

**Oxnard College Academic Senate**

**MINUTES**

**Date: September 9, 2013**

Members present and absent:

| <b>Academic Senate Executive Board</b> |   |
|--|---|
| Linda Kamaila, President               | Present   |
| Robert Cabral, Vice President          | Present   |
| Diane Eberhardy, Treasurer             | Present   |
| Amy Edwards, Secretary                 | Present   |
| <b>Department</b>                      | <b>Senators</b>   |
| ADS/Paralegal                          | 1. Vacant   |
| CAOT/Office Technology                 | 1. Diane Eberhardy, Present   |
| Child Development                      | 1. Vacant   |
| Counseling                             | 1. Graciela Tortorelli, Present   |
| Dental Programs                        | 1. Armine Derdarian, Present  |
| Fine Arts and Performing Arts          | 1. Vacant   |
| Fire Programs                          | 1. Vacant   |
| Letters                                | 1. Teresa Bonham, Present<br>2. Gaylene Croker, Present<br>-----<br>1 PT Vacant<br>2. PT Vacant |
| Library                                | 1. Tom Stough, Present  |
| Management                             | 1. Robert Cabral, Present   |
| Math                                   | 1. Cat Yang, Present<br>2. Mark Bates, Absent<br>-----<br>1 PT Vacant                           |
| Part-Time Faculty Rep. at-Large        | 1. Vacant   |
| Physical Education/Health              | 1. L. Ron McClurkin, Present  |
| Natural Sciences                       | 1. Shannon Newby, Present<br>2. James Harber, Present<br>-----<br>1 PT Vacant<br>2. PT Vacant   |

|   |   |
|---|---|
| Student Support Services (EAC, Health Center) | 1. Della Newlow, Present  |
| Student Support Services (EOPS)               | 1. Gloria Lopez, Present  |
| Social Sciences                               | 1. Marie Butler, Present<br>2. Gloria Guevara, Present<br>-----<br>1. PT Vacant |
| Technology                                    | 1. Vacant   |
| AFT Vice-President                            | 1. Jenny Redding, Present   |

Non-Voting Faculty: Kevin Hughes, Chris Horrock, Chris Mainzer, Carolyn Dorrance, Jose Vega, and Ishita Edwards

Guests: Ken Sherwood, Cesar Flores, Erica Endrijonas, Josue Joshua Ruiz, and Elibet Valencia

- I. **President Linda Kamaila** called the meeting at 2:08
- II. Agenda Approval 1<sup>st</sup> **Diane Eberhardy** 2<sup>nd</sup> **Tom Stough** Motion Carried
- III. Announcements
  - A. **Jenny Redding** provided a handout on the District/AFT negotiations. She says, “They are going poorly.” The district’s chief negotiator is still the same although they said they were going to switch them. The district gave their proposal. **Jenny Redding** highlighted some issues such as salary, benefits, DE, and sabbatical removal. She asked that faculty come to the Board meeting to show support or speak. The meeting is Tuesday, September 10<sup>th</sup> at the District Office. The public speeches will be at 5:00pm or 7:00pm.
  - B. **Robert Cabral:** He attended the ASG session last Friday. The ASG passed a resolution to object to Bill AB 955. He reports that ASG had a robust discussion with the Mayor present. When the resolution is finalized, it will come to the Senate. ASG hopes the Senate will support their resolution.
  - C. **President Kamaila:** She reminds the Senate that:
    1. At 11:30am on Wednesday, September 11<sup>th</sup> there will be a 9-11 memory at the flag pole and then following in the PAB, there will be a documentary about 9-11 experience.
    2. At the next Senate meeting, **Robert Cabral** will lead because of the student success summit that several leaders on campus will attend.
- IV. Approval of Minutes: 1<sup>st</sup> **Robert Cabral** 2<sup>nd</sup> **Cat Yang** **Tom Stough** made one change in the library announcements. Motion carried to approve minutes.
- V. Treasurer’s Report: **Diane Eberhardy** reports that we have \$2,123.40.
- VI. State of the Senate Report:
  - A. **President Linda Kamaila** provided the Senate with a PowerPoint. Email her for a copy of the PowerPoint. The highlights include:
    1. The Assembly
    2. Committees
    3. Duties of Committees on campus
    4. Distribution of Seats by Division
    5. Her comments about balance and areas of concerns
    6. The review of faculty who sit on 3 or more PG committees
- VII. Action Items: NONE

## VIII. Study Sessions

### A. Senate Goals for 2013-2014

1. A discussion took place about what we should and ought to be doing.
2. Some ideas about goals centered around:
  - a. Student Success and the Student Success committee
  - b. Communication
  - c. Enrollment
  - d. Wellness
  - e. Lack of college community which led to a discussion about the money that was allocated to enhance the student lounge area which may add more food options. A food truck/healthy food discussion took place. This is a continuing discussion.
  - f. Relationship with Administration
  - g. a “College Hour”: **Senator Croker** explained that this is sort of like a FLEX hour once a week for the campus overall. **President Kamaila** said that if a proposal comes forward, we would take a look or maybe this belongs at a different committee such as Student Success or PBC? There was a lot of discussion about this, some pro and some con. Several Senators and Guests added to the discussion. An Ad Hoc committee of **Senators Croker, Hughes, and Newlow** was formed to bring a proposal forward in the next few weeks. This is a continuing discussion.
  - h. To strengthen the relationship between Counseling Faculty and Classroom Faculty. They meet twice a month for a two-hour block. Contact **Graciela** if you are interested and need more information.
  - i. Early-Alert (**Graciela** notes that the name has changed to “Academic Alert” to represent that it can be used all semester long and not just in the beginning of the semester as the term “early” suggests).
  - j. Bus Transportation issues

### B. ESL (lead by **Senator Bonham**)

1. She updated the Senate on current ESL issues; for example, we lost two Full-Time faculty who have not been replaced. Further, the ESL department would like to strengthen the sequence that we do in fact have. They are interested in serving the day and evening students differently. **Senator Bonham** was asked to talk to the Senate to find out what they think. She asks, what are your opinions, Senators?
2. A discussion took place about ESL success numbers, the data, and what the “new” plan is to make the necessary changes to enhance student success. The discussion also included information about the scorecard. Last January they were struggling with enrollment, they made a change to add advisories instead of having pre-requisites. **Erika Endrijonas** spoke up here at the meeting and explained what happened with the enrollment of ESL classes. She says, she made an exception to policy and the courses went through the system with advisories rather than pre-requisites. Then in late July, Banner crashed and then the action became “undone” and students were being blocked. Then the administration ran a list of those specific students who were blocked. This list was given to ESL faculty, specifically **Jim Merrill** and **Mati Sanchez** and some of the students

were recovered. **Jenny Redding** adds that out of the 80 who were blocked we lost 66.

3. More discussion about Adult Ed and student success took place.
4. Discussion about the immigration reform act which will require immigrants to learn English took place.
5. **President Kamaila** spoke about State related ESL issues.
  - a. **Dean Ken Sherwood** spoke about the limited enrollment which leads him to believe there is not a demand for the classes. If the demand is there, we will open up sections. He says, there has not been a “grand decision” to get rid of the ESL classes. For the last two semesters, the demand has not been there.

## IX. Old Business

### A. District EMP:

1. This is in the process of being revised. This is not *our* Master Plan. Some shared governance issues highlighted such as the Board planning in regard 10 + 1 issues. Some Senators were concerned that since our college mission should be aligned with this District mission, then the District EMP should be something we focus on a bit more. **President Kamaila** says she will keep us posted.

### B. Memorial Garden

1. It will go where the old cafeteria was. It will be for both retired and passed on employees.
2. Name suggestions include: Memory Garden, Condor Serenity Garden, Condor Garden, Condor Aries, The Garden, and some very silly names. It will be an action item for next time.

## X. New Business

### A. Communications Plan/Communications Council

1. Please see colorful handout created by **Dean Sherwood** to help explain the College Council that Dr. Duran wants to start to help facilitate communication on campus. The whole idea of this semester is to “vet” this, according to **Dean Sherwood**. This is an entirely new committee to help the flow of communication. What problems and concerns do you have?
2. Please note, it is a new campus, non PG, committee.
3. Some Senators presented some problems or missing items such as the lack of AFT or clear lines for Senate.
4. Some things were cleared up when Senators realized it wasn't related to the Dean's Council.
5. One Senator commented that this seems to be “a verbal version of SharePoint.”
6. President Kamaila and Dean Sherwood plan to work together to make this even more clear.

### B. Oxnard College EMP (Components & Process)

1. **President Kamaila** will be writing part of this.
2. Each committee will get a piece of this to be completed by the Spring 2014 semester.
3. This will be the major task in our PG committees.

### C. Oxnard College Mission Statement

1. We need to revisit this every six years and it is time! PBC will do the word documenting. **President Kamaila** will keep us posted.

XI. Senate Subcommittee reports

A. Curriculum Committee report (and subcommittees): No Report

B. PEPC

1. **President Kamaila** appointed **Kevin Hughes**. They have met one time and the minutes are up. The rankings for hiring may come forward shortly.

C. PBC:

1. **President Kamaila** reported on communication and evaluation.
2. **Senator Yang** remarked that the Math department did not agree with **Brett Enge** as a new PBC rep. **President Kamaila** reminded us that reps are not department decisions; it is an appointment by the Senate.
3. **President Kamaila** reviewed the new membership.

D. CUDS (appointment of 9 faculty): No report

E. AFT: No report: See announcements above

F. Other Senate Committees reports (if any):

- i. President Kamaila reports that Student Success needs members.

XII. Adjournment by President Kamaila at 4:10.

Respectfully Submitted,

Amy F. Edwards, Secretary