



## PLANNING AND BUDGETING COUNCIL (PBC) MEETING MINUTES

**Present:** Mike Bush (*co-chair*), Linda Kamaila (*co-chair*), Tom O'Neil, Jeanette Redding, Cesar Flores, Richard Williams, Graciela Casillas-Tortorelli, Armine Derdarian, Ashley Lajoie, Lisa Hopper, Alan Hayashi (*AFT Rep*), Linda Robison, Carolyn Inouye, Carmen Guerrero, Karen Engelsen

**Absent:** Robert Cabral, Amy Edwards, Gloria Guevara, Leo Orange, Jonas Crawford, Bola King-Rushing, Debbie Guzman (*ASG Rep*), Erika Endrijonas (*ex-officio*)

**Guests:** Will Deits, Richard Duran, Jennifer Clark, Cynthia Herrera, Ken Sherwood

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Meeting Date: **03/19/14**      Minutes Approved: **02/19/14**      Recorded By: Darlene Inda

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**AN = Action Needed    AT = Action Taken    D = Discussion    I = Information Only**

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### **DISCUSSION/DECISIONS**

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|----------------------------------|------|---|
| I. Called to Order               | I,AT | The meeting was called to order at 2:03p.m.   |
| II. Public Comment               | I    | M. Bush addressed rumors regarding the Child Development Center and said he's been supervising the center for over a year and sales have dropped by \$40,000/year and that only (27) of (6,800) students use the service. He made a recommendation to the president to discontinue service on campus as part of the business service review of the campus. He said it's only a recommendation which has to go through a process. He also said he will be meeting with the experts; First Five and Ventura County Office of Education to try and get a review to see if there is something we can do to turn it around. Lastly, he said he met with the Child Development Center staff and they are aware of the recommendation. |
| III. Approval of Meeting Minutes | I,AT | The committee reviewed the meeting minutes from January 15, 2014. T. O'Neil moved to approve, L. Robison seconded and <i>the minutes were approved with refinements.</i>  |
| IV. Mission Statement Follow-up  | I,AT | Dr. Duran thanked the committee for their hard work and due diligence regarding the process. When he saw the recommendation of the revised Mission Statement he thought it was good and acknowledged the hard work and making such a statement to the public.   |

*\*Handouts*

*PBC Minutes (02/19/2014)*

He asked the committee to make one change to the revised statement. In lieu of “student”, he recommended changing it to “learning” so that the statement would now read:

**Oxnard College is a learning-centered institution that embraces academic excellence by providing multiple pathways to student success.**

T. O’Neil motioned to accept the revised mission statement, G. Casillas-Tortorelli seconded *and the revised Mission Statement was approved unanimously.* It will not go to Senate for approval.

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| V. Facilities Report Presentation      | I,D  | <p>M. Bush addressed the presentation done by the (3) Director of Facilities, which was presented to the Vice Chancellor of Business Services and asked Will Deits to walk the committee through the report.</p> <p>Will Deits went through the presentation* and said he brought it to PBC so the committee could see how Maintenance &amp; Operations presents their needs.</p>   |
| VI. Vetting of Educational Master Plan | I    | <p>L. Kamaila addressed the Educational Master Plan and said there are some components that are new, such as enrollment management. She asked the committee for any comments/feedbacks and there were none.</p>   |
| VII. Informational Item: Accreditation | I    | <p>L. Kamaila spoke about the Accreditation Conference and passed out the Student Achievement Mandate*. She said every community college is going to establish standards in 5-6 areas. She also handed out The Student Achievement Standards* and said this is something we will be required to do soon as a shared governance process. E. Endrijonas added the bullet points come right out of the ACCJC annual report that is completed each year and said the Student Success Committee are who looked at last year’s numbers. She said the ACCJC wants to see everyone stay above that baseline and the idea is to keep people from falling below a performance standard.</p> |
| VIII. Adjournment                      | I,AT | <p>The meeting adjourned at 3:09pm</p>  |
| IX. Future PBC Meeting                 | I    | <p>o March 19, 2014</p>   |