



PLANNING AND BUDGETING COUNCIL (PBC) MEETING MINUTES

Present: Mike Bush (*co-chair*), Linda Kama'ila (*co-chair*), Leo Orange, Jeff Hiben, Alex Lynch, Tom O'Neil, Jeanette Redding, Lisa Hopper, Linda Robison, Karen Engelsen, Ishita Edwards, Marlene Dean, Carolyn Inouye, Erika Endrijonas, Chris Horrock, Ana Maria Valle, Juan Smith-Valle (*ASG student rep*)

Absent: Ralph Smith, Ralph Smith

Guests: Jim Merrill, Jeff Erskine, Sue Johnson, Richard Duran, Cynthia Herrera, Andres Orozco, Gail Warner, Carmen Guerrero

Meeting Date: **09/12/2012** Minutes Approved: **08/29/12** Recorded By: Darlene Inda

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

- | | | |
|--------------------------------------|------|--|
| I. Called to Order | I,AT | The meeting was called to order at 2:01 p.m. |
| II. Public Comment | I | No Public Comment |
| III. Approval of Meeting Minutes | I,AT | T. O'Neil made a motion to approve the meeting minutes of May 2, 2012, I. Edwards seconded, and <i>the minutes were accepted with two abstentions.</i> |
| IV. Principles Established Last Year | I | M. Bush reviewed the two part document "Planning & Budget Goals" and "Guidelines for Budget Recommendations". He addressed the committee regarding the document and all were in concurrence. L. Kama'ila talked about FTES target and what it means and M. Bush spoke about the FTES target and how it is figured out and stated that it is important not to have unfunded FTES. S. Johnson talked about a medium size college and the target and said that you don't want to exceed your target but it's important to reach it. |
| | I | L. Kama'ila reviewed the "Guiding Principles for Identifying Core Courses" document which was approved by PBC at the May 2, 2012 meeting. A. Valle recommended changing the first half of the Career Technical Education portion of the document to read "Instructional faculty working with counseling faculty" |

- V. PEPC Program Review Data & Recommendations
- I L. Kama'ila spoke about PEPC's process of reviewing and ranking every program. She added that some were scored and some were not. She ran the data several different ways and the numbers didn't changed much. The highest ranking program was Fire Academy and the lowest ranking program was Engineering Tech.
- I,AT L. Kama'ila stated that Engineering Tech has volunteered their program for discontinuance. Therefore, PEPC has brought forward this recommendation to PBC. She added that PEPC brings no other programs forward to recommend for discontinuance.
- I L. Kama'ila reviewed the handout of PEPC member's comments on program ratings. She went through the recommendation process:
1. PEPC
 2. PBC
 3. Dr. Erika Endrijonas, EVP
 4. Academic Senate
 5. Dr. Duran, President
- I E. Endrijonas spoke that in the PEPC meeting on August 28th, she suggested to identify (8) programs and as a group identify who is exemplary, fine, who needs work, etc. The members will then bring their ratings to the group and review and discuss them as a committee to then communicate with PBC.
- I L. Kama'ila spoke about the proposed tax initiative and its affect on the college. She said that this group needs to come up with their recommendations by September 30, 2012. S. Johnson added not to get hung up on the tax initiative as it will not fix anything because you still have the issue of your resources, needs and how to match them. The college always wants to be in the position of how to serve the best number of students with the resources given from the State.
- VI. Program Cost Data
- I M. Bush passed out the cost data and said that it is a workbook in excel with more detail that he will send out to all the members. He explained that this is summary data which shows total year-to-date for 2011-2012 and has the grant funding separated out. L. Hopper asked about FTES in this data and L. Kama'ila responded that they wanted the committee to come up with its own ideas on what they wanted to see next and what data to include. M. Bush added that the other element to add is

the administrative and student services data and asked how the committee wants to see it.

- I A. Valle stated that she wants to see the actual budgeted amount broken out as well as the 2012-2013 budgeted amounts. S. Johnson responded that there is a lot of data that is not presented which is spent and cautioned using budget. L. Kama'ila said we will see the 2012-13 budgeted and the 2012-13 actual.
- I I. Edwards asked why multiple TOPS codes are merged together and E. Endrijonas responded that the TOPS codes don't necessarily align with the department designations. If it's not separated out, it will affect PERKINS data.

VII. State of the Budget

- I Addressed in Item V.

VIII. Addressing \$1.6 Million Scenario

- I M. Bush stated that we need to look at productivity and talked about various reports he can run. He discussed strategies to target such as priority for transferring vs. athletics, etc. and another strategy of proportionality. He added that the danger is that some of the high cost programs are high in productivity.
- I M. Bush discussed redundancy of programs within the District and said that if there is a program offered at another college as well, it might be a consideration.
- I J. Smith-Valle asked if it's within this committee's ability to look at other forms of funding for programs. M. Bush responded that in the long term – yes. The issue right now is that we have to make a recommendation to the President by 9/30 for \$1.6 million in reductions in case the initiative doesn't pass. The president has to make his recommendations by November. If the initiative fails this will cause workload reduction, scheduling issues, etc which will take from November to the end of June.
- I I. Edwards asked if the percentage of cuts can go across the board and S. Johnson responded that when we took the biggest drop was when we cut across the board. She said that there are two targets; FTES and dollars. By saving more productive programs you save FTES while reducing costs. If you cut your productive programs you cut a lot of FTES which is what the college's allocation model is driven from.

- IX. Resource Requests
- I L. Kama'ila stated that the resource requests are on SharePoint and recommended everyone to look at them. She added that we need to look at requests that are items needed to keep certification.
- I E. Endrijonas said that per the request of PBC last year, she will be bringing forward the allocations of the lottery funds. She added that she didn't bring it today because she found out last week that we received additional allocations but said the bad news is the \$60K of IELM is the last she will ever receive, but she allocated it out and kept \$2K as emergency money.
- L. Kama'ila recommended having another meeting to discuss strategies and the committee agreed on September 12th. She added that when we meet on the 12th, be prepared to be called upon as we need to have a discussion on programs and where we are leaning and said that in the meantime send all data requests to her or M. Bush. M. Bush added that we need to concentrate on each strategy and see what it identifies and once we decide which one to use, we can perfect it.
- X. Accreditation
- I No Update
- XI. Adjournment
- I The meeting adjourned at 3:55 p.m.
- XII. Future PBC Meeting
- September 12, 2012
 - September 19, 2012
 - October 17, 2012
 - November 21, 2012
 - January 16, 2013
 - February 20, 2013
 - March 20, 2013
 - April 17, 2013

OXNARD COLLEGE FY11-12 Program Cost Summary			
PROGRAM CODES	PROGRAM TITLE	Total YTD Cost	Amount of Grant Funding Included in Total
30200	Environmental Studies	7,555	
40100, 40300, 41000	Biology	885,044	28,023
50100, 50200, 50500, 50600	Business	237,130	596
51400	Office Technology/Office Computer	58,724	
51410	Legal Office Technology	6,253	
60400	Radio and Television	9,567	
60420	Television (combined TV/film/video)	146,363	402
61400	Digital Media	4,898	4,898
70100, 70200, 70210, 70710, 70800	Computer Information Systems	420,815	1,777
80900	Special Education	12,406	4,461
83500	Physical Education	270,662	138
83510	Physical Fitness and Body Movement	17,150	
83550	Intercollegiate Athletics	578,318	150
83700	Health Education	230,203	2,190
85000	Sign Language	164,924	
92400, 70810	Engineering Technology	176,930	1,464
94600	Environmental Control Technol(HVAC)	173,667	14,939
94800	Automotive Technology	456,973	22,290
94900	Automotive Collision Repair	164,566	15,093
95900, 30100	Marine Studies	18,304	
100100	Fine Arts, General	74,761	7,665
100200	Art (Painting, Drawing, and Sculpt)	117,207	
100220	Painting & Drawing	33,374	
100220	Sculpture	5,706	
100230	Ceramics	42,343	

OXNARD COLLEGE FY11-12 Program Cost Summary			
PROGRAM CODES	PROGRAM TITLE	Total YTD Cost	Amount of Grant Funding Included in Total
200100	Psychology, General	175,859	
210440	Alcohol & Controlled Substances	226,428	5,663
213300	Fire Technology	142,598	600
213350	Fire Academy	211,487	14,228
220200	Anthropology	184,249	
220400	Economics	192,584	
220300, 220500	History	361,219	
220600	Geography	113,285	
220700	Political Science	171,023	
220800	Sociology	207,563	4,112
490200	Biological & Physical Sci (& Math.)	3,882	
493000	General Studies	30,648	4,451
493009	Supervised Tutoring	71,720	5,829
493010	Guidance	44,046	
493013	Academic Guidance	10,531	
493030, 493014, 493032	Learning Skills/Student Services	53,438	
493081	College Level ESL	144,707	
493084	ESL Writing	91,014	
493085	ESL Reading	77,679	
493086	ESL Speaking/Listening	74,124	
TOTAL		16,922,776	423,201



Community College League
OF CALIFORNIA

Date: August 27, 2012 (*version 3.0*)
To: Interested Parties
From: Scott Lay, President and CEO
Re: Propositions 30 and 38

As our colleges reconvene for another year of providing our citizens the skills and knowledge necessary for a strong California, our office is receiving a lot of questions about the impact of Proposition 30 and Proposition 38 on community colleges. There remains a great deal of confusion and the campaign season will likely only heighten it.

The League has taken a support position on Prop. 30 and is neutral on Prop. 38.

As with all state ballot measures, both measures require a simple majority (50% + 1 vote) for voter approval. However, under the California Constitution and language in the measures, only the one with the greatest number of votes will take effect, even if both receive a majority.

In this analysis, I use revenue estimates of the Legislative Analyst's Office available at:
http://www.lao.ca.gov/handouts/state_admin/2012/Prop_30_31_38_39_Aug_8_12.pdf

Proposition 30: Temporary Taxes to Fund Education. Guaranteed Local Public Safety Funding. Initiative Constitutional Amendment.

Sponsor: Governor Jerry Brown

Tax provision(s):

- Raises the state's sales tax by 0.25% (one-quarter cent) from January 1, 2013-December 31, 2016.
- Raises marginal personal income tax rates on filers making over \$250,000 (joint filers earning \$500,000) in a progressive manner by 1% to 3% for tax years 2012 through 2018.

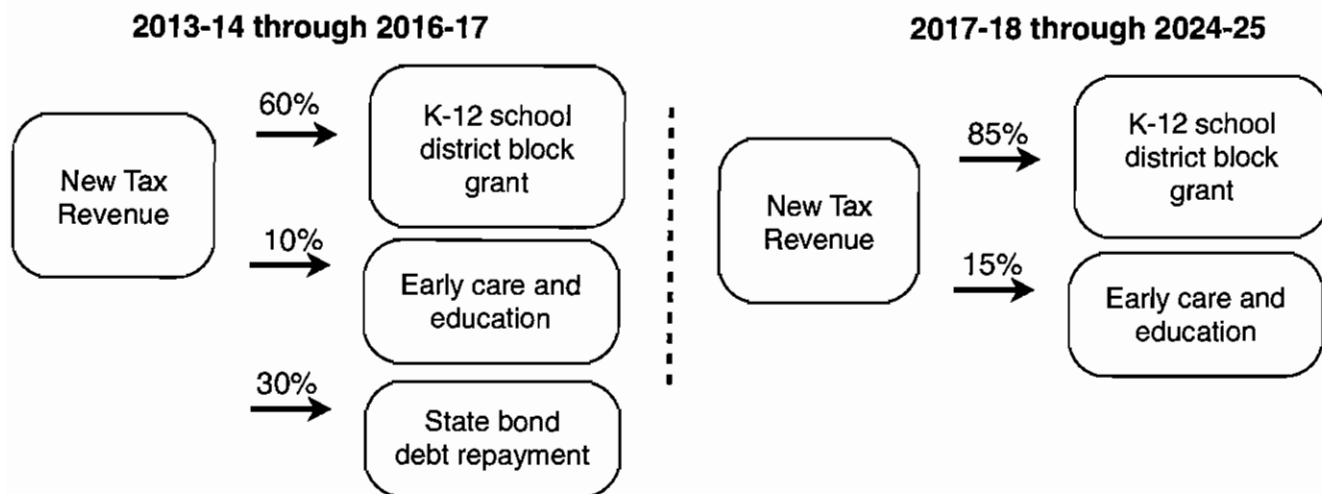
Revenue estimate (in millions):

- 2011-12: \$2,816
- 2012-13: \$4,872
- 2013-14: \$5,671
- 2014-15: \$6,098
- 2015-16: \$6,402
- 2016-17: \$5,977
- 2017-18: \$5,434
- 2018-19: \$2,216

The revenue projections from the increase in marginal rates of personal income could deviate significantly due to underlying economic factors and particularly the earnings of high-income individuals.

As with Proposition 30, the revenue projections from the increase in marginal rates of personal income could deviate significantly due to underlying economic factors and particularly the earnings of high-income individuals.

Use of revenue:



Effect on Proposition 98:

Proposition 38's new revenues would not count toward the Proposition 98 guarantee. This has two effects:

- the new tax revenue does not affect the Proposition 98 guarantee, meaning that the funding is "on top of" the existing guarantee for the programs that receive money through Proposition 38; and
- the state may not "count" the revenue that K-12 districts receive through Proposition 38 toward the Proposition 98 minimum funding guarantee; consequently, community colleges will not be able to receive our usual 11% share because the Prop. 38 K-12 funds are technically not Proposition 98 funds.

Proposition 38 would provide \$3 billion in state budgetary relief from 2013-14 through 2016-17 by funding state general obligation bond payments otherwise payable by the general fund. However, unless the Legislature votes to suspend Proposition 98, the state will likely need to seek additional budget cuts or tax revenues to close the state's structural budget shortfall. While the size of the out-year budget deficits are in dispute and are highly variable based on the state's economic recovery, they likely would exceed the \$3 billion provided by Proposition 38 in each of the operative years of the debt payment backfill.