



PLANNING AND BUDGETING COUNCIL (PBC) MEETING MINUTES

Present: Mike Bush (*co-chair*), Linda Kama'ila (*co-chair*), Robert Cabral, Marlene Dean, Ishita Edwards, Alex Lynch, Tom O'Neil, Della Newlow (proxy from Leo Orange), Mike Abram, Ana Maria Valle, Jeanette Redding, Jeff Hiben, Lisa Hopper, Karen Engelsen, Carolyn Inouye, Juan Smith-Valle, Linda Robison, Erika Endrijonas

Absent:

Guests: Karla Banks, Bola King-Rushing, Frances Lewis, Grace Joe, Brenda Wilson, Masi Lashkari, Shirley Gratner, Cynthia Herrera, Maria Flores, Joel Diaz, Chris Horrock, Royce Denson

Meeting Date: **11/21/2012** Minutes Approved: **10/17/12** Recorded By: Darlene Inda

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

- | | | |
|--|------|---|
| I. Called to Order | I,AT | The meeting was called to order at 2:00p.m. |
| II. Public Comment | I | Public comment made by Royce Denson. |
| III. Approval of Meeting Minutes | I,AT | The committee reviewed the meeting minutes of October 3, 2012. J. Redding motioned to approve the minutes, T. O'Neil seconded, and <i>the committee approved the meeting minutes with refinements.</i> |
| IV. Resolutions from PBC with Recommendations Pertaining to Further Cuts | I,AT | L. Kama'ila stated the motion L. Robison made at the last meeting currently on the table: Make every reasonable effort to spare classified. <i>The motion was unanimously accepted.</i> L. Kama'ila said that as we go down the remaining list of what to cut, we can see how classified would be affected. |
| | I | J. Redding passed out a Resolution from PBC* document she created and briefly discussed it. L. Kama'ila passed out another document which was a Possible budget rubric to recommend to the President*. |
| | I | Public comment regarding classified cuts was made by Bola King Rushing. He also read comments on behalf of Connie Campos and Marisa Gonzales who could not attend. Additional public comments regarding the same issue were made by Mickey Aguilar and Joel Diaz. |

*Handouts

- I Athletics was the next topic of discussion and J. Crawford passed out a Presentation to PBC* document and a wellness program* document and said they are some ideas and proposals on what can be done. He discussed partnerships, fundraisers and a wellness program as ideas to raise money for the program. He also talked about the passionate athletes to support the cause and the recent men's and women's soccer games. J. Crawford went on to talk about last year's suspension of 3 programs and how hard it was on athletics.
- I,AT The proposed reduction to athletics in the event Prop 30 doesn't pass was discussed and M. Bush asked C. Inouye what that reduction would be like. She responded that it would be really steep. She added that a 10% reduction they could do and 20% is a huge stretch but feels that this is a serious situation and the entire college has to do its part. 20% would mean coaches, teams and others would need to do fundraising and try to obtain sponsorships. After much discussion a motion was made by J. Redding for Athletics to take a \$45K (10%) reduction in the event Prop 30 doesn't pass. J. Smith-Valle seconded, and *the motion passed 12 to 3 with two abstentions.*
- I,D The next topic of discussion was Management and their portion of reduction in the event Prop 30 doesn't pass. J. Redding recommended 20%, while T. O'Neil asked that the response to this should come from management. E. Endrijonas asked what a 20% reduction means and L. Kama'ila responded that the other college's allocated management budget is 4% whereas this college is 5.4%, so it was suggested that management be like the other colleges which would mean the equivalent of \$321K annually in reduction. E. Endrijonas responded she doesn't feel comfortable talking about taking a specific cut today because we don't know what the landscape is going to be and it can come in many different ways, but it is reasonable to say that management will take some sort of cut. She added when you talk about cuts to management, it refers to salaries and furloughs, but not everyone will feel direct cuts if there is a cut here and there, so she doesn't feel that a % is appropriate at this time.
- I E. Endrijonas addressed her memo and said she agreed with everything that came from PBC with the exception of Dental Hygiene, rather she proposed cutting GE offerings and said she came up with her

recommendations by working with the VP of Business Services.

- I The committee discussed not having summer school and E. Endrijonas said she doesn't have the authority to offer up summer school. C. Inouye asked why Oxnard College staff/management who speak at the District level say that given the nature of the college we feel that not offering summer school is best for our college. M. Bush responded that it's not to say it hasn't, however it's a discussion that takes place when talking about solutions.
- I J. Redding discussed her resolution document again and made a motion to put it forward and A. Lynch seconded. After discussion, it was agreed to table the motion.
- I K. Engelsen discussed Student Services and said she discussed with her department what they could bring to the table and after much conversation; they couldn't really come up with anything. She added that the most of her unit is Classified. She prepared a document* so this group could see what they have lost in terms of staff and how it's gone down. She also spoke about categorical funds from the state and said if those funds go away, we have to keep the faculty and staff that come with it. L. Robison added that these funds have to have a certain dollar match in general fund in order for the college to receive funding. K. Engelsen said primarily budget goes to staff so there are no extra dollars to go around and to cut student services would mean faculty and staff go away.
- I,AT Proportionality of cuts to Management, Business Services and Student Services was discussed given that Prop 30 doesn't pass. J. Redding made the motion that the cuts to Management, Business Services and Student Services are reasonable and proportional, I. Edwards seconded the motion and *it was unanimously accepted by the council.*
- I L. Kama'ila said that at tomorrow's DCAS meeting, she will point out that Oxnard College is at the bone. The council briefly discussed the other two colleges and enrollment management issues as well as FTES, district-wide FTES and unfunded students. L. Kama'ila added that after this process we will be released from the bonds of talking about Prop 30 but will be talking about how to cope with the budget and have to figure out a plan for this college.

V. Prop 30 and Non-Prop 30 Budget Planning, <i>Ongoing</i>	I	N/A
VI. Review of Draft Integrated Planning Manual	I	N/A
VII. Adjournment	I	The meeting adjourned at 4:25 p.m.
VIII. Future PBC Meeting		<ul style="list-style-type: none"> ○ November 21, 2012 ○ January 16, 2013 ○ February 20, 2013 ○ March 20, 2013 ○ April 17, 2013