



PLANNING AND BUDGETING COUNCIL (PBC) MEETING MINUTES

Present: John al-Amin (*co-chair*), Robert Cabral (*co-chair*), Leo Orange, Tom O'Neil, Alex Lynch, Ralph Smith, Diane Eberhardy, Elizabeth Rangel (ASG Student Rep), Jim Merrill, Ana Maria Valle, Alan Hayashi, Ishita Edwards, Carolyn Inouye, Jeanette Redding, Lisa Hopper, Erika Endrijonas

Guests: Richard Duran, Carmen Guerrero, Mati Sanchez, Andres Orozco, Christina Tafoya, James Kenney, Jeff Hiben, Jose Ortega, Marji Price, Chris Horrock, Jonas Crawford, Kitty Merrill, Karen Engelsen, Linda Kamalia, Andrew Cawelti, Laura Reyes, John Romero, Cory Riggs, Jesus Lopez, Julio Lopez, Kevin Brannon, Jonathon Portillo, Emad Rizk, Shady Shenouda, Francisco Manzo, George Ortega, Robert Notory, David Gonzalez, Paul Oliveres, Santiago Lopez, Joshua Ramirez, N. Martinez, Veronica Hendricks, Eugene Silva, Jim Doria, Daniel Cisneros, Cruz Robles, Horacio Mendez, Ivan Gonzalez, Carlos Chavez, Jose Roa, Jose Valencia, Ronald Duran, Javier Longoria, Ramiro Hernandez, Paul Contreras, Ramiro Avila, Mrod Maymes, Armondo Eacihion, Robert Balderrama, John Rees, Jose Cornejo, Luis de Jesus, Humberto Corona, Victor Torres, German Martinez, Jose Gurrda, Eduardo Tejeta, William Seaman, Edgar Marquez, Luis Peraza, Pyan Riedy, Ruben Gonzalez, Vincent Ochoa, Frank Mcallister, Lucy Ontiveros, Christian Garcia, Anthony Garnatz, Roberto Lucas, Aaron Padilla, Christian Lapne, Juan Saavedra, Rosa Elias, Jessie Martinez, Ricardo Romero, Juan Smith, Jess Santana, Carlos Rodriguez, Ron Hernoal

Meeting Date: **10/05/11** Minutes Approved: **09/21/11** Recorded By: Darlene Inda

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

- I. Called to Order AT Before the meeting was called to order, R. Cabral stated that public comments will be limited to 2 minutes each due to a time constraint and the need to adhere to the meeting agenda within the time allotted. J. al-Amin stated that due to the amount of guests in the room, we have to be careful that we don't exceed the room capacity and violate fire code and also requested the group and guests remain quiet during the comments so that all can be heard. He also added that if there is any documentation that guests would like to submit to be included in the minutes, that they are turned into his assistant, Darlene Inda.
- AT The meeting was called to order at 2:05 p.m.

Public Comment	AT	Public Comments regarding Program Discontinuance at Oxnard College were made by Juan Smith, Jorge Ortega, Jess Santana, Veronica Hendricks, John Reese, Ron Hernoval, Jonathon Portillo, Kevin Brandon, Laura Reyes, Rosa Elias, Cruz Robles, Cory Riggs, Paul Oliveras, James Kenney, Roger Duran, N. Martinez, Andres Orozco, Santiago Lopez, Linda Kamalia, Javier Longoria, Christian Martinez, Norma, Vince Ochoa, Robert, and Eugene Silva. See attached documentation from Joe Perez and Rosa Elias.
	I,AT	R. Cabral closed the public comment section of the meeting and thanked all concerned students, community members and faculty who spoke and attended the meeting. He added that he hadn't expected such a large turnout of attendees and that all future meetings will held at a larger venue.
II. Approval of Minutes	I,AT	The Council reviewed the meeting minutes of May 18, 2011. T. O'Neil motioned to approve the minutes, A. Valle seconded, <i>and the minutes were approved with five abstentions.</i>
III. Seating of PBC Members	I,AT	<p>R. Cabral stated this year's members for PBC:</p> <ul style="list-style-type: none"> • Co-Chairs (2) – John al-Amin (VP of Business Services) and Robert Cabral (Academic Senate President). <p><u>Voting Members</u></p> <ul style="list-style-type: none"> • Management Reps (2) – Carolyn Inouye and vacant seat. • Academic Senate Reps (9) – Ana Valle, Ishita Edwards, Alan Hayashi, Jim Merrill, Ralph Smith, Alex Lynch, Tom O'Neil, Leo Orange, and Diane Eberhardy. • Classified Staff Reps – Lisa Hopper and vacant seat. • ASG Student Rep – Elizabeth Rangel. • AFT Rep – Jeanette Redding. • Classified Supervisor – Linda Robison. <p><u>Ex-Officio Member (non-voting)</u></p> <ul style="list-style-type: none"> • Erika Endrijonas (Executive Vice President of Student Learning).

IV. Discussion of Proposed Programs to be Discontinued

- I R. Duran stated that PBC's role and charge of the committee is to provide input and advice to him. He added that the Chancellor asked him to propose a list of programs for possible discontinuance and stated that this year is the fourth year of straight budget cuts and believes we will see cuts in 2013-2014 and 2014-2015, but this depends on the economy and state legislature. R. Duran stated that Oxnard College's portion of the budget cuts is \$2.4 million, Moorpark College is 4.2-5 million, Ventura College is \$4-4.5 million, and the District is \$800-900K.
- I R. Duran addressed the memo sent to the Co-Chairs regarding the principles to follow for program discontinuance: (1) Consolidation of programs within the District, (2) Duplication of programs in the community, (3) Productivity/efficiency, and (4) Other disciplines are available to meet degree or certificate requirements.
- I,AN Based on the above principles, the following programs were identified for possible discontinuance: Accounting, Auto Body, Auto Technology, Business, Ceramics, Computer Information Systems, Music, and Television.
- I R. Duran stated that the programs identified for possible discontinuance will account for roughly \$1.6 million of the cuts, which means that there is still \$900K needed and there will be more cuts coming in different places, which means this will affect hourly instruction. He is welcoming input from PBC regarding decisions and recommendations that he can then make to the Chancellor.
- I,D J. Merrill asked R. Duran how it was determined that the cuts should come from programs and R. Duran responded that there will be other cuts to the schedule, athletics, and staff. He added that he's trying not to touch Student Services as they are already down to the bone from the last budget cuts. He also stated that in regards to duplication of programs in the community such as Auto Body, there are other Adult Education/ROP programs that teach this class.
- R. Smith asked about the possibility of putting Management positions on the table and R. Duran stated that he's unsure about that still as we are already at minimal management. He stated that we need to meet the expectations of Accreditation and Title V. He added that there are a lot people that don't get to see behind the scenes on what makes this college work.

T. O'Neil asked that since we are sending Auto Body, Auto Technology, Ceramics and Music to Ventura College and Television to Moorpark – are any programs coming here? R. Duran stated that ASL will be coming here as well as an EMT from Moorpark which will go to Fire Tech.

I,AN I. Edwards requested that before making decisions we should receive data which shows each program's cost. Both A. Valle and D. Eberhardy concurred with I. Edward's request. R. Cabral stated that he and J. al-Amin will get the data from R. Duran's area and get it out to PBC members.

I A. Valle stated that the recommendations for program discontinuance are coming from administration to this council and not from a planning process which is not how the planning should occur.

I A. Valle wondered if by discontinuing the proposed programs, if Oxnard College would still meet the mission statement for the college. R. Duran answered that we will still be meeting the mission but at a smaller scale.

I I. Edwards asked R. Duran how there could be a savings to the District's budget when several of the full-time faculty being displaced from OC would exercise their bumping rights and end up at another location. R. Duran responded that certain costs would be transferred to that location. He also stated that if they did not agree with the cuts, PBC would then need to make other recommendations for the same amount.

I,AN R. Duran handed out a packet which included the programs recommended for reduction and reviewed the action and rationale for each. The other document R. Duran reviewed was the latest iteration of the DRAFT Program Discontinuance AP4021 form and asked the Council to look at the eleven criteria being proposed of how future program discontinuance would be made as well as comparing it against the data provided by Lisa Hopper to get a better picture.

V. FON & Potential Faculty Hire

I No discussion

VI. Informational Item: Accreditation

I No discussion

VII. Adjournment

AT The meeting adjourned at 4:35 p.m.

VIII. Future PBC Meetings

I,AT J. al-Amin stated that PBC will meet the first Wednesday of each month in addition to the already scheduled third Wednesday of every month. All future meetings will also be held in a larger venue to accommodate guests.

- I,AT
- October 19, 2011
 - November 2, 2011
 - November 16, 2011
 - December 7, 2011
 - January 18, 2012
 - February 1, 2012
 - February 15, 2012
 - March 7, 2012
 - March 21, 2012
 - April 4, 2012
 - April 18, 2012
 - May 2, 2012