

Oxnard College Academic Senate

MINUTES

Date: October 28, 2013

Members present and absent:

Academic Senate Executive Board	
Linda Kamaila, President	Present
Robert Cabral, Vice President	Absent
Diane Eberhardy, Treasurer	Present
Amy Edwards, Secretary	Present
Department	Senators
ADS/Paralegal	1. Becca Porter, Present
CAOT/Office Technology	1. Diane Eberhardy, Present
Child Development	1. Vacant
Counseling	1. Graciela Tortorelli, Present
Dental Programs	1. Armine Derdarian, Absent
Fine Arts and Performing Arts	1. Vacant
Fire Programs	1. Vacant
Letters	1. Teresa Bonham, Present 2. Gaylene Croker, Present ----- 1 PT Vacant 2. PT Vacant
Library	1. Tom Stough, Present
Management	1. Robert Cabral, Absent
Math	1. Cat Yang, Present 2. Mark Bates, Absent ----- 1 PT Vacant
Part-Time Faculty Rep. at-Large	1. Vacant
Physical Education/Health	1. L. Ron McClurkin, Absent
Natural Sciences	1. Shannon Newby, Present 2. James Harber, Present ----- 1 PT Vacant 2. PT Vacant
Student Support Services (EAC, Health Center)	1. Della Newlow, Present

Student Support Services (EOPS)	1. Gloria Lopez, Present
Social Sciences	1. Marie Butler, Present 2. Gloria Guevara, Present ----- 1. PT Vacant
Technology	1. Vacant
AFT Vice-President	1. Jenny Redding, Absent

Non-Voting Faculty: Kevin Hughes, Chris Mainzer, and Ishita Edwards

Guests: Ken Sherwood

- I. Called to Order by **President Kamaila** at 2:15 pm
- II. Adoption of Agenda: 1st **Cat Yang** 2nd **Shannon Newby** Motion carried
- III. Public Comments: None
- IV. Announcements:
 - A. **President Linda Kamaila** announced:
 1. This Wednesday 10-30-13 is the groundbreaking for the Dental Hygiene building.
 2. Nov 6th is a big day for activities on campus:
 - a. It is the last date to get your substantial changes in to curriculum for the 2014-2015 catalog.
 - b. Literature, Arts, and Lecture Series hosts Maxine Hong Kingston at 1:00pm
 - c. ASG hosts Carl Sagan Day
 - B. **Senator Graciela Tortorelli:** Counselors want to visit classrooms. Please respond to the email she sent out.
 - C. Some discussion about counseling and faculty issues took place.
- V. Minutes: 1st **Diane Eberhardy** 2nd **Teresa Bonham** Motion carried
- VI. Treasurer Report : \$2, 2123.00
- VII. AS President's Report/Discussion/Study Session:
 - A. Emergency hiring processes were discussed and altered at the district level.
 - B. There is discussion about changing the receipts concept for travel funds.
 - C. **Secretary Amy Edwards** is going on sabbatical this Spring 2014, so **President Kamaila** announced that **Vice-President Robert Cabral** will do the minutes without the extra release time. Thus, there will then be some left over release time (.2). Some discussion took place about this issue. Overall, consensus was that Senators would like the executive job descriptions outlined and then the Senate will discuss this issue more.
- VIII. Senate Subcommittee Reports:
 - A. Other: Library Department Report: **Senator Tom Stough** reports on room assignments for LLRC-101. See Supporting Document #1 attached below. Discussion took place.
 - B. Curriculum Committee: Goals are in your Senate packet.
 - C. PBC: They began work on the mission statement and formed an ad hoc committee that **Senators Guevara and Edwards** are on.
 - D. PEPC: Full-time hiring discussions took place.
 - E. CUDS: Next meeting is Nov 12th

- F. AFT: They met today to tally votes for the contract. **Senator Jenny Redding** will be the new chief negotiator. Thus, we now need a VP/steward for OC.
- G. PDC: They are setting up the FLEX activities for the Spring semester and they are planning to do them in conjunction with VC and MP.

IX. Action Items:

- A. BP/AP 5020 Nonresident tuition: **President Linda Kamaila** reviewed this document and there was discussion.
- B. Senate Goals 2013-2014: Tabled

X. Old Business

- A. College Hour: Tabled
- B. Mission Statement: Tabled
- C. Excellence Committee (Statewide Awards): Keep bringing forth excellence on campus.
- D. AP's 5500; 5520; 5530: Some discussion about the tolerance AP's here.

XI. New Business

- A. Motions regarding by-laws and filling of Senate vacancies: Tabled
- B. Release time: See above in study session

XII. Guest Presentation: **Lt. Romero** introduced and played a video "Active Shooter On Campus" at 3:10 pm. Then discussion took place.

XIII. For the Good of the Order: None

XIV. Adjourned at 4:10

Respectfully Submitted,
Amy F. Edwards

Supporting Document #1: Report by Senator Tom Stough

Librarian's Report to Oxnard College Academic Senate
Room Assignments for LLRC-101 and Resulting
Negative Effect on Library Instruction
October 28, 2013
Tom Stough, Associate Librarian

Good afternoon, colleagues. I'd like you to consider library instruction, commonly called library orientation, for a moment. This is a guest lecture conducted by a certificated librarian. In nearly every case, the classroom instructor brings their class section to the library, and to the librarian, for these instructional reasons: 1) so that the students learn where the LLRC is, and 2) so that they learn about reference, circulation and tutorial services. Building tours are often combined with a lecture. The kinesthetic experience of actually walking into this building is part and parcel of the LI experience.

In addition, another kinesthetic experience is also integral to successful LI: computer lab sessions concurrent with and/or immediately following the librarian's lecture. The room you are sitting in is called the "library orientation" room precisely because it has computer lab facilities. In 13 years of conducting these sessions, I have learned an important lesson: lecturing about information searching techniques is insufficient by itself. In order for the librarian's brief lesson to "stick", the audience must put the librarian's words into immediate research action. Otherwise, everything is forgotten and the librarians must reconstruct this process in numerous one-on-one sessions later.

As you know, Condor Hall, the old LRC, will be closed for renovations in December of this year. For at least 1½ years, the classrooms there will be unavailable. This has created an instructional space crunch for Administration. One consequence is that they have chosen to schedule semester-long classes in LLRC-101. Beginning in Spring 2014, this room will be largely unavailable for library instruction and other one-off student seminars, such as those conducted by the Instructional Support team.

Therefore, evening librarian Bryan Thompson and I have made our own decision:

Whereas successful library instruction involves actually coming to the LLRC,
Whereas successful LI also involves immediate computer laboratory time, and
Whereas LLRC-101 will be largely unavailable for LI for the foreseeable future beginning in in Spring 2014, be it resolved that:

The College’s librarians will honor orientation requests from classroom faculty only to the very limited extent that such sessions can still be accommodated in LLRC-101.

A side note: LS-7 is also under the LLRC’s purview, but it is not in the LLRC, and it will also be largely unavailable for orientation purposes, therefore we will also not conduct sessions there.

As another response to this unfortunate situation, I have reserved faculty room LLRC-131 from 10 am to noon, Mondays through Thursdays during January and February 2014. This will be an impromptu miniature lecture and lab space for library instruction for small groups of students upon their request. I’m not sure how to reach students informing them of this, nor am I confident that they will take advantage of it. I have always relied on the “captive audiences” of classroom faculty in these matters. Experience shows low attendance at most of the faculty-led seminars held in these rooms.

Thank you for your time today, and for your discussion of these matters.

LLRC-101 Scheduling for Spring 2014 as of Oct. 25, 2013:

