



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

*Western Association
of Schools and Colleges*

10 COMMERCIAL BOULEVARD
SUITE 204
NOVATO, CA 94949
TELEPHONE: (415) 506-0234
FAX: (415) 506-0238
E-MAIL: accjc@accjc.org
www.accjc.org

Chairperson
SHERRILL L. AMADOR
Public Member

Vice Chairperson
STEVEN KINSELLA
Administration

President
BARBARA A. BENO

Vice President
SUSAN B. CLIFFORD

Vice President
KRISTA JOHNS

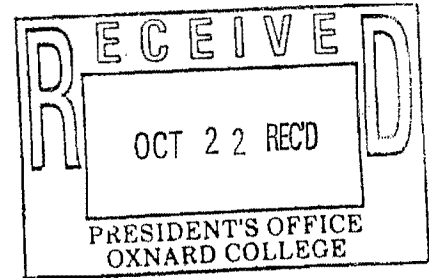
Vice President
GARMAN JACK POND

Associate Vice President
JOHN NIXON

Associate Vice President
NORVAL WELLSFRY

October 16, 2012

Dr. Richard Duran
President
Oxnard College
4000 South Rose Avenue
Oxnard, CA 93033



Dear President Duran:

At the meeting of June 6-8, 2012, the Accrediting Commission for Community and Junior Colleges took action with regard to Oxnard College, which included a Follow-Up Report and visit. This letter will confirm that the visit will take place **Tuesday, November 13, 2012**. Please send copies of the institutional Follow-Up Report to the team.

The team roster is attached. Should any member of this team represent a conflict of interest or otherwise warrant attention, please contact me promptly. The team will devote its attentions primarily to the matters that are identified in the Action Letter (attached) and to which the report is directed. You will be hearing from the team chair to discuss the visit and take care of any logistical matters that might be involved.

Upon completion of the visit, the Team Chair will prepare a short report which will be presented to the Commission at its meeting in January 9-11, 2013. Soon after the meeting the College will be informed of the action taken by the Commission. I must remind you that after the visit the College will be billed for the visit itself (direct costs plus fifteen percent for office overhead).

Thank you for all of your work in support of accreditation processes. Quality assurance, institutional effectiveness and ongoing improvement can only result with the kind of special efforts that you and Oxnard College are making.

Sincerely,

G. Jack Pond
Vice President

GJP/tl

Cc: Dr. Erika Endrijonas, Accreditation Liaison Officer

Enclosure: Action Letter, Team Roster

October 16, 2012

Oxnard College
Follow-Up Report Visit Team Roster
Tuesday, November 13, 2012

You are reminded to send the Follow-Up Report to each team member electronically in Microsoft Word and in hard copy prior to the visit. In addition, one electronic copy in Word, and three hard copies of the Follow-Up Report must be sent to the Commission office.

Dr. Jack Daniels, III (Chair)
President
Los Angeles Southwest College
1600 W. Imperial Hwy
Los Angeles CA 90047
E-mail: danielje@lasc.edu
Telephone: 323-241-5273
FAX: 323-241-5220

Dr. Donald Singer
President, Board of Trustees
San Bernardino Community College District
1519 Lynne Court
Redlands CA 92373
E-mail: dlsinger@verizon.net
Telephone: 909-798-2754
FAX: 909-798-2754



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

*Western Association
of Schools and Colleges*

10 COMMERCIAL BOULEVARD
SUITE 204
NOVATO, CA 94949
TELEPHONE: (415) 506-0234
FAX: (415) 506-0238
E-MAIL: accjc@accjc.org
www.accjc.org

Chairperson
MICHAEL T. ROTA
University of Hawaii

Vice Chairperson
SHERRILL L. AMADOR
Public Member

President
BARBARA A. BENO

Vice President
SUSAN B. CLIFFORD

Vice President
KRISTA JOHNS

Vice President
GARMAN JACK POND

Associate Vice President
JOHN NIXON

Associate Vice President
NORVAL WELLSFRY

July 2, 2012

Ms. Sue Johnson
Interim Chancellor
Ventura County Community College District
255 W. Stanley Ave, Ste 150
Ventura, CA 93001

Dear Chancellor Johnson:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting June 6-8, 2012, considered the Special Report submitted by the Ventura County Community College District (VCCCD) and the report of the evaluation team which visited Monday, April 16, 2012. The Commission acted to continue the colleges of the VCCCD on **Probation**.

Probation is imposed when the Commission finds that an institution has deviated significantly from Commission Eligibility Requirements, Accreditation Standards or Commission policies, or has failed to respond to conditions imposed upon it by the Commission, including warning. The Commission will specify a time within which the institution must resolve deficiencies and may subject the institution and district to required reports and evaluation visits. During the probation period the institution remains accredited.

The Commission reminds the District of the requirement that the three colleges of VCCCD complete a Follow-Up Report by **October 15, 2012**. That report will be followed by a visit of Commission representatives.¹

The Follow-Up Report submitted by all three institutions must demonstrate that the institutions have addressed the district recommendations noted below (as stated in the February 2, 2012 Commission action letters), resolved the deficiencies, and now meet Eligibility Requirements, Accreditation Standards and Commission policies. Additionally, Ventura College is required to address College Recommendations 3, 4, 6 and 8 noted in the College's February 2, 2012 action letter.

The District Recommendations, identified by comprehensive evaluation teams in 2010 and which apply to all colleges within the district, are as follows:

Ms. Sue Johnson
Ventura County Community College District
July 2, 2012

District Recommendation: 7

In order to meet the Standards, the Board of Trustees shall assess its actions in relation to its policy making role and implement a program for ongoing Board member professional development to enhance and improve the demonstration of its primary leadership role in assuring the quality, integrity, and effectiveness of the student learning programs and services delivered by the District colleges. (IV.A.3, VI.B.1. e-g)

Commission Concern: The team report confirmed that board development activities had been provided and all board members were encouraged to attend. At the same time, the team expressed concern about the consistency and long-term sustainability of the Board's demonstration of its primary leadership role and reiterates its recommendation for evidence of ongoing professional development for all Board members. Specifically, the Commission notes a particular board member's disruptive and inappropriate behavior and the entire board's responsibility to address and curtail it. (Eligibility Requirement 3; Standard IV.B.1.g, h. i) The Commission also notes that the continued behavior and non-compliance of the District jeopardizes the accreditation of the VCCCD colleges.

I wish to inform you that under U.S. Department of Education regulations, institutions out of compliance with Accreditation Standards or on sanction are expected to correct deficiencies within a two-year period or the Commission must take action to terminate accreditation. The Commission's *Policy and Procedures for the Evaluation of Institutions in Multi-College Districts or Systems* clarifies that the integrity of the district falls within the scope of the institution's accreditation. All three colleges of the Ventura County Community College District must correct the deficiencies by **October 2012** or the Commission will be compelled to act.

The March 15, 2012 Special Report will become part of the accreditation history of the colleges and should be used in preparing for the next comprehensive evaluation. I have previously sent a copy of the Follow-Up Visit Evaluation Report. Additional copies may now be duplicated. The Commission requires that you give the Special Report, the Follow-Up Visit Evaluation Report, and the Commission action letter appropriate dissemination to your District and College staff and to those who were signatories of the report. This group should include the colleges' leadership, and the Board of Trustees. The Commission also requires that the Special Report, the Follow-Up Visit Evaluation Report, and the Commission action letter be made available to students and the public. Placing a copy on the colleges' websites can accomplish this.