



PLANNING AND BUDGETING COUNCIL (PBC) MEETING MINUTES

Present: Mike Bush (*co-chair*), Linda Kamaila (*co-chair*), Leo Orange, Jeff Hiben, Juan Smith-Valle, Ishita Edwards, Alex Lynch, Tom O'Neil, Erika Endrijonas, Graciela Casillas-Tortorelli, Karen Engelsen, Marlene Dean, Ana Valle, Mike Abram, Lisa Hopper

Absent: Carolyn Inouye

Guests: Gail Warner, Bola King-Rushing, Kevin Hughes, Jerry Lulejian

Meeting Date: **05/15/13** Minutes Approved: **03/20/13** Recorded By: Darlene Inda

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

- | | | |
|--|------|---|
| I. Called to Order | I,AT | The meeting was called to order at 2:07 p.m. |
| II. Public Comment | I | No comment. |
| III. Approval of Meeting Minutes | I,AT | The committee reviewed the meeting minutes from February 20, 2013. B. King-Rushing motioned to approve the minutes, L. Hopper seconded, and <i>the minutes were accepted unanimously.</i> |
| IV. Resource Request Form | I | M. Bush reviewed the form and the inclusion relating to SLO's. He added if there are any issues with the financial portion of the request, have your Dean assist you. He addressed the timeframe and said they go through PEPC and then PBC and suggested PBC layout the guiding principles. A. Lynch asked how this form ties into the resource portion of the PEPR and E. Endrijonas responded that a form will need to be filled out for every resource request listed on the PEPR. M. Bush added that this form will go to PEPC first to be blessed and it will then go online and on SharePoint. |
| V. Educational Master Plan Focus Group | I | <p>The facilitators for the focus group were Kevin Hughes and Jerry Lulejian. J. Lulejian stated the input/feedback from this group will be taken back to the District. The committee broke into groups to discuss the following (6) questions and provide feedback:</p> <ol style="list-style-type: none">1. In light of rapid technological advancement and increased options available for students on both the |

*Handouts

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state and national level, what do we need to do to remain competitive in the online arena?

2. Is there anything about our relationship with our educational partners that could be improved or that needs to change?
3. In light of proposed unit caps and penalties for unsuccessful course attempts, what might be done in order to decrease course withdrawals and failing grades?
4. In light of increase state and national emphasis on student completion, what might be done in order to create clear pathways to degrees, certificates, and transfers?
5. What must we do to retain organizational vitality?
6. What should be the relationship of the 3 colleges in the district to one another?

J. Lulejian read all the questions and responses to the committee and a discussion took place amongst everyone. The last step in the process was everyone was given (6) dots and they were to place them on the (6) items they felt were most important.

VI. Adjournment

I The meeting adjourned at 3:55 p.m.

VII. Future PBC Meeting

- o April 17, 2013