

Oxnard College Academic Senate

MINUTES

Date: April 25, 2011

Members present and absent:

Academic Senate Executive Board	
Robert Cabral, President	Present
Linda Kamaila, Vice President	Proxy
Hussein Fahs, Treasurer	Present
Josepha Baca, Secretary	Present

Department	Senators
Addictive Disorders Studies	1. <i>Vacant</i>
Business/CIS/Legal Assisting	1. Diane Eberhardy, Present
Child Development	1. <i>Vacant</i>
Counseling	1. Ralph Smith, Absent
Dental Programs	1. Richard Enriquez, Absent
Fine Arts	1. <i>Vacant</i>
Fire Programs/T.V.	1. <i>Vacant</i>
Letters	1. Jim Merrill, Present 2. Lynn Fauth, Present 3. Elissa Caruth, Present ----- 1. <i>Pt Vacant</i> 2. <i>Pt Vacant</i>
Library	1. Proxy
Math	1. Catalina Yang, Present 2. <i>Vacant</i> ----- 1. Bill Greason, Absent

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Part-Time Faculty Rep. at-Large	1. <i>Vacant</i>
Performing Arts	1. <i>Vacant</i>
Physical Education/Health	1. Absent
Natural Sciences	1. James Harber, Present 2. Chris Mainzer, Present ----- 1. <i>Vacant</i> 2. <i>Pt Vacant</i>
Student Support Services (EAC, Health Center)	1. Mary Jones, Absent
Student Support Services (EOPS)	1. Ana Maria Valle, Present
Social Sciences	1. Marie Butler, Present 2. ----- 1. <i>Pt Vacant</i> 2. <i>Pt Vacant</i>
Technology/CRM	1. Andrew Cawelti, Present

Non-Voting Faculty: Carolyn Dorrance, Alan Hayashi, Teresa Bonham
 Guest: Erika Endrijonas (OC EVP) & Richard Duran (OC President)

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline/ Assigned to:	Under 10+1 (if applicable)
Call to Order	Academic Senate (AS) President R. Cabral called the meeting to order at 2:39 p.m.			
Additions to the Agenda	R. Cabral: asked for additions to the			

	<p>agenda: — None.</p>			
<p>Public Comments/Announcements</p>	<p>— AS Executive Officer, Hussein Fahs is going on family leave starting May 7, 2011. Diane Eberhardy will be assuming his role at the final AS meeting on May 9, 2011.</p> <p>OC President, Dr. Duran:</p> <p>— The college accreditation process is progressing. A status report will be given to faculty and staff during fall flex week. The timeline for the accreditation response to WASC is 1) VCCCD Board of Trustees in September (upon approval) 2) Commission in October.</p> <p>— The revised college mission statement was approved at the last board meeting.</p> <p>— Two budget forms are scheduled for April 27 & 28, 2011.</p> <p>— OC was approved by the Chancellor to apply for five grants. Included are the Stem Grant, Veterans Grant and three other partnership grants with CSUCI. Grant proposal process is 1) Dean 2) President 3) Chancellor.</p> <p>— For the last two years the OC Foundation has generously</p>			

	<p>contributed to the fiscal needs of the campus. Last year the foundation provided 100K to help support the schedule of classes. A request for funding is being made to the OC Foundation this fiscal year to offset budget cuts.</p> <ul style="list-style-type: none">— OC received a small grant from the Sage Foundation. The 12K award will help fund a summer “steminar” class for 40 high school students.— Graduation will be held May 17, 2011 at 6pm. There are 819 graduates this year.— The grand opening of OC Performing Arts Center will be held on May 6 and 7 at 7:00pm. The OC Ballet Folklorico Mestizo dancers will be performing.— The Phi Theta Kappa Honor Society inaugurated for 57 new members.— The Youth Leadership Program for the United Way will be bringing 400 students to our campus for a college visit.			
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Senate Action Items	<p>Motion to approve the April 11, 2011 minutes. (1st J. Merrill; 2nd Chris Mainzer).</p> <p>Motion accepted by consensus. Abstain-2 voting senators</p> <p>DISCUSSION ITEM I: AP 7205 Employee Code of Ethics (handout provided)</p> <p>Motion to reject AP 7205 Employee Code of Ethics (1st A.M. Valle; 2nd Lynn Fauth)</p> <p><u>Comments:</u></p> <ul style="list-style-type: none">▪ The AP 7205 Employee Code of Ethics was developed in a sub committee of DCHR. The OC Senate response will be taken back to DCHR at the next meeting on Thursday, April 28, 2011.▪ This is an effort to improve HR policy (per accreditation).▪ The AP 7205 Employee Code of Ethics is not necessary since the college faculty have always followed AAUP code of ethics.▪ The MC and VC Academic			
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Senate rejected AP 7205
Employee Code of Ethics.

Motion accepted by consensus.

DISCUSSION ITEM II: AP 5055
Enrollment Priorities (handout
provided)

Comments:

- This came from DCHL to OC Senate in February for the first discussion.
- The Academic Senate for MC suggested the inclusion and review of the Santa Monica priority registration policy. The content for this policy was provided for reference.
- The revised policy includes priority registration for student athletes.

Motion to approve AP 5505
Enrolment Priorities with the
modification for the senate to be able
to discuss and dialogue future
refinements to the policy.
(1st A.M. Valle; 2nd Lynn Fauth)
Motion accepted by consensus.

Abstain-1 voting senators

DISCUSSION ITEM III: Faculty Distance Education Form

Motion to accept Faculty Distance Education Form

(1st Elissa Caruth; 2nd Jim Merrill)

Comments:

- This form will establish a process for training faculty members for teaching classes online using D2L.
- This process provides continued support for faculty teaching online.
- Those instructors who have already been teaching online will be grandfathered into this petition process.

Motion accepted by consensus.

Abstain-1 voting senator

IMPACT OF BUDGET CUTS	<p>Sue Johnson will be attending our next AS Meeting on May 9, 2011. She will be discussing the allocation model and recent budget cuts. Send all questions to R. Cabral prior to the meeting so that he can consolidate them to make sure to get all questions answered in the time allotted.</p> <p>R. Cabral led a discussion on the state, district, and campus-funding percentages as developed under the current allocation model. The remainder of the Senate session was devoted primarily to a discussion on the campus fiscal impacts in lieu of all committee reports.</p> <p>Overview of Allocation Model provided by R. Cabral (estimations provided below):</p> <ul style="list-style-type: none">— 5.9 billion goes to CC— VCCCD gets 2.3%— 131 million general fund only— The 131 million is then divided to the district as follows:<ul style="list-style-type: none">▪ MC-48 million▪ OC -25 million▪ VC-42 million▪ DAC-8 million			
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	<p>— Question Posed: How is general fund get allocated?</p> <ul style="list-style-type: none"> ▪ Instruction (65%) ▪ Student Services (12%) ▪ College Services (23%) <p>OC Division Allocation:</p> <ul style="list-style-type: none"> ▪ CTE 18% ▪ LIBERAL STUDIES 21% ▪ MATH SCIENCE/PE 19% ▪ EVP office 6% <p>Comments:</p> <p>— OC is the smallest campus for VCCCD. The college cannot take any more cuts and needs the support from MC and VC to sustain the college budget allocation.</p> <p>— The allocation model needs to be modified so that OC can get a bigger distribution and maintain programs. There is a higher need in such a small and lean campus.</p> <p>— We don't have anything left other than the core to cut.</p>			
<p>DCAS, Robert Cabral</p>	<p>All committee reports were not heard in lieu of a discussion on the college budget for FY 11/12.</p>			<p>#6 District and College Gov. Structures #10 Processes for Institu. Planning</p>
<p>Planning and Budgeting Council—</p>	<p>All committee reports were not heard in lieu of a discussion on the college</p>			<p>#6 District and College Gov.</p>

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Ana Maria Valle, Robert Cabral, Diane Eberhardy, Ralph Smith, Marie Butler, Rom O'Neil	budget for FY 11/12.			Structures #10 Processes for Institu. Planning
Program Effectiveness and Planning Committee — Robert Cabral	All committee reports were not heard in lieu of a discussion on the college budget for FY 11/12.			#4 Educ. Prog. Development; #9 Program Review
Individual Departmental Reports —	All committee reports were not heard in lieu of a discussion on the college budget for FY 11/12.			
PARTICIPATORY GOVERNANCE COMMITTEE REPORTS				
Campus Use, Development, and Safety — Mary Jones	All committee reports were not heard in lieu of a discussion on the college budget for FY 11/12.			#10 Processes for Institu. Planning
Curriculum —Jim Merrill	All committee reports were not heard in lieu of a discussion on the college budget for FY 11/12			#1: Curriculum
Learning Outcomes Team — L. Kamaila	All committee reports were not heard in lieu of a discussion on the college budget for FY 11/12			#4 Educ. Prog. Development
Professional Development Committee —Robert Cabral, Catalina Yang	All committee reports were not heard in lieu of a discussion on the college budget for FY 11/12			#8 Policies for Faculty Prof. Development

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<p>Technology Committee— Linda Kamaila</p>	<p>All committee reports were not heard in lieu of a discussion on the college budget for FY 11/12</p>			<p>#4 Educ. Prog. Development</p>
<p>Standing Committee Reports</p>				
<p>Accreditation Committee— Ana Maria Valle</p>	<p>All committee reports were not heard in lieu of a discussion on the college budget for FY 11/12</p>			<p>#7: Faculty roles and involvement in Accreditation</p>
<p>Transitional Studies Advisory Committee— Mark Bates</p>	<p>All committee reports were not heard in lieu of a discussion on the college budget for FY 11/12</p>			<p>#4 Educ. Prog. Development; #5 Policies regarding student prep. and success</p>
<p>AFT Report—Mary Jones</p>	<p>All committee reports were not heard in lieu of a discussion on the college budget for FY 11/12</p>			
<p>Distance Education Report—C. Mainzer</p> <p>Sabbatical Committee-</p>	<p>All committee reports were not heard in lieu of a discussion on the college budget for FY 11/12</p> <p>All committee reports were not heard in lieu of a discussion on the college budget for FY 11/12.</p>			
<p>Student Success Committee— Linda Kamaila</p>	<p>All committee reports were not heard in lieu of a discussion on the college budget for FY 11/12</p>			
<p>Transitional Studies Committee</p>	<p>All committee reports were not heard in</p>			

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	lieu of a discussion on the college budget for FY 11/12.			
Treasurer’s Report— Hussein Fahs	All committee reports were not heard in lieu of a discussion on the college budget for FY 11/12.			#10 Budget Development
DISTRICT COMMITTEES	<i>All district committees meet the fourth Thursday of each month.</i>			
Consultation Council— Robert Cabral	All committee reports were not heard in lieu of a discussion on the college budget for FY 11/12.			#6 District and College Gov. Structures
DCHR— Robert Cabral	All committee reports were not heard in lieu of a discussion on the college budget for FY 11/12.			#6 District and College Gov. Structures
DCSL— Robert Cabral	All committee reports were not heard in lieu of a discussion on the college budget for FY 11/12.			#6 District and College Gov. Structures #10 Processes for Institu. Planning
DTRW	All committee reports were not heard in lieu of a discussion on the college budget for FY 11/12.			#1: Curriculum #2 Degree & Cert. Requirements
Old Business	None.			
New Business	None.			
Adjournment	—The meeting adjourned at 4:25 p.m.			