved online.</p> <p>AP-7120 is under review. (DCHR)</p> <p>DTRW-I We have new curriculum going forward. There is discussion of Ethnic Studies. We are not creating a discipline of Ethnic Studies, but there will be a new area on the CSU GE list. Still waiting for clarification from the State.</p> <p>DTRW-SS. Approved some AP's and BP's.</p> <p>DCAS: Meets on Thursday.</p> <p>Board Meeting is tomorrow night (Tuesday 15th) at 5 pm by Zoom.</p> <p>Ishita Edwards is tomorrow night's Faculty Spotlight.</p>
<p>8.0 Old Business</p>	<p>8.01 Flex Workshop Tips and Tricks for Teaching Online. 4 OC Faculty members will share. Flier is up. It may go to 90 minutes. There will also be an Academic Senate/Classified Senate combo.</p> <p>8.02 Faculty Mentoring. 1. Go to Condor List. 2. Amy made some matches. 3. Need a name for it. 4. Other. Senate reviewed and made small revisions. There was discussion about the process of meeting mentees for the first time.</p>
<p>9.0 New Business</p>	<p>9.01 Treasurer's report.</p>

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Academic Senate Check Register

PO= Purchase Order; PC = Petty Cash

Number	Date	Description of Transaction	Cleared	Debit (-)	Credit (+)	Balance
	8/1/2019	Previous balance	✓		4546.64	4546.64
PC	10/22/2019	Get Well Flowers - Shannon Newby	✓	86.15		4460.49
PC	11/30/2019	Get Well Flowers - Tami Crudo	✓	99.12		4361.37
	12/3/2019	Get Well Flowers - Cecilia Milan	✓	94.81		4266.56
PC	12/9/2019	Aswell Trophy - Diane Eberhardy's Retirement	✓	102.37		4164.19
PC	12/9/2019	Diane Eberhardy's Retirement - Christine Morla's painting	✓	100.00		4064.19
PC	12/9/2019	Nothing Bundt Cakes (Diane Eberhardy's Retirement)	✓	69.75		3994.44
PO122009	2/4/2020	OC Foundation (2019/20 Scholarships)	✓	500.00		3494.44
DUES	4/1/2020	Automatic Payroll Deduction Dues	✓		1125.00	4619.44
PO	5/18/2020	OC Foundation (2020/21 Scholarships)		500.00		4119.44
PO	5/31/2020	OC Food Pantry (Gabby)	✓	500.00		3619.44
PO	6/2/2020	Carol Ann McDaniel (student art piece for campus collection)	✓	250.00		3369.44
	6/11/2020	Dues Pd (Hayashi)	✓		30.00	3399.44
	9/28/2020	OC Food Pantry (Gabby)		300.00		3099.44
	10/26/2020	Thank you Gift for Laura Gentry		200.00		2899.44

9.02 DCHR. 7120-D It's in Board Docs. Please Read.

10.0 Follow-up/Future Business

Elections: Election Buddy. Goals Tracking. EMP will come back. Monitoring of Mentoring Program.

12.0 Good of the Order

Amy is grateful to Senate for support. She's looking forward to one day getting back to real world meetings. She's enjoyed thinking about the dynamics in our district, and about her own leadership style.

