



PLANNING AND BUDGETING COUNCIL (PBC) MEETING MINUTES

Present: Mike Bush (*co-chair*), Linda Kama'ila (*co-chair*), Ana Valle, Leo Orange, Jeff Hiben, Lisa Hopper, Robert Cabral, Marlene Dean, Erika Endrijonas, Mike Abram, Bola King-Rushing, Alex Lynch, Tom O'Neil, Carolyn Inouye, Juan Smith-Valle, Jeanette Redding, Ishita Edwards, Karen Engelsen, Graciela Casillas-Tortorelli

Absent: Linda Robison

Guests: Jeff Erskine, Cynthia Herrera, Gail Warner, Carmen Guerrero, Ken Sherwood, Chris Horrock

Meeting Date: **02/20/13** Minutes Approved: **01/16/13** Recorded By: Darlene Inda

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

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|----------------------------------|------|---|
| I. Called to Order | I,AT | The meeting was called to order at 2:04 p.m. |
| II. Public Comment | I | No Comment |
| III. Approval of Meeting Minutes | I,AT | The committee reviewed the meeting minutes from November 21, 2012. B. King-Rushing motioned to approve the minutes, T. O'Neil seconded, and <i>after discussion the minutes were accepted with refinements.</i> |
| IV. Current Budget Information | I | M. Bush gave a District update and said they asked for an increase in percentage of the allocation model. It went around the table and everyone affiliated with management said "yes" and everyone with the labor group said "no", therefore it was a divided house. He added that it is not on the agenda again so he's unsure how much more discussion there will be. |
| | I | M. Bush provided the latest budget update from the Governor. He walked the committee through the presentation handout*and said the biggest difference from previous year's is there is not a structural deficit which is the first time in five years. He discussed both Prop 39 and 98. |
| | I | M. Bush addressed budget planning and said between now and May we will start our forecast on what we may receive. He added that it is the same finding formula as |

*Handouts

last year and we need to start planning for the possibility of additional revenues. We need to at least know what our recommendations are.

V. Study Session: Planning Directions Post Prop 30

- I L. Kama'ila talked about the transfer model curriculum and how our funding will eventually be tied to census as we are used to, but now it will be how many people get a passing grade and if in addition, our funding is tied to transfer and certificate completion rates, than we need to get with students and get them transferred because you receive priority at CSU's if you have a TMC. E. Endrijonas talked about the (20) most popular majors and said the goal was to facilitate transfer in the state, as this is all part of becoming an integrated institution.
- I E. Endrijonas said the board of Governor's established by the end of 2013, 80% of AAT's have to be developed and by 2014, the remaining 20% must be developed, meaning if you already have existing degree and if you have an existing AAT available, you have to create it. She added that we are currently in good shape in terms of numbers, but not in the State approval process. She said as of January 1, 2013, they will not approve a program at the State unless all courses are approved with C-ID's in place and it is taking 4-6 weeks to get a C-ID course descriptor approved.
- I,D M. Bush said we need to know our students, where we were, what was working and what wasn't and what they need in the event we have more dollars, we need to know where to put it. After much discussion, the group had the following suggestions:
 - Compliance and safety;
 - Address the Mission and what is CORE;
 - Learning outcomes;
 - Enrollment;
 - Educational Master Plan, Facilities Plan and Master Plan;
 - Completion;
 - More quality teaching and better services.
- I L. Kama'ila addressed another issue; Professional Development funds and said it's time to discuss how we spend it and if it should be linked to the student success agenda. She said we have to encourage faculty and prioritize them to do it. R. Cabral said the committee is looking at a decision matrix, but the issue is there are more applications chasing dollars. We only consume one basis point of the general fund which is \$30K.

- I E. Endrijonas talked about the Educational Master Plan (EMP) and said we have to wait to see what the District's EMP first and then we will have a draft document by the end of spring and will have opportunity to start talking about it. But until then, we need to talk about AAT's and TMC's and looking at where we are losing the students. She also said the faculty will have to think closely whether or not they need their local degree that includes everything in the AAT as it is confusing students.
- I L. Kama'ila said she will research low unit certificates as well as automatic awarding of certificates for students, because they don't always know when they've qualified for a degree and we could be at the forefront of awarding degree's to student's as soon as they earn them.

VI. Adjournment

- I The meeting adjourned at 3:54p.m.

VII. Future PBC Meeting

- o February 20, 2013
- o March 20, 2013
- o April 17, 2013