



Petition for Academic Renewal

This Section to Be Completed by Student

PRINT LAST Name, FIRST Name, Middle Name Student ID Number

Mailing Address City State ZIP Phone Number

I have read the procedures on the reverse side of this form and meet the required criteria.

Student's Signature Date

This Section to Be Completed by Counselor

Student has been granted Academic Renewal previously. Number of Units disregarded: _____
Number of Terms: _____

Colleges Previously Attended: _____

Disregard a maximum of 24 semester units of any courses with less than a "C" or equivalent grade taken during any five terms maximum (summer is considered one term), not necessarily consecutive. Academic Renewal may not be applied to any course that has been used to satisfy associate degree, certificate of achievement, IGETC, or CSU-GE transfer general education breadth requirements.

College Name	Term/Year	Course	Grade	Units

Meets eligibility:
 12 months has passed since coursework being petitioned **AND**
 12 units (3.0 GPA) 15 Units (2.5 GPA) 24 Units (2.0 GPA)

This Section for Administrative Use Only

Counselor's Signature Date

Approved Disapproved, reason: _____

Records Clerk's Signature Date

ACADEMIC RENEWAL

POLICY:

Students may petition to have a portion of previous college work disregarded in meeting academic requirements in the colleges of the Ventura County Community College District when that work is not considered to be reflective of the student's present demonstrated ability and level of performance. Academic renewal is intended to facilitate the completion of requirements necessary for an academic degree or certificate, or transfer.

OPTIONS:

A student may petition to disregard a maximum of 24 semester units of any courses with less than a "C" or equivalent grade. Academic renewal may not be applied to any course that has been used to satisfy associate degree, certificate of achievement, IGETC or CSU-GE transfer general education breadth requirements. A student may disregard a maximum of 24 or fewer semester units of any courses with less than a "C" or equivalent grade taken during any five terms maximum (summer is considered one term), not necessarily consecutively.

ELIGIBILITY:

To qualify for academic renewal, students must do all of the following:

- Submit official transcripts of all college work
- Wait for twelve (12) months after the coursework to be disregarded is completed
- Students must demonstrate recent academic success based on the coursework they have completed at any regionally accredited college *after* the coursework that is being petitioned for exclusion through academic renewal. Recent academic success may be demonstrated by *one* of the following:

Completing at least 12 semester units with a minimum 3.0 cumulative GPA, or
Completing at least 15 semester units with a minimum 2.5 cumulative GPA, or
Completing at least 24 semester units with a minimum 2.0 cumulative GPA

PROCESS:

To apply for Academic Renewal, students must complete the petition with a Counselor. Official transcripts of all academic work (if courses were taken at another college) must be on file in the Admissions and Records Office. The student will be notified by email once the petition has been processed.

RECORDING OF ACADEMIC RENEWAL:

Upon approval of the Petition for Academic Renewal, the student's permanent record shall be annotated in such a manner that all work remains legible, ensuring a true and complete academic history.

The colleges of the Ventura County Community College District will honor similar actions by other accredited colleges and universities in determining grade point averages and credits.

The student should be aware that other colleges and universities may have different policies concerning academic renewal and may not honor this policy.