

**Oxnard College Academic Senate**  
**MINUTES**

**Date: April 23, 2012**

Members present and absent:

<b>Academic Senate Executive Board</b>	
Robert Cabral, President	Present
Linda Kamaila, Vice President	Present
Diane Eberhardy, Treasurer	Present
Amy Edwards, Secretary	Present
<b>Department</b>	<b>Senators</b>
Addictive Disorders Studies	1. Vacant
Business/CIS/Legal Assisting	1. Diane Eberhardy, Present
Child Development	1. Vacant
Counseling	1. Ralph Smith, Present
Dental Programs	1. Vacant
Fine Arts	1. Vacant
Fire Programs/T.V.	1. Vacant
Letters	1. Teresa Bonham, Present 2. Lynn Fauth, Present 3. Cecilia Milan, Present ----- 1 Pt Vacant 2. Pt Vacant
Library	1. Tom Stough, Present
Math	1. Cat Yang, Present 2. Maria Parker, Present ----- 1 Bill Greason, Absent
Part-Time Faculty Rep. at-Large	1. Vacant
Performing Arts	1. Vacant
Physical Education/Health	1. L. Ron McClurkin, Present
Natural Sciences	1. Shannon Newby, Present 2. James Harber, Absent ----- 1 Pt Vacant

	2. Pt Vacant
Student Support Services (EAC, Health Center)	1. Della Newlow, Present
Social Sciences	1. Ana Maria Valle, Absent
Technology/CRM	1. Marie Butler, Present 2. Gloria Guevara, Present ----- 1. Pt. Vacant
AFT Vice-President	1. Vacant
	1. Jenny Redding, Present

Non-Voting Faculty: Jim Merrill & Alan Hayashi

Guests: Erika Endrijonas

**I. Called to Order: by R. Cabral at 2:39pm**

**II. Public Comments**

A. **Robert Cabral** announced that Professor **Lynn Fauth** is retiring. He thanked Senator Fauth for his years of service.

B. **Alan Hayashi** made some comments on CUDS and its status as a PG committee. In his view, as a group, CUDS has been a really important piece of shared governance. People on this committee make a difference on the campus. He provided the Senate with some thoughts on this subject. See Document #1 at the end of these minutes.

- A discussion then began about CUDS. Many Senators agreed that CUDS should remain a PG committee. Letters also submitted some comments about this topic to **Linda Kamaila**. Linda agrees with the others and wants representation on this committee to be a priority next year.

C. Senate elections are complete. 47.3 total votes counted. (See Document #2 below) 42 Full-time votes and 16 Part-time votes.

President: Linda Kamaila received 42.6  
 VP: Robert Cabral received 32 votes and  
 Christina Tafoya received 15 votes  
 Secretary: Amy Edwards received 44.6  
 Treasurer: Diane Eberhardy received 43.6 votes  
 Sabbatical Chair: Ishita Edwards received 43.6  
 There were no part-time write-ins

Robert thanked the elections committee and each of the winners. He passed the gavel to Linda as the new AS President.

D. Excellence in Service Awards

1. The volunteers to rank the nominations are **Cecilia Milan, Linda Kamaila, and Diane Eberhardy**.

E. OC Foundation scholarships

1. There was a problem with accounting and therefore the scholarship selection was delayed. Thus, Robert called for volunteers to read the Senate scholarship applications. There were no volunteers. Robert asks you to send him an email if you are interested in helping to rank the applications.
2. Senators were concerned with student recognition and the banquet. Robert reported that the banquet would be in the Fall instead of the Spring from now on.
3. Senate agreed to invite **Connie Owens** to our next senate meeting to explain what happened.

### III. Senate Action Items

- A. Treasurer **Diane Eberhardy** reports that the Senate has \$1,920.50.
- B. April 9<sup>th</sup> Minutes- 1<sup>st</sup> **Jenny Redding** 2<sup>nd</sup> **Shannon Newby** Motion carried with one change and one abstention.
- C. Distance Education Definitions: 1<sup>st</sup> **Jenny Redding** 2<sup>nd</sup> **Maria Parker** Motion carried

### IV. Impact of Budget cuts

- A. DCAS-no report
- B. PEPC and PBC combined because the discussions were interconnected. (Report and Discussion)
  - **Robert Cabral** began the report saying that most of the time spent in PBC was in regard to refining the PBC guidelines. Robert brought a current draft of these guidelines and the committee also talked about some concerns related to PEPC in relation to the goals. Dr. Duran will be looking to PBC to make some more recommendations for cuts for 2013. PBC asks, what is the responsibility of PBC to make these determinations? PBC really wants a clear process so PBC is not the official group who solely determines the cuts.
  - PBC is discouraged with PEPC's role in the process. PBC spoke about a rate versus rank process. Senators added that PBC needs to look at things organizationally. Some issues of balance were also discussed. PBC wants to make sure they are getting enough content from PEPC to help make some difficult decisions.
  - Another concern of PBC is the timeline. Many said it seems like PBC won't get the information in time to produce something complete for the Presidents office.
  - Further, PEPRs are being populated to Sharepoint now. Thus, a process about ranking and rating these PEPRs is important. It is evident that PBC and PEPC are aligned. They need to work together and support each other, said several Senators.
  - A discussion about rating and ranking began. Senators agreed there needs to be dialogue about the PEPRs and their ratings. An actual process is still being created. PEPC and PBC keep throwing things back and forth to each other. Senators were really passionate about getting the process right especially when facing major budget cuts. This discussion will be on-going in both PBC and PEPC.
  - Senators revisited the notion that they need all of the data and all of the information to make good decisions. PBC has been asking for the data. Robert suggested a stronger set of PBC guidelines to help the committee

make better recommendations. Senators also look forward to seeing Sue Johnson's program cost analysis.

## V. PG Committee Reports

A. CUDS: See public comments. No formal report

B. Curriculum: **T. Bonham** reports that they are meeting this week. There are only two more meetings this semester.

C. LOT: **Linda Kamaila** reports that by May 4<sup>th</sup> the PIP reports should be completed in eLumen. Also, all course assessments and course improvement plans should be completed. If you did some work on hard copy "Pink Forms" and would like that information, email the EVP.

D. Professional Development

1. They have spoken to the President's office and the President's office has committed to another \$10,000 travel for faculty and \$10,000 for staff development. This was another record year for applications. Staff is also applying more. Robert reports that PD has given out approximately \$90,000 in travel monies over the years.
2. Their April 19<sup>th</sup> meeting was canceled.
3. They continue to work on streamlining their travel application process in order to continue searching for more funding opportunities.

E. Technology

1. They did have a meeting last Thursday, but no one was present at this Senate meeting to report out; unfortunately, a very typical occurrence.
2. Some concerns were raised about library technology issues. **Tom Stough** spoke about this briefly saying the main issues are on the student's side of the house. There are a few technology issues with the Learning Center Programs. Senators agreed that these need to be addressed even though they are moving to the new building soon.

## VI. Standing Reports

A. Accreditation: The committee is dormant for now.

B. AFT: Jenny brought a petition on education in which CA is 400,000 votes short statewide. For more information on this issue, see **Jenny Redding**.

C. Distance Education: **Teresa Bonham** reports that they have modified their training form.

D. Sabbatical: No report

E. Student Success

1. New employee **Mark Prado** was hired to work with **Bola King** as the new Instructional Design Specialist. Mark will have an SLO/Assessment/Faculty focus and starts May 2. This position is funded by the STEM grant.
2. **Candice Moss** resigned to take a job at Omni Update. Her position will be replaced since it is a STEM funded position.

3. **Mark Bates** gave a presentation on the Math Validation Research Project during the Committee meeting. The presentation included statistics about the math program. Overall, data was provided and it's now posted on SharePoint.

- A short discussion took place:
  - Some Senators commented that creating a math refresher course might be a good option.
  - Some concerns were raised about how many students needed to take assessment tests. Linda reports that in Mark's study only 56% of students did in fact take an assessment test for the group of first-time students in the Fall 2011 class.

F. Transitional studies: **Della Newlow** reports that at their last meeting, they discussed student drops, the fact that the VCCCD portal needs to be more phone friendly, and also that grades on VCCCD and D2L need to be addressed. The EVP commented that this is in the pipeline and two companies are being evaluated for the position: AT&T and D2L. Some other discussions took place about Veteran's and financial aid as well as Early Alert.

#### **District Committees**

- A. DCHR: This committee will meet on Thursday, April 26, 2012.
- B. BOJOITF: The next meeting will be rescheduled.
- C. DCSL: AP 5010, AP 4230, AP 4227, AP 4225 were brought forward by **Linda Kamaila**. There was some discussion.
  - i. Some Senators highlighted some concerns with some of the language changes. There were some Title V changes, thus some changes are needed to our APs. Send comments and questions to **Linda Kamaila**.
- D. DTRW: They are done for the year. Everything for OC went through. They will meet again in August.

#### **VII. New Business**

- A. DCAP (District Council on Accreditation and Planning)
  - i. **Robert Cabral** introduced a new VCCCD Governance packet of information. He spoke briefly about the summary of DCAP. He said we need to spend some time on this. Robert recommends that the Exec team review these documents and take feedback from Senators.
- B. Some final comments took place (right at adjournment)
  - i. The new building groundbreaking is May 9th at 4:00pm
  - ii. Some quick comments were made at the end of the meeting about "Condor's Middle College" that put forth a proposal to use the Star Center space on campus. This is an Oxnard High School Union District proposal. Their plan is to move their

Independent Studies students. No faculty will be misplaced, says the EVP.

### **Adjournment**

- Our Final Senate Meeting is May 7 in LRC conference room at 2:30.

### **Supporting Documents**

#### **Document #1: Alan Hayashi and CUDS**

**From:** Alan Hayashi

**Sent:** Monday, April 23, 2012 2:42 AM

**To:** Catalina Yang; Bret Black; Marlene Dean; Mark Bates; Maria Parker; Hussein Fahs; Lilia Ruvalcaba; Steven Hall; David Magallanes; William Greason; John Norbutas

**Cc:** Alan Hayashi

**Subject:** RE: FYI-Senate -- Need to reconsider CUDS being demoted

Hi:

I heard that the Senate was considering this move with CUDS. I saw a supporting piece for its reorganization. I am very strongly against this move.

The argument is that CUDS has no impact on the academic side of the house. Further, the effectiveness of CUDS is limited.

This may have been true over the last few years. Before then, CUDS was seen as one of the most effective shared governance groups on campus. It was a truly shared group with an active participation from all constituent groups. Issues came to the group in a timely manner. But more so, CUDS was able to address the issue, and then formulate a solution that solved the issue. CUDS is the last group that could feel that every meeting resulted an impact on this campus.

The loss of the impact of CUDS on this campus has had an result on the effectiveness of the college. Last week's Bomb Threat was a very strong indication of the need for a vibrant CUDS. CUDS in the past was right on top of the safety of the campus. They would review the procedures and verify that the campus was ready to go. What we saw last week was a lack of preparation, an unorganized process, and an absence of leadership that reflected decline of CUDS.

CUDS is charged with "campus use." With the decline of the other facilities oversight committees [including the Measure S Task Force], CUDS is the last remaining group. In the previous decade, the campus community would be heavily involved in the building and construction decisions. The Administration has systematically eliminated the input and oversight from the campus community. Until recently, CUDS held on. When a building became operational, CUDS would discuss its use. As the occupants of the building changed, CUDS oversaw the new use and occupants of the building. If CUDS were operating in that way, the use of the old cafeteria would be an operational example. Other examples would include input on the Dental Hygiene Building, the location of the STEM Center, and the area use that became the Veterans' Center. Future concerns will include faculty office distribution for the new hires.

Consult Mary Jones [especially before she leaves] as to the importance and the past effectiveness of CUDS. Eliminate the importance level of CUDS, and the campus community will be deferring its oversight. I sincerely hope that the Senate will not transfer this impact to others.

Take care,

Alan

A.T. Hayashi  
Mathematics Department  
(805) 986-5800 extension 1908

**Document #2 from Shannon Newby**

2012 Academic Senate Election Report:

Participants:

42 Full-time Faculty (each vote counts as 1 = 42 total votes available)  
16 Part-time Faculty (each vote counts as 1/3 = 5.3 total votes available)  
Total Votes Available = 47.3

Results:

President	Linda Kamaila	42.6 votes
Vice President	Robert Cabral	32 votes
	Christina Tafoya	15 votes
Secretary	Amy Edwards	44.6 votes
Treasurer	Diane Eberhardy	43.6 votes
Sabbatical Chair	Ishita Edwards	43.6 votes
Part-Time Rep	No candidates / No write-ins	

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Shannon Newby

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Carolyn Dorrance

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Ana Marie Valle