

Oxnard College Academic Senate Minutes: Date: March 9, 2015

Academic Senate Executive Board	
Linda Kamaila, President	Present
Diane Eberhardy, Vice President	Present
Tom Stough, Treasurer	Present
Amy Edwards, Secretary	Present
Department	Senators
ADS/Paralegal	1. Becca Porter, Absent
CIS/Office Technology	1. Diane Eberhardy, Present
Child Development	1. Vacant
Counseling	1. Graciela Tortorelli, Present
Dental Programs	1. Armine Derdarian, Present
Visual and Performing Arts	1. Amy Edwards, Present
Fire Programs	1. Tami Crudo, Present
Letters	1. Teresa Bonham, Present 2. Gaylene McPherson, Present ----- 1 Susan Jones, Absent 2. PT Vacant
Library	1. Tom Stough, Present
Management	1. Robert Cabral, Present
Math	1. Bret Black, Absent 2. Vacant ----- 1 PT Vacant
Part-Time Faculty Rep. at-Large	1. Vacant
Physical Education/Health	1. L. Ron McClurkin, Absent
Natural Sciences	1. Shannon Newby, Proxy, James Harber, Present 2. James Harber, Present ----- 1 PT Vacant 2. PT Vacant
Student Support Services (EAC)	1. Della Newlow, Absent
Student Support Services (Health Center)	1. Deanna Flanagan, Absent
Student Support Services (EOPS)	1. Gloria Lopez, Present
Reading	1. Kari Tudman, Present
Social Sciences	1. Chris Horrock, Absent 2. Tomas Salinas, Present ----- 1. PT Vacant
Technology	1. Vacant
AFT Vice-President	1. Everardo Rivera, Present
Non-Voting ASG Officer	1. Josue "Josh" Ruiz, Present

Non-Voting Faculty: None

Guests: Dr. Raul Cardoza, Dr. Luis Gonzalez, Marc Prado

- I. Call to Order at 2:11 pm by **President Kama'ila**
- II. Adoption of the Agenda: 1st **Teresa Bonham** 2nd **Della Newlow** *Motion Carried*
- III. Public Comment: None

- IV. Announcements
 - A. **Della Newlow** announced that learning disabilities testing is still happening. Please continue to send students.
 - B. **Linda Kama'ila** announced that online tutoring, "Smart Thinking," will begin soon.
 - C. The BOT meeting is tomorrow (3/9/2015) on our campus. Time: 6:30 open meeting in Black Box
 - D. Multicultural Day is April 15th
 - E. **Robert Cabral** gave a Nomination Report:
 - 1. He provided an updated election timeline
 - 2. He has received some nominations
 - 3. Nominations close on March 16th at noon.
 - F. Newly elected ASG President reports out on ASG
 - 1. Working on Woman's History Month events
 - 2. Starting next year's election of officers now
 - 3. March 20th they are hosting a meeting next to Student Services building
 - 4. ASG Shirts for sale
 - 5. The Student Trustee will be on campus tomorrow (3/10/2015)
- V. Approval of Minutes from 2/23/2015 1st **Della Newlow** 2nd **Robert Cabral** (*Motion Carried*)
 - A. Fix Approval names
 - B. Fix CUDS Committee Reports name **Everardo Rivera**
- VI. Treasurer's Report: \$2,432.40
 - A. Dues are due!
 - B. Your bill/invoice is in your mailbox
 - C. Checks due to **Tom Stough** immediately
- VII. Campus Committee and other Reports
 - A. Curriculum (Linda Kama'ila): Some CTE curriculum going to the Board
 - B. PEPC (Diane Eberhardy): PEP reports due tomorrow (3/10/2015) including SLO report and RRFs
 - C. CUDS: no report
 - D. Student Success: (Della Newlow)
 - 1. After 2 years 29% of Math students have succeeded compared to 32% after 6 years with older style
 - 2. English and Math summer boosters
 - 3. A spring conference in L.A. called "Aiming for Success" on April 19, 2015 10:00am-2:00pm. Dr. Duran wants to take as many people who want to go. Please RSVP to Dr. Duran in the next few days.
 - E. PBC (Linda Kama'ila):
 - 1. Starting to do some gap analysis.
 - 2. Now some district-wide meetings to help with accreditation
 - F. Accreditation (Dr. Cardoza):
 - 1. We are working on outlines.
 - 2. Rough Draft Narrative due by the end of Spring if possible
 - G. Transitional Studies (Dr. Gonzalez): Assistant Dean Luis Gonzalez reports...
 - 1. Working to develop the department this semester
 - 2. Working on the plan that we started to establish on a DC trip with a variety of people on campus.
 - 3. Starting with our booster programs this summer. Working with faculty to see what these will look like in the Fall
 - 4. Recruitment process is underway. Luis met with the Counselors to find out more about current students.

5. Summer Booster funding is coming from the Equity money.
- VIII. Election Business: See announcements above
- IX. AS President's Report
- A. DCHR:
 1. If a district HR person is out sick, then their work typically doesn't get done and there have been a few issues with business halting.
 2. Thus, there have been some issues as a result and some changes are starting to be considered.
 3. Spring 2016: we will enroll at the same time for Summer and Fall
 4. We will be capped at 1% growth next year.
 5. A subtle, but noticeable change in HR operations for hiring committee member selection. Typically Dr. Duran chooses managers and the Senate gives some faculty names, but HR has been wanting many more names than usual. Thus, the District HR ends up choosing these committees with less input from the colleges. Some discussion here about this issue.
 6. Enrollment management and hiring are still a big part of the AS President's job.
 - B. DCAP
 1. District-Wide shared governance manual: needs updating, but no one really knows how.
 2. In the past, EVPs would meet once a month to discuss issues like this, but that doesn't seem to happen anymore.
 3. Some district-wide planning processes are in place.
- X. Study Session:
- A. Some discussion about cafeterias and food trucks on campus. There is still some interest in this area.
 - B. eLumen and SLO's:
 1. Some difficulty with the forms and the instructions although they are posted. Also, some difficulty with reading the results/reports.
 2. Sharon was in charge of that, but now she's gone so Marc is in charge of EVERYTHING. Be patient, overall.
 3. Senator **Tami Crudo** gave a report about the FIRE TECH accreditation and use of eLumen. She has now become an expert after many, many hours of work. Tami also went through the process during the meeting and showed the Senators how to do it.
 4. **Marc Prado** were here for support. He added that part of the problem is that no two programs at OC are the same. He also guided us through some improvement plans.
 5. Senators had a robust discussion about the outcomes beyond eLumen and the importance of assessing student outcomes.
 6. **Dr. Cardoza** suggested that we need a small task force to put the SLO process and procedures down on paper to make sure everything is done correctly and clearly. The team could tell the SLO story.
 7. There were several questions about the roles of the SLO coordinator. Is there a job description?
- XI. For the Good of the Order:
- A. **Chris Horrock**: Spoke about the benefits of a comprehensive online video collection. He argues that we should support this in our RRFs, if possible.
 - B. **Linda Kam'ila** spoke about adding an RRF related to Curriculum, if possible; we need increased tech time.
 - C. The OC Foundation Scholarships need to be ranked. Due by March 16th **Teresa Bonham** and **Della Newlow** volunteered to help rank and rate these alongside **Linda Kama'ila**.
- XII. **Adjournment** at 4:13 pm by **President Kama'ila**

Respectfully Submitted,
Amy F. Edwards