



Ventura County Community College District

Permission to Release Education Record Information

In accordance with the Family Educational Rights and Privacy Act of 1974 (known as "FERPA"), student information cannot be released to a third party without written permission submitted to the college by the student. This law applies to all students attending any of the colleges of the Ventura County Community College District regardless of the student's age.

Requested By (Student):

Release To (Recipient):

Last Name First Name

Last Name First Name

Student Identification Number Date of Birth

Organization/School

Date

Address

City State Zip

Education record information to be released:

Purpose of release:

I give permission for _____ to release the specified information to the recipient listed above.

This request permits information to be released only to the recipient named above and only by the person specified above. **I understand that this release is valid until revoked in writing.**

Student Signature

College Use Only

Date Information Released: _____ By Whom: _____

Comments:

