

OXNARD COLLEGE ACADEMIC SENATE MINUTES NOVEMBER 28, 2016

Academic Senate Executive Board	
Linda Kamaila, President	Present
Diane Eberhardy , Vice President	Present
Tom Stough, Treasurer	Present
Amy Fara Edwards, Secretary	Present
Department	Senators
ADS/Paralegal	1. Lois Zsarnay Present
AFT Vice-President	1. Everardo Rivera, Present
Child Development	1. Vacant
CIS/Office Technology	1. Diane Eberhardy, Present
Counseling	1. Graciela Casillas Tortorelli, Absent
Dental Programs	1. Armine Derdarian, Present
Fire Programs	1. Tami Crudo, Absent
Letters	1. Teresa Bonham, Present 2. Gaylene McPherson, Present ----- 1 PT Vacant 2. PT Vacant
Library	1. Tom Stough, Present
Management	1. Robert Cabral, Present
Math	1. Mark Bates, Present 2. Vacant ----- 1 Carey Smith, Absent (still in this position?)
Natural Sciences	1. Shannon Newby, Present 2. James Harber, Present ----- 1. PT Vacant 2. PT Vacant
Part-Time Faculty Rep. at-Large	1. Vacant
Physical Education/Health	1. Vacant
Student Support Services (EAC)	1. Della Newlow, Proxy, Amy Edwards, Present
Student Support Services (Health Center)	1. Deanna Flanagan, Absent
Student Support Services (EOPS)	1. Gloria Lopez, Absent
Social Sciences	1. Marie Butler, Present 2. Tomas Salinas, Absent ----- 1. PT Vacant

Technology	1. Vacant
Transitional Studies	1. Kari Tudman, Present
Visual and Performing Arts	1. Amy Fara Edwards, Present
Non-Voting ASG Officer	1. Vacant

Non-Voting Faculty: Josh Lieser

Guests: Christina Tafoya

- I. Called to Order by **President Kama’ila** at 2:08pm
- II. Adoption of the Agenda 1st **Everardo Rivera** and 2nd **Armine Derdarian**
- III. Presentation: Strategic Planning **Dr. Azari**
 - A. **Dr. Azari** congratulated the OC Men’s Soccer Team! They won the third level of the playoffs and are now playing in the 1st round of the state championship on Friday (12/2/2016) against Fresno City College. If they win this Friday, they play for the State Championship on Sunday at 10:00am at Ventura College. Go Condors!
 - B. **Dr. Azari** also spoke about the “Oxnard Promise” which is being proposed to the OC foundation which will help our “college going culture.” The promise includes: two semesters with waived enrollment fees. The students need to be registered in 12 units and keep a 2.0 in the first semester to get the fees waived for the second semester. Students also have to come from Oxnard HS district to receive the promise.
 - C. **Dr. Azari** spoke about the strategic planning process that we are beginning. OC received a 92-page accreditation report (typically 25-30 pages). Overall, the team took the time to really learn about us and provided several details in their report which is helpful moving forward. **Dr. Azari** presented a PowerPoint that included slides titled:
 1. What is strategic planning?
 2. Components of a strategic plan
 3. Process to develop, implement, and review the strategic planning process.
 4. Integrating the OC plans
 5. The strategic plan as Integrator and Source
 6. The Strategic Planning Cycle
 7. Next Steps
 - a. For Fall Flex Days we are planning a focus on Strategic Planning. The team will probably come back January 2018.
 - b. We want to show that we have taken all of these necessary steps to address the team’s recommendations.
 - c. **Dr. Azari** will provide regular updates going forward.
 - d. Email **Secretary Edwards** for a copy of **Dr. Azari’s** PowerPoint.
- IV. Public Comment: **Della Newlow** reminds students to send students for LD assessment and asks that faculty continue to refer students for testing so we can have them qualified by the end of January so they can get their accommodations.
- V. Minutes from 11/14/2016: 1st **Diane Eberhardy** 2nd **Robert Cabral** No changes to the minutes. *Motion carried unanimously*

- VI. Action Items
- A. Resolution regarding sabbaticals: The resolution was written by Sabbatical Chair **Jenny Redding** and then it was reviewed today by the Senate. Senate would have liked a bit more background on who is asking for this change or, rather, why is there a need for a resolution? Motion 1st **Robert Cabral** 2nd **Tom Stough** *Motion carried unanimously.* **President Kama'ila** will report back to Jenny Redding and will also make this part of her Senate report to the BOT.
 - B. Action: Payment for *CanTree* Event; Motion for Senate to approve a one-time \$500.00 payment for the event. 1st **Shannon Newby** 2nd **Amy Edwards** *Motion carried unanimously.*
 - C. Consent Calendar (BP/AP's 5550—priority registration, BP/AP's 3715—intellectual property) 1st **Teresa Bonham** 2nd **Kari Tudman**
 - 1. (5550) First year experience (FYE) students will now get priority registration because the district is changing their policy. The OC counselors are okay with it. The Senate discussed this. Consent from the Senate granted.
 - 2. (3715) This a five-year review with a few changes to make it more desirable for faculty. Ultimately, faculty owns everything they use for their courses. Consent from the Senate granted.
 - D. Changes in PG Manual:
 - 1. Motion to move LOT under PEPC 1st **Marie Butler** 2nd **Diane Eberhardy** **President Kama'ila** led a discussion on this issue. A lot of time was spent discussing the pros and cons of this motion. *Motion carried unanimously.*
 - 2. Change in meeting time: Tabled
 - 3. Requirement for a bi-annual report from LOT to PEPC: **President Kama'ila** said this report is already being done so no action was required on this.
 - 4. Motion to abolish the Communication Council 1st **Tom Stough** 2nd **Diane Eberhardy** A lot of time was spent discussing the pros and cons of this motion. *Motion carried unanimously.*
 - E. Direction to Executive Team regarding Accreditation compliance: **President Kama'ila** asked for agreement regarding the exec team to represent the Senate on this issue of strategic planning at the new strategic planning committee being formed by the committee. Senate agreed to this.
- VII. Treasurer's Report: **Treasurer Stough** reports that we have \$3,658.71 in the account.
- VIII. AS President's Report:
- A. Accreditation: we will have to do a few things to get ready for the follow-up report and the visit which will take place around March 2018. The team asked for a DE Plan and a Strategic Plan, and all of these processes need to be coordinated and integrated. We are going to ask the committees to keep good records on the standards that everyone is working on. The standards will get on the minutes somehow. There was also a short discussion on the HR standards. It was noted that we do not do a good enough job for asking for faculty that are good at distance education teaching in our job descriptions.

IX. Committee Reports

- A. AFT: **Everardo Rivera** reports that December 13th will be the next board meeting and last one for the semester. He asked that faculty please mobilize and attend the BOT meeting and arrive at 5:30pm to fight for faculty rights. Dinner will be served.

- B. PD: **Robert Cabral** reports that the committee met last Monday. For spring recommendations there was approximately \$10,000 available. They received over \$30,000 in requests and about \$10,000 for staff. It created a lot of discussion because the spring travelers were allocated only 36% of what they asked for. The committee has decided to use more rubrics to better address this.

- X. Announcement **Kari Tudman** reports that Oxnard College ESL student, **Aracely Munoz**, from **Peggy Smith's** ENGL 100 course, won the CATESOL (California Teachers of English to Speakers of Other Languages) Annual Conference 2016 Community College Student Essay Contest on November 19, 2016. Aracely was unable to attend the conference in San Diego, but **Mati Sanchez** and **Kari Tudman** accepted the award on her behalf. She received \$200 in books from Townsend Press and a certificate. Aracely competed with community college ESL students from across all of California. **Dr. Azari** and **Luis Gonzalez** will present her with her award in class on Thursday, 12/01.

Adjourned at 3:47pm

Respectfully Submitted,

Amy Fara Edwards, Sec'y



From: Jennifer Caldwell <JCaldwell@foodshare.com>
Date: December 13, 2016 at 9:09:05 AM PST
To: Jennifer Caldwell <JCaldwell@foodshare.com>
Subject: CAN-tree 2016 Thank You!!

My Dearest CAN-tree Participants,

I am writing this with a very full heart. Thank you just doesn't seem to quite cut it. Our 5th Annual CAN-tree Collection was by far our most successful yet and that is because of each and every one of you. While our ultimate goal is to raise much needed food and funds for our hungry friends, we can't forget how great it is coming together as a team and community to have a little fun while we accomplish that. With well over 300 trees built, 200+ volunteers and a few hundred thousand pounds of food collected, know that the impact you have made to your community is immeasurable.

We also had some amazing community partners step up to provide everything from coffee for our volunteers (thank you Starbucks!) to bins to help us collect the food (thank you Mission Produce!). However, two of our biggest partners stepped up in a major way to help spread the word of our Share16 Season of Giving. First, Cumulus Media, lead by the 2016 CAN-tree Chair Sommer Frisk, opened their hearts and airwaves so that Ventura County could hear the messages of hope and love from our FOOD Share friends and family. We can't thank them enough for their ongoing support of FOOD Share! Second, The Collection at RiverPark has been home to CAN-tree since the very beginning and what a gracious and amazing home it has been. The amount of time and effort they help put into this is incredible all while making sure that you have the best experience while visiting them. I hope that you would continue to support The Collection as they have continued to support FOOD Share and many other non-profit community partners! Thank you Collection at RiverPark!

I encourage you and your team to attend our CAN-tree Wrap-Up Party as it is our way to give you a small token of our appreciation for your participation. It is happening on Thursday, January 26th from 5:30p-7p here at FOOD Share (invite attached). Here, we will announce some fun awards, big successes and reveal the overall total poundage collected from the event and our Share16 Season of Giving.

Also, if your team photo with your tree was not able to be captured by our professional photographer that was on-site, if you could please email me a photo of you and your team with the tree so we can make sure that it's included in our album!

Thank you again and we can't wait to see you at the Wrap-Up Party!



