



OXNARD COLLEGE FIRE TECHNOLOGY
FT R152 Fire Prevention Technology
Fall 2021



There will be a quiz about the Welcome Letter and the Syllabus, so be sure to read through these instructions!

Due to the ongoing situation with Covid-19 this syllabus is subject to change. I deeply wish we could be face-to-face, but this is beyond our control and we need to make the best of it. Therefore, we may periodically have Zooms and I hope you will attend. All due dates are subject to change and if changed, will be announced in the assignments as well as in an announcement.

FT-152 Fire Prevention Technology (72278)

Online: Fall 2021 (Aug. 16-Dec. 15)

Class Section Number: 72278

Instructor: Randall Osborne

E-Mail: rosborne@vcccd.edu

The best way to communicate with me is through the inbox.

I will do my best to respond to emails within 24 hours on weekdays and 48 hours on weekends.

Course Schedule Info:

The course description mentions that we will meet at the Oxnard Fire Technology Building on 08/19/2021, 09/02/2021, 10/07/2021 and 12/02/2021 for field trips. **Due to complications with the Delta Variant, we will not meet on 08/19!** Regarding the other dates, I will announce in the previous week if we will meet in person, Zoom or just continue online.

Office Hours: I can do ConferZoom online conferencing if you make an appointment. I am also going to be online before and after any Zoom meetings we have for anyone who has questions.

Important Fire Technology Contact Info:

Matt Jewett, Assistant Dean of Public Safety

805-678-5307

mjewett@vcccd.edu

Mike Ketaily Department Chair/Faculty Fire Technology

805-678-5071

michael_ketaily@vcccd.edu

Berenice Rodriguez Administrative Assistant

805-678-5157

brodriguez@vcccd.edu



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Stop before reading this syllabus you need to read the welcome letter and check in by responding to the check in announcement on the Canvas home page. If you do not check in by the second day you will be dropped from the class, per school policy.

TEXTBOOK: Fire Prevention Applications for the Company Officer, 1st Ed. By Brett Lacey and Paul Valentine
ISBN 10: 087939384X
ISBN 978-0-87939-384-7

Canvas

Be sure to read in the welcome letter about how to navigate Canvas in this class. Also if you have an Apple product (Mac computers, iPhones and iPads) you need to read about turning in assignments by converting those assignments into a Microsoft format.

In each of my classes one of the first modules has links to information on how to use Canvas. If you are having any trouble with Canvas, use these links and or contact the IT people for the school. Of course, I welcome you to contact me with any questions you may have or problems you may encounter. Sometimes students cannot access certain quizzes or papers and it turns out to be a corruption in the program or I need to reload the quiz, so please contact me with any problems.

Canvas Support:

Most issues with Canvas can be solved by hitting the help button at the bottom of the far-left column. In the help page there are Canvas student guides where you can find the answers to almost all FAQ's. However, there are some problems that you may need additional assistance, that is when you should call the 24/7 Canvas Tech support line at (844) 603-4262. Additionally, students can contact the library staff during library hours (currently 9AM-4PM) for general Canvas assistance and additional help with Microsoft Office (remember, I have shown you how to get it for free in our Welcome letter and on the home page) and assistance with tutoring at (805) 678-5819 or via email at occirculation@vcccd.edu

Fire Prevention Technology is a 100% online course where we learn about fire prevention and how the firefighter uses the three E's of fire prevention to improve the American fire problem. This is a fascinating course that will help prepare the student to understand Engineering, Education, and Enforcement to encourage fire and life safety in their communities.

Required Reading:

The class will cover a chapter every week, approximately. Every chapter starts with



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instructions for that chapter. In the odd numbered chapters, the next study guide will be placed on Canvas for you to use to prepare for your online quizzes and then after that for the midterm and final exams. **You will need to go on Canvas every week for study guides and any other additional materials.** Sometimes the study guides are labeled as quizzes, but if it is a word or PDF document that is for you to download and use to study with. Quizzes will be placed on Canvas that will cover 2 chapters at a time and will be available for you to take online. Since you are taking the quizzes online at home, you can have your study guide open to help you, but they will be timed as will the midterm and final, so keep them to prepare for those tests. **It is your responsibility to take the quizzes during the allotted time. There will be no make-up quizzes since the quizzes will be available online for the allotted time.** **Be sure you are ready to complete the quiz when you start it. You only get one attempt at the quiz. If you start but then decide to take it later that counts as an attempt and you are locked out!** Those quizzes will be your study guides for the mid-term and final exams. All questions on the quizzes come from the study guides that you will find in the chapter modules.

Supplemental Reading Canvas:

Supplemental Reading will be placed on Canvas. We are going to cover some subjects that are not in the textbook, so from time to time the instructor may provide supplemental reading material or videos for which the students will be responsible. Supplemental reading can also be assigned for extra credit for those who need it.

1. Student Learning Outcomes, upon completion of the course the student will be able to:

- A. Identify the components of a means of egress system and explain their function.

Evaluation: The students will go through the process of working out the occupancy load and egress system of various occupancy types.

- B. Inspect a local occupancy and will identify and evaluate any observed fire safety violations.

Evaluation: The student will visit a local business and will perform a mock-inspection. They will fill out an inspection report form and will write an account of the inspection including what they learned from the inspection.

2. Course Objectives:

- A. Describe the origin and history of the fire prevention efforts in the U.S.
- B. Identify the basic fire prevention functions of the fire department.
- C. Explain the responsibilities and authority for fire prevention inspections and related activities.



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- D. Define principles and procedures used to correct fire hazards
- E. Identify occupancies and building construction types.
- F. Identify hazards of use, storage, and transfer of flammable liquid and gases and other hazardous materials.
- G. Explain basic exiting requirements.
- H. Recognize basic electrical hazards.
- I. Recognize operational deficiencies in sprinkler systems, special fixed fire protection systems, standpipe systems, and detection and alarm systems.
- J. Illustrate principles of placement, operation, and inspection of portable fire extinguishers.
- K. Describe basic principles of fire cause determination as they relate to fire prevention and fire investigation.
- L. Identify the plan review function of a fire prevention bureau.
- M. Recognize the relationship between fire safety education and fire prevention.
- N. Explain the importance of report preparation and records management in fire prevention efforts.

3. Catalog Description:

This course provides fundamental information regarding the history and philosophy of fire prevention and the organization and operation of a fire prevention bureau. Students will examine the use of codes, the identification and correction of fire hazards, the components of detection and suppression systems, and the relationship of the fire prevention with fire safety education and detection and suppression systems.

4. Grades:

Grade will be determined by the following scale:

- 90%-100% = A
- 80% 89% = B
- 70%-79% = C
- 60%-69% = D

The point totals are subject to change, especially if there is a project I decide not to do. The totals for the various aspects of the class are as follows:

Grades:

Bi-weekly quizzes	= 100 points	(5 quizzes, 20 points each)
Mid-term exam	= 50 points	
Occupancy project	= 25 points	
Egress project	= 25 points	
Common Violations	= 20 points	
Inspection Project	= 100 points	



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Final exam	= 100 points
Total possible	= 420 points
Extra Credit up to	= 100 points

5. Projects:

Individual Projects:

Students will research and present two Projects that will illustrate their knowledge of:

- A. The California Fire Code recognized occupancy classifications.
- B. The parts of a means of egress system and its various components.

Project One This project entails making a PowerPoint presentation of each of the occupancy classifications and sub-classes from the fire code. This will be accomplished by putting the explanation of each classification with a photograph that illustrates that class or sub-class. See instructions in the assignment in Canvas. Finish the presentation with an explanation of why it is important to understand the various occupancy classifications.

Project Two:

This project entails participating in the Zoom and watching the PowerPoint and video on exiting (egress) systems and then going through the worksheet and figuring out what the occupant load would be for different scenarios. Start by downloading the worksheet for exiting systems and then watch the PowerPoint and my video about how to do it. In fact, I think I might help you do the first couple as a group activity. Hey, you can't beat that! Then when you are done upload it in the assignment and voila you are done. This project is worth 25 points.

Project Three

In this assignment you will do a PowerPoint presentation that is 9 slides long including an opening slide with your name, my name and the class name and the title, "Common and Uncommon Violations." See the assignment in Canvas for details for each slide. This project is worth 20 points.

Discussion Projects:

1. Triangle Shirtwaist Factory Fire

Read the materials regarding the Triangle Shirtwaist factory fire and then come up with your answers to the questions. This used to be a group project, but there were issues with some not doing their part, so this is now just a discussion group project. You need to respond with your opinion to each of the questions (please number your responses to correspond with the questions. This is a 20-point assignment. 10 points for participation,



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and 10 points for the final entry with answers. Any instructions in Canvas that still make it sound like a group project should be ignored. Write your own response and respond to 3 other students giving input as to agreeing or disagreeing. Remember to be polite in your responses.

2. Twilight Zone Discussion

After watching the PowerPoint about stand-by firefighter's duties and watching the YouTube videos that show the tragedy that happened during filming of the Twilight Zone Movie discuss the need for greater accountability or lesser accountability. Many film companies are of the opinion that they can self-police given a set of standards. This is a complex issue facing the film industry and involves economics, legalities, liabilities and accountability. Share your opinion in support of the film industries position

Individual Inspection Project:

I am including both versions of this project since we do not know what liberties will be allowed. This project is best done in person visiting a local business. However, if the businesses are still restricted we will do the Corona Virus Version. For the **final inspection project** the student will do an inspection of a local business and record the fire protection systems and any unsafe conditions they observe that can create fire and or life safety hazards.

This project will involve visiting a local business and asking to do a short fire inspection. It is essential that you explain that this is not a real inspection. It is easiest to get permission to visit the business of a family member or friend. In doing this inspection you will look for the fire protection systems and for unsafe conditions or violations of the code. Use the sample inspection report I will give you to record your visit and the violations you observe. Then write a two to three-page report of written content, explaining how the inspection went and giving details of what you observed and learned from walking the facility. Include pictures of your observations, but this is in addition to the content and is not included in the page count. Some places will not allow you to take pictures this okay. The pictures merely confirm your findings, the written content is much more important. If you observe a fire protection system then you need to explain it. **This report is about your experience so it should be in first person using the words I, me, mine etc.** I am going to put a letter from myself on Canvas for you to show to the owners of the place you will inspect. It will explain that you are not a real inspector and this is only being done for your education. Late papers will be docked 5 points for the first week late and then a point per day after that.

Final Project: Corona Virus Version 1.0

Due to the need for social distancing the final project has been changed to be a PowerPoint presentation that represents the process of doing an annual fire inspection. We will all inspect a school since schools have many different parts to them. We will go



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in the office, a classroom, the auditorium and the cafeteria kitchen. This project will represent everything we have learned in this course and will be as if you walked through an occupancy taking pictures of what you observed both good and bad. I will include one or two different videos of firefighters doing an inspection. If you watch them, it will give you a good idea of how to do this. Remember we did a pretend walk through of a day care at the beginning of the course in module 4.

The following points need to be remembered as you do this project.

1. The total number of slides to get full credit should be **a minimum of 20 slides** with both photos and **a minimum of 3 sentences explaining what you were looking for and found.**
2. You will include pictures you find on the internet, but each slide must have an explanation of what you are seeing and what you were looking for. For example. If you showed a slide of a Fire Department Connection in the front of the building you might write, "This FDC is on the street side of the building with clear access. It is painted red and has a sign on it that states what part of the building. I noticed that the caps for both sides were missing and noted that in the violations. I explained to the manager that the caps protect the threads and keep people from putting things in the FDC that could cause blockage or malfunction." You would put that in the slide alongside the photo that shows the FDC. **Each slide should have 3 sentences minimum of what you saw or were looking for.**
3. Even if you show a photo that does not have a violation in it, you need to explain what you were looking for in that part of the building or with that device.
4. Use the rubric that I will place both in this syllabus and in the assignment to guide you in what is required to get an A on this project.
5. There will be 3 portions to this project and one part will be turned in separately. Parts A and B represent the PowerPoint, and part C is an inspection form that is separately turned in. Those three parts are (A) 1 title slide with project name, your name, class name, and my name, then the 18 slides representing the inspection, (B) A 20th slide that gives your reflection on what you learned from this course and from doing a pretend inspection. (C) An inspection form filled out showing the violations you found in your inspection. This will have a separate place to upload and carries a portion of the weight of the grade, so do not forget to do this. The form should show a made-up address, and all of the information filled out. Be sure to give clear instructions to the manager on how to correct that violation (**I want you to find pictures that represent at least 5 violations of the code in your photos and slides**).

Following instructions is key to getting an "A" on this project. If you have the slides representing the various items, explain them in a commentary style, and you remember to give a final slide reflection you will earn an "A." Also, do not forget to turn in the inspection form for 10 more points, then you will get full credit. I minus 3-5 points for



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missing items/slides. See the schedule for projects turned in early that can get 5 extra credit points.

I deeply regret that you do not get to do this in person. So many students inspect where they work and tell me that they saw things with new eyes and realized violations that they never noticed before. However, here we are looking a pandemic square in the eye and doing our best to survive and get on the other side. I hope you invest the time to get the most you can out of this project. I always preach that you should do your best! **If your attitude is to do just enough to get by, then you should not be a firefighter. Firefighters do things that make the difference between life and death. They sacrifice and try to be prepared for anything that may come their way. The attitude of “C’s” get degrees is not the attitude of someone who strives to be the best they can be.** So, I hope you invest the time, watch the videos on how to do this and learn what it is like to go on an inspection. Here is the rubric:

RUBRIC:

1. Title slide with project name “Inspection Project,” Your name, Class name, My name. 05 pts
2. Four slides from the outside of the building: 20 pts
 1. 1 slide of the Address
 2. 1 slide of the FDC
 3. 1 slide of the Post Indicator Valve (PIV)
 4. 1 slide of a fire lane
3. 5 slides in the office area 25 pts
 1. 1 slide of an annunciator panel (small panel near entrance like FACP)
 2. 1 slide of the manual pull alarm in the office (is it blocked and near the exit)
 3. 1 slide of the fire drills records (did they do them and record them)
 4. 1 slide of the Fire Alarm Control Panel (FACP/FACU) (trouble alarm? Supervisory?)
 5. 1 slide of Counselors offices (are there crazy extension cords?)
4. 5 slides in the auditorium-cafeteria building (this portion is an A occupancy) 25 pts
 1. 1 slide of the main auditorium and tables and chairs etc.
 2. 1 slide of the occupant load sign (It should be on the wall)
 3. 1 slide of the kitchen area (is it clean, clear of boxes in pathways)
 4. 1 slide of the kitchen hood fire protection system
 5. 1 slide of the “K” extinguisher and manual pull for hood system
5. 4 slides in various classrooms 20 pts
 1. 1 slide showing blocked exits in the classroom
 2. 1 slide showing too much decorative material in the classroom
 3. 1 slide showing overuse of extension cords with the computers
 4. 1 slides showing items hanging from the ceiling blocking sprinkler heads
6. Closing slide with reflection of what you learned from this class and project 05 pts



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7. An inspection form filled appropriately filled out 10 pts
 1. Include all of the information on top (make up the address and principal name).
 2. Include violations that match what you showed photos of. In the classroom portion you will show 4 violations, you can pick at least one more from the other slides that shows a violation of some kind.

Remember if you use Google Slides you must give me access. Add both my rosborne@vcccd.edu and beafirefighter2010@gmail.com to your project!!!! If you do not do this, I cannot see it and therefore cannot grade it.

Please contact me with any questions via the inbox or my email

6. Attendance: In an online course there is no attendance expectation, but there is an expectation of daily involvement. This is not defined by just logging in, but by watching the videos and participating in the projects. **If you fall 3 assignments/quizzes behind you are subject to being dropped per school policy.**

All quizzes are online and are available for at least a week. The quizzes should all be on Canvas and therefore you will have more than adequate time to take the quiz. If you turn in a quiz late your score will automatically be deducted, however if you miss a quiz it is always better to turn it in late than to get a big fat zero.

7.	<u>Important Dates:</u>	<u>DUE</u>
	Check in to Welcome Announcement	Aug. 18
	Introduction Assignment Due	Aug. 22
	Add/Drop without a W Deadline	Sep. 03
	Occupancy Project	Oct. 11
	Graduation/Certification app deadline	Oct. 28
	Mid-Term Examination	Mar. 08-12
	Egress Project	Oct. 25
	Last day to drop with a "W"	Nov. 19
	Violations PowerPoint	Nov. 08
	Thanksgiving Break	Nov. 25-28
	Final Project Bonus points	Dec. 06-08 (bonus+5)
	Final Project Due	Dec. 09
	Final Exam and last day	Dec. 09-14
	Last Day of Class	Dec. 15



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There are 15 modules in this course. For the most part they coincide with the chapters in the book. There will be quizzes associated with every 2 chapters except the last 5, and then discussions and projects for some of the chapters. Most of these items will have due dates, but almost everything is already open for you to observe or get done. In other words, late work will not be accepted, but early work is encouraged. This is an online course; therefore, you will need to schedule yourself and be diligent to get the work done. Remember in an online course the time expected is both what would be expected as homework in a normal class plus the time you would have spent in class. Each module will have a PowerPoint, an open book quiz (2 chapters at a time), related videos and most will also have a project associated with it.

You might notice that there is a lot of work in the beginning of the class. As we move ahead things will loosen up. In fact, **there are no quizzes from chapters 11-15**, but there will be questions on those chapters on the final. Print the guide and study the questions for the final. Concentrate on each of the projects. Even though it might mention group projects in the videos, all projects are individual projects and many of the smaller projects are extra credit. The schedule is subject to some changes. If there is a change I will put it in the announcements:

CLASS SCHEDULE:

The class schedule is subject to change!

Assignments will always show in the calendar and the home page. Pay attention to them and they will also have a due date on them.

- **Use the Canvas Calendar to track due dates!**
- Zoom meetings are not required in this course, however they are beneficial at times and if held they will be announced ahead of time. Please plan and prepare accordingly.
- Read the assignment on Canvas to be sure of due dates! Pay attention to announcements they will tell you of any date changes. **Quizzes are in bold text and Assignments below are in bold italics.**

All Due Dates Subject to Change

Check in Canvas for the Assignment Dates or Calendar to be sure

Week 1
08/16

Respond to the check in announcement by 08/18 If you do not check in, you will be dropped and someone else will be given your spot.

Read the welcome letter, and the Syllabus and take the syllabus and welcome letter quiz: **Due by 08/20.**

Watch my Intro, then join the discussion assignment and introduce yourself by Jan. 15, then respond to at least 2 other students due by Due 08/22.



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Week 2

08/23

Ch. 1 Fire Prevention History There are 2 PowerPoints!

Home smoke detector/escape Plan due 08/29

Watch Station Fire Video

Week 3

08/30

Ch. 2 The Need for F.P.

Discussion on Triangle Shirtwaist fire due by 09/05

Week 4

09/06

Ch. 3 Code Development, "Why do I have to do that?" (Possible ZOOM)

Triangle Shirtwaist discussion due by midnight 09/05

Quiz 1-2 due 09/05

Codes Pop-quiz Due 09/10

Week 5

09/13

Ch. 11 Permits and the permit process (this chapter is out of order and will not be in the midterm, but will be on the final)

Permits Pop-quiz Due 09/17

Week 6

09/20

Ch. 4 Conducting Inspections

Print inspection report and watch the inspection of a school

Assignment Inspection Report Writing Project (10 pts.) Due 09/27

Week 7

09/27

Ch. 5 Construction and Occupancy Classification

Quiz 3-4 due by midnight Due 09/26

Occupancy PowerPoint Project due 10/11

Week 8

10/04

Ch. 6 Egress Fundamentals (Possible ZOOM!)

Egress Pop-quiz 10/08

Egress Project due 10/25

Week 9

10/11

Ch. 7 Fire Protection Systems

Quiz 5-6 due 10/10

FP Systems Pop-quiz Due 10/15

Week 10

10/18

Ch. 8 Pre-incident Planning



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Midterm 10/18-10/23

Egress Project due 10/25

So You Want to be a Firefighter extra credit

Week 11

10/25 Ch. 9 General Fire Safety Requirements
Quiz 7-8 due by midnight 10/24

Week 12

11/01 Ch. 10 Complex Hazards and Safety Requirements
Basic and Uncommon Violations PowerPoint Due 11/08

Week 13

11/08 Ch. 11 Plans Review
Quiz 9-10 due by midnight due 11/07
Ch 11 Pop-quiz 11/12

Week 14

11/15 Ch. 13 Public Ed.
Public Education discussion (extra credit 10 points)

Week 15

11/22 Ch. 14 Stand-by Duties Watch the PowerPoint
Ch. 13-14 Pop-quiz Due 11/28

Week 16

11/29 Ch. 15 Wildland Risk Management
Wildland Inspection Form Due 12/05

Week 17

12/06-08 Final Project Bonus +5
12/09 Final Project Due

12/09-14 Final Exam (Do ASAP, do not procrastinate!!)
12/15 Last Day of School (Class closes)

8. Class Demeanor:

In the fire service you are expected to respect each other and the traditions that guide firehouse life. Firefighters are expected to behave in a manner that shows respect, tolerance, professionalism, and an amiable attitude. I expect the same in this class. The fire service is a family and we call each other brother and sister, so start acting this way now and you will have a much more successful career as a firefighter. Firefighters are



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expected to give 100% effort in all they do. Good enough never is. I hope you will take the same attitude in this class. I would love to see every student earn an “A” and come out of this class better prepared to pursue the fire service.

Taking a course online requires the same amount of respect with an amiable attitude as a face-to-face class. Please read the ten Core Rules of Netiquette before class starts, found here: [Netiquette Rules](#)

Here are some guidelines I came up with.

Before hitting send or save when posting in the discussion groups, you should reread your post and ask yourself if your post meets the guidelines of the four R's of internet posting. You might even want to consider these guidelines with your Snapchat, Facebook, Instagram and Twitter accounts. Ask yourself is it...

Real: Is this post based on true facts that can be verified? If it is opinion and not factual, then be sure to prefix your post with the statement that this is only your opinion or perspective on the issue.

Respectful: Is what I am saying and how I am saying it respectful of others and their opinions? Why has the internet become a place where everyone feels they can be nasty and mean? Let's treat each other with the respect we would like shown to ourselves. Please, no cursing or foul language in your posts.

Reasonable: Is my perspective lucid and clear and does it make sense? Have you really taken the time to research the issue and to think it through to come up with a reasonable post that adheres to the other guidelines, like being true and honest and respectful?

Relevant: Always ask yourself the question is this really worth saying? Is my post relevant to the subject at hand or am I just rambling? This also goes back to respecting another person's time.

One last thing regarding posts in discussions or in projects. One of the hardest things to learn in college is how to be thorough but terse or brief. I have papers turned in that are only a page but should have been at least 2-3 pages. I also have students who write 5-page papers that could have been said in a paragraph. Learning how to put your thoughts in a paper or post in an intelligent, clear and yet thorough manner is something that I am still working on as well, so proof-read and stop and think about what you have to say. Proof-read posts and make sure it reads the way you meant it and that it makes sense. We have all made mistakes where the auto-correct changed what we said or typed and then end up embarrassed or looking foolish. **Proof-read!**

Firefighters have to do and say things in a hurry, and they have to be accurate in what they do. Here is a short video that was a commercial for Nextel. [What if firefighters ran Congress.](#)



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Disabled Students Programs & Services (DSP&S):

If you have a documented disability and wish to receive services including special testing conditions, you must register with DSP&S and inform me of your needs at least 1 week prior to the assignment requiring accommodations. For more information, call (661) 362-3341.

Please be sure to contact me via email with any questions. You can leave a message in Canvas but emailing me is usually a faster way to get a hold of me.

Cheating or Plagiarism

According to the school catalogue, "Oxnard College takes academic honesty very seriously, since ethical behavior and integrity are vital components of ensuring mutual respect across campus. Instructors, accordingly, have the responsibility and authority for dealing with instances of cheating or plagiarism that may occur in their classes. Such activities could include stealing tests, using "cheat sheets," copying off another's test, or turning in someone else's work as his/her own."

"Furthermore, instructors have the responsibility to report instances of cheating to their Deans in that cheating in any form is a violation of the Oxnard College Student Code of Conduct and as such is subject to investigation, charges of misconduct, and disciplinary consequences."

Students with learning disabilities:

I want you to succeed in this class! If you are having any issues with the lectures, reading or assignments please talk to me. For student assistance and/or to be evaluated, please contact OC Educational Assistance Center at 986-5830. Please read the following from the school catalogue.

Statement of Reasonable Accommodation:

Oxnard College faculty members fully support the Americans with Disabilities Act (ADA), Title 5. Section 508, and the Rehab. Act of 1973. Members of the faculty will provide reasonable accommodation to any student with a disability who is registered with the Educational Assistance Center (EAC) who needs and requests accommodation. Faculty may wish to contact the EAC to verify the presence of a disability and confirm that accommodation is necessary. EAC will arrange and provide for the accommodation. Reasonable accommodation may involve allowing a student to use an interpreter, note taker, or reader; accommodation may be needed during class sessions and for administration of examinations. The intent of the ADA in requiring consideration of reasonable accommodation is not to give a particular student an unfair advantage over other students, but simply to allow a student with a disability to have an equal opportunity to be successful.



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Financial Aid: Financial Aid may be available. Call the Financial Aid office at 805-986-5828 or go to their website:

<http://www.oxnardcollege.edu/departments/student-services/financial-aid-office>

Dropping the class:

It is your responsibility to drop the class if you cease to attend Students who stop participating the course but who do not formally withdraw and complete the appropriate drop procedures will receive an "F" grade for the course.