

## CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE MEETING MINUTES

**Present:** Mary Jones (co-chair), Dr. John al-Amin (co-chair), Michael Webb, Chris Schmidt,

Kim Karkos, Will Deits, Everardo Rivera, Dennis Marletti, Connie Owens,

Diane Rausch, Lt. Greg Beckley, Alan Ainsworth, Marty Dribble,

Dr. Erika Endrijonas (ex-oficio)

## **Guests**:

Meeting Date: 09/13/11	Minutes Approve	ed: <b>05/10/11</b> F	Recorded By: Darlene Inda
AN = Action Needed	AT = Action Taken	D = Discuss	ion I = Information Only

## **DISCUSSION/DECISIONS**

- I. Called to Order AT The meeting was called to order at 2:03 p.m.
  - A. Rodriguez briefly attended the meeting to state that this would be his last meeting and Gaylene Croker would be taking over his position at the meeting.
  - M. Jones thanked everyone for bringing their evaluations and asked if anyone else was going to be leaving the group. C. Owens stated that her student worker ASG Rep. Rosie Infante may be leaving the committee.
- II. Approval of Minutes
- AT,I The Committee reviewed the meeting minutes of April 12, 2011. C. Owens moved to approve the meeting minutes, K. Karkos seconded, and the motion carried unanimously with two abstentions and E. Endrijonas as ex-oficio.
- III. Old Business
- a) Measure S Update (Will Deits)
- I W. Deits provided the following updates:
  - Fire Sheriff Training Academy will have substantial completion around the 3 week of May. The walk-through is scheduled for the 24-25<sup>th</sup> to identify punch list items. Currently, working on finishing floor, tiling, and landscaping. Test and balance reports will happen soon. Dr. Duran will look at groundbreaking ceremony in July before the Fall semester starts.

- Performing Arts Building had gala event on Friday May 7<sup>th</sup> and Saturday May 8<sup>th</sup>. It was a very successful event and both days were sold out. There was lots of positive feedback regarding the building. The community is very interested in renting the facility and we just now need to figure out how to handle all the requests.
- Interior framing and drywall are being worked on in the LRC building right now. There was a meeting with the LRC building committee last week and there were some suggestions made on what to change and what will work well. There was a lot of good feedback and some architectural changes will be done to enhance visibility.
- Dental Hygiene building architects are working on the adjacency plan. The blocks are representative of the functions and Will provided examples of the blocks to explain the adjacency plan. The labs of such nature have very specialized layouts. The schematics should be done sometime in the summer and as soon as the design documents are dome, it will go out to bid.
- Painting is going on right now in the Bookstore and the new doorway has been completed. It is consistent with the Master Plan on focusing students into the Bookstore. It is expected to be done in July and right now there are no issues with the finish date.

- b) Campus Police Update (Lt. Greg Beckley)
- I,D Lt. Beckley provided the following updates:
  - Cinco de Mayo festival was over a week ago and was very successful with only two noise complaints. This was the first time campus police worked with Oxnard Police Department.
  - Strawberry Festival is a week from Friday and the plan for the layout has still not been received. The campus will be used for parking and minimum staffing will be supplied.
  - Parking enforcement will end 5/16 and will continue until the second week of the summer session. A discussion came up about charging for weekend parking. Ventura College currently charges because there's a portion of the parking mentioned in their lease that allows them to, however, C. Owens stated she would not want to charge at OC for weekend parking. J. al-Amin

stated that we need to all enforce the same rules amongst the colleges. C. Schmidt feels that OC should charge the Saturday soccer attendees for parking during the weekends. C. Owens agreed but stated that she is unsure how it can be enforced.

- Preparing for graduation and the Committee will be meeting tomorrow to finalize traffic patterns, but he is confident that he has enough staffing.
- The issue of recent tagging on campus was brought up and Lt. Beckley stated that the area where the graffiti was unfortunately did not get captured by the camera.
- Campus police will be going to the 4/10 schedule along with everyone else on campus.

c) NEMS Update

I No Update – Jim Petersen absent

M. Jones stated that we have not seen him and the Committee needs to decide what to do. J. al-Amin stated that he will give him a call and see what the status is.

d) Student Concerns (ASG Rep) I R. Infante absent.

E. Endrijonas stated that she attended a speech session with Amy Edwards and said that one of the comments was to discuss safety. Overall, the comments were positive from the perspective that there is an escort service on campus. The group took a walk on campus in the evening and found 107 lights out but it wasn't identified if they were automatically turned off or not. Some of the blue lights were out as well. The group was trying to get a sense of what the student's safety level was. They were impressed with the amount of phones on campus and also asked about the police monitoring the cameras off campus.

e) Work Comp (Ron Owens) I No Update – Ron Owens absent.

- IV. New Business
- a) Campus Condor Escort Service
- The service was monitored every day for a week to see how available the service was; it was mentioned that the driver wasn't wearing the vest and comes in and uses the computer lab when he's supposed to be on duty. It was also stated that the carts don't state that they are an "escort service" and it was asked if there is a way to identify them better. They are supposed to wear the

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green vest. Dennis said to identify the carts we can put one of those temporary lights on top. They aren't stopping for people at night when they see them walking to offer them a ride. Lt. Beckley will look into it and discuss it with the student.

Everardo asked about the visibility of the campus at night. Lt. Beckley said that they are not night vision. Once the campus goes dark, so goes the camera. If someone comes in between midnight and 6 – it goes unseen. Sometimes ambient lighting will pick it up, but very few and far between. Hard part is keeping track of it when it goes to the dark area. Connie asked about motion sensors and Lt. Beckley talked about a tree in the back of the gym and that a tree has been converted into some tree house for the gangsters. Mary talked about the officer on horseback. A lot of police during the cinco de mayo and scholarship banquet. Lt. Beckley said that only one person went through the perimeter that was blocked off for the banquet and it was a faculty member.

I,AN Another issue that was addressed was a situation where a student became ill and the instructor didn't know what to do. The instructor asked if a label could be placed on the phones with Campus Police# as well as the Health Center #. The orange signs were overseen and the instructor called 911. Lt. Beckley stated that they all carry a pager because all calls from campus phones go to campus police. If a cell phone is used however, it will be dispatched to OCPD. He added that if it goes to campus police first, they can assess the student and decide if an ambulance is needed.

Other

- I,AN D. Marletti brought up the issue of items being placed on vehicles windshields and whether there was anything that could be done to stop this. C. Owens stated that on Saturday's she calls the numbers provided on the advertisement and charges them for it as it is illegal to put it on the vehicle. J. al-Amin stated that if there are any more to bring them to him and he will follow-up.
- I,AN C. Owens asked if there is a procedure in place for people who come on campus and wash cars as she feels it's a liability and not safe. She recommended that anyone coming on campus to provide this service should be paying a fee to the college. W. Deits stated that there is a storm water reclusion that speaks about detergent, etc. going into the drains. E. Endrijonas objected to the solicitation and added that the current solicitor may not be licensed or bonded. J. al-Amin stated that he will draft a letter to Dr. Duran and have him look at it.

Lt. Beckley talked about the electrical room at CSSC and said campus police do not have a key to that room. He added that on a couple of occasions Art Hernandez has asked for a key to that building. W. Deits said that M&O has a key and the reason he hasn't handed it out is because they need to know why they need to get in there as it is usually for County work. J. al-Amin stated that he will send it through the President and the Chancellor.

I,AN E. Rivera asked about the restrooms in the gym area and getting them redone. W. Deits responded that he is working with JoNell Miller about this and it is in the works. He added that she is working on the contract right now but it's hard to get a company carry that big of a bond for that small of a job. J. al-Amin asked about the women's bathrooms in the gym area and if they need to be fixed and W. Deits stated that they are in good condition and will be fixed over the summer as well as a number of other improvements. W. Deits stated that his staff is very limited and there are an overwhelming amount of things that need to be done with such a limited crew but feels it will get better in time.

V. Action Items

VI. Major Accomplishments/ Roundtable Discussion

None

None

VII. Adjournment

Meeting adjourned at 3:11p.m.

VIII. Future CUDS Meetings

September 13, 2011