

Minutes

Technology Committee, Oxnard College, LS Conference Room

Thursday, September 16, 2010

Attending: Rick Shaw, Teresa Bonham, Bret Black, Ana Marie Valle, Bola King-Rushing, Shannon Newby, Hank Bouma, Linda Kama'ila

Meeting called to order at 2:00 p.m. by Rick Shaw.

Review of Committee Charge

Brief discussion of who the membership of the committee is. Robert Cabral's list seems to be: Teresa Bonham; Rick Shaw; Richard Williams; Ana Valle; Andres Orozco; Bret Black; Daniel Goicoechea; Hank Bouma; Kitty Merrill; Marnie Melendez; Rick Carnahan; Robert Cabral; Tomas Salinas; Aaron Jackson; James Harber; Linda Kamaila; Shannon Newby; Lorraine Buckley; Bola King-Rushing; Christine Morla

Rick Shaw is the manager co-chair, Teresa Bonham is the faculty co-chair.

Review/Approval of Minutes: No minutes from last meeting.

Subcommittee Reports

DE Subcommittee. DE Subcommittee is preparing a checklist for support and training. A faculty issue regarding carryover of documents from the previous semester's Course Studio is resolved, Bola reports that documents can now be preserved from semester to semester.

Portal Subcommittee. The core documentation on the portal was described by some as a "big mess. Sharepoint described as "too confusing." At least one member had no idea what Sharepoint is. Bola noted that people have to individually maintain documents, there is no document librarian or content manager. The example of trying to find recent ARF's was given. It was agreed that some documents, like accreditation documents, should be on the www.vcccd.edu main page. Bola met with Pres. Duran about Brown Act notification and other public documents, and they agreed the proper place for Oxnard College documents is oxnardcollege.edu, and Bola is putting up those documents. The portal will then be linked to the website. Omniupdate is still available to faculty, although most have lost passwords. Department page revisions are reviewed by Rick or Bola and then the appropriate Dean and the President. Departments have passwords and should give them to department members if needed. Training for omniupdate is now online at the district site.

Smart Classroom Review/Updates

Rick explained that there were problems with Crestron, currently still being resolved.

A new power management system has been installed on most computers at OC, there are some glitches. Glitches should be reported to Rick Shaw.

Shannon Newby reported on the power management situation for the science labs. They work fine in the morning, when only some machines are turned on. When work load becomes heavier, the system doesn't work.

Many smaller classroom issues are to be resolved beginning Fall 2010, 32 classrooms were redone over the summer, 40 more are planned by May 2011.

Will North and South Hall ever get wireless? Rick will inquire.

Technology Operational Plan

Tabled for review after it is sent by email. The Strategic Plan needs to be revised this academic year. Elements of the plan include virtualization of servers. Ventura College already has desktop virtualization, which should be rolled out to OC's servers. An explanation of virtual desktops was given. Basically, anywhere a person uses their log-in, they'd see their own desktop and their own files. Phasing out of individual CPU's for faculty offices would result. Some sort of thin client would be used instead.

District Licensing Issues

If a vendor needs access to the server, people need to email Rick Shaw.

Meeting adjourned 3:12