



OXNARD COLLEGE

FISCAL YEAR 2019 - 2020 RESOURCE REQUEST FORM

Instructions: (fill out one form per request)

Please provide your resource request information with the amount requested and priority number below. Also, provide a brief justification for the request and indicate which criteria and fund source this request is related to (see legend below for options). If more than one criteria, please specify.

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Program Name: Air Conditioning
Resource Description: Funding for adjunct instructor salary
Amount Requested: \$ 50,000
Priority: 2
Criteria: PER

Legend table with categories: HS-Health/Safety, ADA-American Disabilities Act, OC-Federal/State Mandate, TCO-Total Cost of Ownership, EG-Enrollment Growth, P-Productivity, EMP-Educational Master Plan, DSP-District Strategic Plan, TP-Technology Plan, PI-Program Improvement, CSP-College Strategic Plan, FMP-Facilities Master Plan, PER-New/Replacement Faculty/Staff

Justification (Please explain in the space below. If needed, you may provide up to one additional, typewritten, 8 1/2 x11 sheet of paper or attach appropriate supporting documentation (i.e. PEPR)). In your justification, please include the Student Learning Outcome this supports and the impact it will have. Also, specify any facility or technology need that will be required as a result of this request.

At the end of the spring 2019 semester, Dirk DeKreek, an adjunct instructor for the last 25+ years, opted to retire. We are requesting funding to hire a replacement to cover the classes. I do not know what the dollar amount would be so left it blank.
College/SLO impact: without additional staff we will likely have to cancel/reduce class offerings.
This is truly a high priority but materials for student use in existing classes is also critical.

Submitted by: Alan Ainsworth Date: 11/25/19 Fund Source: GF
RECOMMENDED BY DEAN/MANAGER/SUPERVISOR: [Signature] Date: 12/5/19
GF-General Fund PER-Perkins
S-STEM TA-Trust/Agency
BS-Basic Skills CP-Capital Projects
G-Grant Funds For Capital Requests Only

For Business Office Use Only:
PBC Reviewed & Ranked: \_\_\_\_\_ Date: \_\_\_\_\_
Approved Vice President: \_\_\_\_\_ Date: \_\_\_\_\_
President: \_\_\_\_\_ Date: \_\_\_\_\_



RESOURCE REQUEST FORM

SUBMITTED IN FISCAL YEAR 2019-2020 for FISCAL YEAR 2020-2021

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Program Name: American Sign Language
Resource Description: Full-Time Tenure-Track Contract ASL Instructor
Amount Requested: \$ 190,000 Priority: 1 Criteria: EG, P, PER

Legend table with categories: HS-Health/Safety, ADA-American Disabilities Act, OC-Federal/State Mandate, TCO-Total Cost of Ownership, EG-Enrollment Growth, P-Productivity, EMP-Educational Master Plan, DSP-District Strategic Plan, TP-Technology Plan, PI-Program Improvement, CSP-College Strategic Plan, FMP-Facilities Master Plan, PER-New/Replacement Faculty/Staff

Justification (Please explain in the space below. If needed, you may provide up to one additional, typewritten, 8 1/2 x11 sheet of paper or attach appropriate supporting documentation (i.e. PEPR)). In your justification, please include the Student Learning Outcome this supports and the impact it will have. Also, specify any facility or technology need that will be required as a result of this request.

Easily the biggest challenge we face as a program is in securing enough instructors to teach our full range of courses and to offer a variety of sections to meet students' scheduling needs. There has also been a demand for us to partner with local high schools to offer dual-enrollment courses but we simply do not have the staffing capacity to initiate these. The high school partnerships we currently have in place with Pacifica High School in Oxnard and Rancho Campana High School in Camarillo have been very successful but we have had to turn down new requests. We have consistently demonstrated the ability to fill our courses and the potential for other dual- enrollment programs to be equally viable. That said, our prospects for further growth are constrained by the small reserve of part-time ASL instructors we have (three, to be specific). Most of them also teach at our sister college, VC, limiting the number of classes they can teach at OC. Despite efforts to recruit new part-time instructors to mitigate this problem, we have been only marginally successful. Each semester we are forced to revisit this issue and, in some cases, have had no other recourse than to cut classes, thus adversely affecting our enrollment and productivity.
We see real possibility for growth in our program, having steadily offered 7 – 9 sections of ASL each semester and having now established a degree and certificate which stand to bolster enrollment even further. That said, our ability to add new courses to the list of those we routinely struggle to staff is not promising. Our staffing shortage stifles our ability to create and offer new courses, to establish new partnerships with high schools, and to adopt a non-credit program. For this reason, we are requesting a new full-time tenure-track contract instructor for our program. Currently there is only one full-time instructor within our discipline.

Submitted by: Emily Zwaal Date: 10/31/2019 Fund Source: GF
RECOMMENDED BY DEAN/MANAGER/SUPERVISOR: [Signature] Date: 10/31/19
GF-General Fund S-STEM BS-Basic Skills G-Grant Funds PER-Perkins TA-Trust/Agency CP-Capital Projects For Capital Requests Only

For Business Office Use Only:
PBC Reviewed & Ranked: \_\_\_\_\_ Date: \_\_\_\_\_
Approved Vice President: \_\_\_\_\_ Date: \_\_\_\_\_
President: \_\_\_\_\_ Date: \_\_\_\_\_





RESOURCE REQUEST FORM

SUBMITTED IN FISCAL YEAR 2019-2020 for FISCAL YEAR 2020-2021

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Program Name: Art

Resource Description: FT Instructor, Graphic Design and Digital Media

Amount Requested: \$120,000 Priority: 3 Criteria: P, PI, EMP, PER

- HS-Health/Safety EG-Enrollment Growth DSP-District Strategic Plan CSP-College Strategic Plan
ADA-American Disabilities Act P-Productivity TP-Technology Plan FMP-Facilities Master Plan
OC-Federal/State Mandate EMP-Educational Master Plan PI-Program Improvement PER-New/Replacement Faculty/Staff
TCO-Total Cost of Ownership (Related to New Buildings/Programs Only)

Justification (Please explain in the space below. If needed, you may provide up to one additional, typewritten, 8 1/2 x11 sheet of paper or attach appropriate supporting documentation (i.e. PEPR)). In your justification, please include the Student Learning Outcome this supports and the impact it will have. Also, specify any facility or technology need that will be required as a result of this request.

The Art program is currently developing curriculum in graphic design and digital media and plans to establish an AA-T in this area by Fall 2021. Our goal is to meet student interest in these areas of art practice and provide art students with more marketable skills. Digital media is the fastest-growing area of studio art practice, and web-based graphic design offers by far the broadest range of career opportunities in the field. To teach courses in these areas and mentor students we are requesting a FT instructor position in Graphic Design and Digital Media.
This position will support and advance all Art program SLO's.

Submitted by: R. Mack, C. Morla Date: 10/22/19

Fund Source: GF

RECOMMENDED BY DEAN/MANAGER/SUPERVISOR: Date:

- GF-General Fund PER-Perkins
S-STEM TA-Trust/Agency
BS-Basic Skills CP-Capital Projects
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Program Name: Athletics

Resource Description: Cross Country Assistant Coach

Amount Requested: \$ 14,000 Priority: 1 Criteria: EG, P, PI, PER

Legend table with categories: HS-Health/Safety, ADA-American Disabilities Act, OC-Federal/State Mandate, TCO-Total Cost of Ownership, EG-Enrollment Growth, P-Productivity, EMP-Educational Master Plan, DSP-District Strategic Plan, TP-Technology Plan, PI-Program Improvement, CSP-College Strategic Plan, FMP-Facilities Master Plan, PER-New/Replacement Faculty/Staff

Justification (Please explain in the space below. If needed, you may provide up to one additional, typewritten, 8 1/2 x11 sheet of paper or attach appropriate supporting documentation (i.e. PEPR)). In your justification, please include the Student Learning Outcome this supports and the impact it will have. Also, specify any facility or technology need that will be required as a result of this request.

Oxnard College employs one coach for Men's and Women's Cross Country. With two teams running off campus, driving to meets, training at odd times, and recruiting both genders, it is too much for one coach without an assistant coach. With fundraised monies, a professional expert has been helping. Attracting female runners to OC is a challenge, and an assistant coach would allow the program to attract and retain a greater number of student-athletes.
PSLOs:
-The student athlete develops the ability to participate in athletic competition to the fullest extent of his or her capability.
-The student athlete connects to teammates, coaches and the competitive atmosphere in a manner that enhances participation as well as the team environment.

Submitted by: Jonas Crawford Date: 10/28/2019

Fund Source: GF

RECOMMENDED BY DEAN/MANAGER/SUPERVISOR: Carolyn Inouye Digitally signed by Carolyn Inouye Date: 2019.10.31 20:59:23 -07'00'

Date: 10/31/2019

Legend table with categories: GF-General Fund, S-STEM, BS-Basic Skills, G-Grant Funds, PER-Perkins, TA-Trust/Agency, CP-Capital Projects, For Capital Requests Only

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Program Name:

Resource Description:

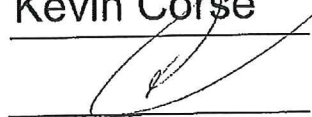
Amount Requested:  Priority:  Criteria:

HS-Health/Safety	EG-Enrollment Growth	DSP-District Strategic Plan	CSP-College Strategic Plan
ADA-American Disabilities Act	P-Productivity	TP-Technology Plan	FMP-Facilities Master Plan
OC-Federal/State Mandate	EMP-Educational Master Plan	PI-Program Improvement	PER-New/Replacement Faculty/Staff
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Justification (Please explain in the space below. If needed, you may provide up to one additional, typewritten, 8 1/2 x 11 sheet of paper or attach appropriate supporting documentation (i.e. PEPR)). In your justification, please include the Student Learning Outcome this supports and the impact it will have. Also, specify any facility or technology need that will be required as a result of this request.

Student enrollment has exceeded the Accreditation limits for several years and we anticipate continued growth. We may need to replace retiring Faculty in the near future. Both full time faculty exceed the 1.0 load every semester and project this to continue given the new partnerships and industry needs.

Submitted by: Kevin Corse Date: 10/28/2019 Fund Source:

RECOMMENDED BY DEAN/MANAGER/SUPERVISOR:  Date: 10/31/19

GF-General Fund	PER-Perkins
S-STEM	TA-Trust/Agency
BS-Basic Skills	CP-Capital Projects
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Approved: \_\_\_\_\_  
Vice President: \_\_\_\_\_ Date: \_\_\_\_\_

President: \_\_\_\_\_ Date: \_\_\_\_\_



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Program Name: Business

Resource Description: New Full-Time Faculty (Accounting)

Amount Requested: \$ 100,000 Priority: 1 Criteria: EG/PER

- HS-Health/Safety, ADA-American Disabilities Act, OC-Federal/State Mandate, TCO-Total Cost of Ownership (Related to New Buildings/Programs Only), EG-Enrollment Growth, P-Productivity, EMP-Educational Master Plan, DSP-District Strategic Plan, TP-Technology Plan, PI-Program Improvement, CSP-College Strategic Plan, FMP-Facilities Master Plan, PER-New/Replacement Faculty/Staff

Justification (Please explain in the space below. If needed, you may provide up to one additional, typewritten, 8 1/2 x11 sheet of paper or attach appropriate supporting documentation (i.e. PEPR)). In your justification, please include the Student Learning Outcome this supports and the impact it will have. Also, specify any facility or technology need that will be required as a result of this request.

With the loss of a full-time faculty from promotion to Dean in 2018, our accounting classes have experienced a drastic decrease in enrollment and FTES (15.5% in Fall 2018 and 65.4% in Spring 2019 in enrollments, 9.4% in Fall 2018 and 63.8% in Spring 2019 in FTES). Filling this position would help the department regain the ability to offer these demanded classes and, in addition, grow the accounting side of the Business department.

Submitted by: Tim Fontenette Date: 10/28/2019 Fund Source: GF

RECOMMENDED BY DEAN/MANAGER/SUPERVISOR: Robert Cabral Date: GF-General Fund, S-STEM, BS-Basic Skills, G-Grant Funds, PER-Perkins, TA-Trust/Agency, CP-Capital Projects, For Capital Requests Only

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Program Name: Chemistry

Resource Description: A Full-Time Faculty

Amount Requested: \$ 140,000 Priority: 4 Criteria: PER, EG, EMP, PI, CSP

- HS-Health/Safety EG-Enrollment Growth DSP-District Strategic Plan CSP-College Strategic Plan
ADA-American Disabilities Act P-Productivity TP-Technology Plan FMP-Facilities Master Plan
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For the past 25 years, the different Chemistry course offerings at OC have increased from three to seven different courses with multiple sections. We have articulated all the courses with to various universities. With only two-full time faculty and a number of adjunct faculty, we are only able to offer some courses once a year. We are hiring at least one new part-time faculty every year, with many moving on when finding full-time work. T lack of a new full-time position becomes a roadblock for the Chemistry program at OC. The data indicate that a full-time position is necessary and reasonable. All course SLOs will be supported by this request.
See ResourceRequestFormPriority04-Supplement for additional information.

Submitted by: Yong Ma and Dr. Anna Toy-Palmer Date: November 9, 2019

Fund Source: GF

RECOMMENDED BY DEAN/MANAGER/SUPERVISOR: Carolyn Inouye Digitally signed by Carolyn Inouye Date: 2019.11.27 17:30:58 -08'00'

Date: November 27, 2019

- GF-General Fund PER-Perkins
S-STEM TA-Trust/Agency
BS-Basic Skills CP-Capital Projects
G-Grant Funds For Capital Requests Only

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The ECE/CD program has been in great need for a full time faculty, the program has not hired a new staff since 2002. The program has been functioning with only one full time faculty. This is a transfer degree program that requires at least one more faculty in order to serve students and have more success, by offering more sections and at different times mornings, evenings and online.

Submitted by: PMendez

Date: 10/25/19

Fund Source: GF

RECOMMENDED BY  
DEAN/MANAGER/  
SUPERVISOR: [Signature]

Date: 12/5/19

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Program Name:

Resource Description:

Amount Requested:  Priority:  Criteria:

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English - Letters Department requests one full-time tenure-track faculty.

AB 705 is impacting English and putting a significant strain on already strained faculty. We have fully implemented the law in Fall 2019, as per the mandate, and we cannot keep up with the demand for transfer-level ENGL R101 College Composition classes.

There are increasingly more and more students requiring ENGL R101 College Composition. If there are not enough sections offered, and not enough co-requisite support sections of ENGL R101s and ENGL R101E, we may not be in compliance with mandates of the law.

For Fall 2019, the total units taught by adjunct colleagues equals 108, which is 7.2 FTEF.

Tenure-track faculty will relieve the burden carried by adjunct faculty and serve the students of Oxnard College while complying with mandates in AB 705.

Submitted by: Elissa Caruth Date: 10-24-19 Fund Source:

RECOMMENDED BY DEAN/MANAGER/SUPERVISOR:  Date: 10/31/19

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Program Name: ENGLISH - Letters Department
Resource Description: Full-time Tenure-track Faculty
Amount Requested: \$ 130,000 Priority: 4 Criteria: OC, PER, EG, P

- HS-Health/Safety EG-Enrollment Growth DSP-District Strategic Plan CSP-College Strategic Plan
ADA-American Disabilities Act P-Productivity TP-Technology Plan FMP-Facilities Master Plan
OC-Federal/State Mandate EMP-Educational Master Plan PI-Program Improvement PER-New/Replacement Faculty/Staff
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English - Letters Department requests one full-time tenure-track faculty.
AB 705 is impacting English and putting a significant strain on already strained faculty. We have fully implemented the law in Fall 2019, as per the mandate, and we cannot keep up with the demand for transfer-level ENGL R101 College Composition classes.
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Submitted by: Elissa Caruth Date: 10-24-19 Fund Source: GF, BS, PER, CP
RECOMMENDED BY DEAN/MANAGER/SUPERVISOR: [Signature] Date: 10/31/19
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- |  |                             |                             |                                   |
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| ADA-American Disabilities Act  | P-Productivity              | TP-Technology Plan          | FMP-Facilities Master Plan        |
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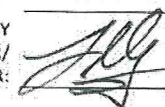
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**For Business Office Use Only:**

PBC Reviewed & Ranked: \_\_\_\_\_ Date: \_\_\_\_\_

Approved Vice President: \_\_\_\_\_ Date: \_\_\_\_\_

President: \_\_\_\_\_ Date: \_\_\_\_\_





RESOURCE REQUEST FORM

SUBMITTED IN FISCAL YEAR 2019-2020 for FISCAL YEAR 2020-2021

Instructions: (fill out one form per request)

Please provide your resource request information with the amount requested and priority number below. Also, provide a brief justification for the request and indicate which criteria and fund source this request is related to (see legend below for options). If more than one criteria, please specify.

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Program Name: General Counseling Department

Resource Description: Full-time Counselor (1 of 3)

Amount Requested: \$77,000+ben Priority: 1 Criteria: PI, CSP

Legend table with categories: HS-Health/Safety, ADA-American Disabilities Act, OC-Federal/State Mandate, TCO-Total Cost of Ownership, EG-Enrollment Growth, P-Productivity, EMP-Educational Master Plan, DSP-District Strategic Plan, TP-Technology Plan, PI-Program Improvement, CSP-College Strategic Plan, FMP-Facilities Master Plan, PER-New/Replacement Faculty/Staff

Justification (Please explain in the space below. If needed, you may provide up to one additional, typewritten, 8 1/2 x11 sheet of paper or attach appropriate supporting documentation (i.e. PEPR)). In your justification, please include the Student Learning Outcome this supports and the impact it will have. Also, specify any facility or technology need that will be required as a result of this request.

Service Unit Outcomes (Strategic Plan I.A, I.B, I.C, IIA, II.B, II.C)
B. Facilitate student success by providing and developing processes that lead to the completion of each student's educational goal while at Oxnard College.
Student Learning Outcomes #2: 40% of Student who come to the counseling center and have completed more than 15 units will have a comprehensive educational plan completed
Although the state mandates that every student have a comprehensive ed plan, accomplishing this task is problematic. We are are being asked to reach out to every continuing student that does not have a comprehensive educational plan. The four (4) full-time counselors, (does not include department chair) have not been able to meet this need. Comprehensive educational plans must be developed in a one to one meeting with a counselor. \*Salary is based on recent hires and at class III step 8 of salary schedule for full-time faculty

Submitted by: Jose Vega Date: 11-0419 Fund Source: GF

RECOMMENDED BY DEAN/MANAGER/SUPERVISOR: Leah Alarcon Date: 11-04-19
GF-General Fund S-STEM BS-Basic Skills G-Grant Funds
PER-Perkins TA-Trust/Agency CP-Capital Projects For Capital Requests Only

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RESOURCE REQUEST FORM

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Program Name: General Counseling Department

Resource Description: Full-time Counselor (2 of 3)

Amount Requested: \$77,000+ben Priority: 1 Criteria: PI, CSP

Legend table with categories: HS-Health/Safety, ADA-American Disabilities Act, OC-Federal/State Mandate, TCO-Total Cost of Ownership, EG-Enrollment Growth, P-Productivity, EMP-Educational Master Plan, DSP-District Strategic Plan, TP-Technology Plan, PI-Program Improvement, CSP-College Strategic Plan, FMP-Facilities Master Plan, PER-New/Replacement Faculty/Staff

Justification (Please explain in the space below. If needed, you may provide up to one additional, typewritten, 8 1/2 x11 sheet of paper or attach appropriate supporting documentation (i.e. PEPR)). In your justification, please include the Student Learning Outcome this supports and the impact it will have. Also, specify any facility or technology need that will be required as a result of this request.

Service Unit Outcomes (Strategic Plan I.A, I.B, I.C, IIA, II.B, II.C)
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Although the state mandates that every student have a comprehensive ed plan, accomplishing this task is problematic. We are are being asked to reach out to every continuing student that does not have a comprehensive educational plan. The four (4) full-time counselors, (does not include department chair) have not been able to meet this need. Comprehensive educational plans must be developed in a one to one meeting with a counselor. \*Salary is based on recent hires and at class III step 8 of salary schedule for full-time faculty.

Submitted by: Jose Vega Date: 11-0419

Fund Source: GF

RECOMMENDED BY DEAN/MANAGER/SUPERVISOR: Leah Alarcon Date: 11-04-19

Legend table for Fund Source: GF-General Fund, S-STEM, BS-Basic Skills, G-Grant Funds, PER-Perkins, TA-Trust/Agency, CP-Capital Projects, For Capital Requests Only

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Program Name: General Counseling Department

Resource Description: Full-time Counselor (3 of 3)

Amount Requested: \$77,000+ben Priority: 1 Criteria: PI, CSP

- HS-Health/Safety, ADA-American Disabilities Act, OC-Federal/State Mandate, TCO-Total Cost of Ownership (Related to New Buildings/Programs Only), EG-Enrollment Growth, P-Productivity, EMP-Educational Master Plan, DSP-District Strategic Plan, TP-Technology Plan, PI-Program Improvement, CSP-College Strategic Plan, FMP-Facilities Master Plan, PER-New/Replacement Faculty/Staff

Justification (Please explain in the space below. If needed, you may provide up to one additional, typewritten, 8 1/2 x11 sheet of paper or attach appropriate supporting documentation (i.e. PEPR)). In your justification, please include the Student Learning Outcome this supports and the impact it will have. Also, specify any facility or technology need that will be required as a result of this request.

Service Unit Outcomes (Strategic Plan I.A, I.B, I.C, IIA, II.B, II.C) B. Facilitate student success by providing and developing processes that lead to the completion of each student's educational goal while at Oxnard College.

Student Learning Outcomes #2: 40% of Student who come to the counseling center and have completed more than 15 units will have a comprehensive educational plan completed

Although the state mandates that every student have a comprehensive ed plan, accomplishing this task is problematic. We are are being asked to reach out to every continuing student that does not have a comprehensive educational plan. The four (4) full-time counselors, (does not include department chair) have not been able to meet this need. Comprehensive educational plans must be developed in a one to one meeting with a counselor. \*Salary is based on recent hires and at class III step 8 of salary schedule for full-time faculty.

Submitted by: Jose Vega Date: 11-0419

Fund Source: GF

RECOMMENDED BY DEAN/MANAGER/SUPERVISOR: Leah Alarcon Date: 11-04-19

- GF-General Fund, S-STEM, BS-Basic Skills, G-Grant Funds, PER-Perkins, TA-Trust/Agency, CP-Capital Projects, For Capital Requests Only

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RESOURCE REQUEST FORM

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Program Name: Mathematics

Resource Description: Full-Time Faculty Replacement (if needed)

Amount Requested: \$ 140,000 Priority: 3 Criteria: EG, PI, CSP, PER

- HS-Health/Safety, ADA-American Disabilities Act, OC-Federal/State Mandate, TCO-Total Cost of Ownership (Related to New Buildings/Programs Only), EG-Enrollment Growth, P-Productivity, EMP-Educational Master Plan, DSP-District Strategic Plan, TP-Technology Plan, PI-Program Improvement, CSP-College Strategic Plan, FMP-Facilities Master Plan, PER-New/Replacement Faculty/Staff

Justification (Please explain in the space below. If needed, you may provide up to one additional, typewritten, 8 1/2 x11 sheet of paper or attach appropriate supporting documentation (i.e. PEPR)). In your justification, please include the Student Learning Outcome this supports and the impact it will have. Also, specify any facility or technology need that will be required as a result of this request.

The Math Department is requesting a full-time faculty tenure-track position if a full-time faculty member decides to retire or leave the department.

Submitted by: Steve Hall Date: 10/29/2019 Fund Source: GF
RECOMMENDED BY DEAN/MANAGER/SUPERVISOR: Carolyn Inouye Digitally signed by Carolyn Inouye Date: 2019.10.31 19:10:59 -07'00' Date: 10/31/2019
GF-General Fund S-STEM BS-Basic Skills G-Grant Funds PER-Perkins TA-Trust/Agency CP-Capital Projects For Capital Requests Only

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RESOURCE REQUEST FORM

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Program Name: Public Safety

Resource Description: A new Position for Public Safety

Amount Requested: \$ 150,000 Priority: 1 Criteria: HS, OC, EG, P, EMP, DSP, TP, PI, CSP, FMP, PER.

- HS-Health/Safety ADA-American Disabilities Act OC-Federal/State Mandate TCO-Total Cost of Ownership (Related to New Buildings/Programs Only) EG-Enrollment Growth P-Productivity EMP-Educational Master Plan DSP-District Strategic Plan TP-Technology Plan PI-Program Improvement CSP-College Strategic Plan FMP-Facilities Master Plan PER-New/Replacement Faculty/Staff

Justification (Please explain in the space below. If needed, you may provide up to one additional, typewritten, 8 1/2 x11 sheet of paper or attach appropriate supporting documentation (i.e. PEPR)). In your justification, please include the Student Learning Outcome this supports and the impact it will have. Also, specify any facility or technology need that will be required as a result of this request.

The current Fire Academy Coordinator carries a 1.866 load. This has proven to be an unrealistic load for this position. The addition of the Public Safety Dispatcher Academy, the Local Agency Fire Academy and the certification testing component will greatly increase this workload beyond what is expected of the current organizational structure of a combined instructor/coordinator. Starting January 2020, the state mandated curriculum has changed and extends the length of the current academy schedule beyond the normal semester calendar. The support of the local academy and the stand alone certification courses are a mandated State Fire Training Component. The current Fire Academy Instructor/Coordinator will be divided into the following positions: 1) Academy Coordinator (11 month) 2) FFI Academy Instructor (11 month) The "Academy Coordinator (11 month)" position would report directly to the Assistant Dean in charge of Public Safety. This position would oversee the Firefighter I Academy, the Wildland Fire Academy, the Lifeguard Academy, the Public Safety Dispatcher Academy, the Local Fire Agency Academy, and the certification testing component. The Academy Coordinator would handle all curriculum development, state reports, college reports and support for all academies. The Reorganization will allow for proper management of resources, programs, communications, manage relocation efficiently and allow for future expansion. The Firefighter Academy Instructor (11 month) would report to the Academy Coordinator and oversee all Firefighter Academy Operations. Funding for one additional position is required (See 2019/2020 PEPR "Proposed Reorganization") for explanation.

Submitted by: Mike Ketaily Date: 12/5/2019

Fund Source: GF, G, CP

RECOMMENDED BY DEAN/MANAGER/SUPERVISOR: Matthew Jewett Date: 12/5/2019

- GF-General Fund S-STEM BS-Basic Skills G-Grant Funds PER-Perkins TA-Trust/Agency CP-Capital Projects For Capital Requests Only

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Program Name: Sociology

Resource Description: Full Time Psychology Faculty

Amount Requested: \$120000 Priority: 2 Criteria: EG, PI

- HS-Health/Safety, ADA-American Disabilities Act, OC-Federal/State Mandate, TCO-Total Cost of Ownership (Related to New Buildings/Programs Only), EG-Enrollment Growth, P-Productivity, EMP-Educational Master Plan, DSP-District Strategic Plan, TP-Technology Plan, PI-Program Improvement, CSP-College Strategic Plan, FMP-Facilities Master Plan, PER-New/Replacement Faculty/Staff

Justification (Please explain in the space below. If needed, you may provide up to one additional, typewritten, 8 1/2 x11 sheet of paper or attach appropriate supporting documentation (i.e. PEPR)). In your justification, please include the Student Learning Outcome this supports and the impact it will have. Also, specify any facility or technology need that will be required as a result of this request.

The entire Social Science department believes that the Psychology department is in need of a second FT faculty. As the most popular major in the state of California, it is shortsighted to keep the FT faculty number at one here at OC. A second FT faculty member will allow the discipline numbers to increase, increase retention and success, and keep our students from taking classes at our sister campuses when offerings here at OC do not meet their scheduling needs.

Submitted by: Juan M. Pitones Date: 10/31/19

Fund Source: GF

RECOMMENDED BY DEAN/MANAGER/SUPERVISOR: Date:

- GF-General Fund, S-STEM, BS-Basic Skills, G-Grant Funds, PER-Perkins, TA-Trust/Agency, CP-Capital Projects, For Capital Requests Only

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Program Name: SPANISH

Resource Description: Funding for faculty to create ZTC classes

Amount Requested: \$50,000 Priority: 3 Criteria: P, CSP, DSP, PI

- HS-Health/Safety, ADA-American Disabilities Act, OC-Federal/State Mandate, TCO-Total Cost of Ownership (Related to New Buildings/Programs Only), EG-Enrollment Growth, P-Productivity, EMP-Educational Master Plan, DSP-District Strategic Plan, TP-Technology Plan, PI-Program Improvement, CSP-College Strategic Plan, FMP-Facilities Master Plan, PER-New/Replacement Faculty/Staff

Justification (Please explain in the space below. If needed, you may provide up to one additional, typewritten, 8 1/2 x11 sheet of paper or attach appropriate supporting documentation (i.e. PEPR)). In your justification, please include the Student Learning Outcome this supports and the impact it will have. Also, specify any facility or technology need that will be required as a result of this request.

One of the challenges of increasing enrollments, retention and success in our courses, is the high price of commercial textbooks. We request funding for faculty in the form of monetary grants or reassigned time for faculty to create ZTC classes and OER materials for all Spanish courses. This initiative supports student retention and success because most of our students lack the funds to buy the commercial textbooks used in our classes. Allowing faculty to have reassigned time to create OER materials for Spanish, would help to alleviate the stress of purchasing a costly textbook, and this stress reduction would help to facilitate our students learn a new language if they have access to a zero cost textbook or an OER class.

Submitted by: Milena Hurtado Date: 11/01/19

Fund Source: G

RECOMMENDED BY DEAN/MANAGER/SUPERVISOR: [Signature]

Date: 11/01/19

- GF-General Fund, S-STEM, BS-Basic Skills, G-Grant Funds, PER-Perkins, TA-Trust/Agency, CP-Capital Projects, For Capital Requests Only

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Program Name: SPANISH

Resource Description: Hiring of One Full-time Tenure-track faculty

Amount Requested: \$ 130,000 Priority: 2 Criteria: PER, EG, P, PI

- HS-Health/Safety, ADA-American Disabilities Act, OC-Federal/State Mandate, TCO-Total Cost of Ownership (Related to New Buildings/Programs Only), EG-Enrollment Growth, P-Productivity, EMP-Educational Master Plan, DSP-District Strategic Plan, TP-Technology Plan, PI-Program Improvement, CSP-College Strategic Plan, FMP-Facilities Master Plan, PER-New/Replacement Faculty/Staff

Justification (Please explain in the space below. If needed, you may provide up to one additional, typewritten, 8 1/2 x11 sheet of paper or attach appropriate supporting documentation (i.e. PEPR)). In your justification, please include the Student Learning Outcome this supports and the impact it will have. Also, specify any facility or technology need that will be required as a result of this request.

We have offered 12-13 sections of Spanish every semester in the last four years, and with only two full-time faculty, adjunct faculty represent 2.86 FTEF, this is nearly three full-time faculty members. There is a clear need to develop the program and hire another full-time tenure-track faculty member; the students of OC will clearly benefit as the demand for more classes and consistency of instruction is evident in our data.

Submitted by: Milena Hurtado Date: 11/01/19

RECOMMENDED BY DEAN/MANAGER/SUPERVISOR: [Signature]

Date: 11/01/19

Fund Source: GF

- GF-General Fund, S-STEM, BS-Basic Skills, G-Grant Funds, PER-Perkins, TA-Trust/Agency, CP-Capital Projects, For Capital Requests Only

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Program Name: Theatre

Resource Description: Full-time faculty in the Performing Arts

Amount Requested: \$ 150,000 Priority: 1 of 1 Criteria: PER

- HS-Health/Safety, ADA-American Disabilities Act, OC-Federal/State Mandate, TCO-Total Cost of Ownership (Related to New Buildings/Programs Only), EG-Enrollment Growth, P-Productivity, EMP-Educational Master Plan, DSP-District Strategic Plan, TP-Technology Plan, PI-Program Improvement, CSP-College Strategic Plan, FMP-Facilities Master Plan, PER-New/Replacement Faculty/Staff

Justification (Please explain in the space below. If needed, you may provide up to one additional, typewritten, 8 1/2 x11 sheet of paper or attach appropriate supporting documentation (i.e. PEPR)). In your justification, please include the Student Learning Outcome this supports and the impact it will have. Also, specify any facility or technology need that will be required as a result of this request.

Oxnard students deserve live theatre. Adding a complete Theatre program enhances student communication skills, creative and innovative thinking, confidence, cooperation and community building. Theatre is a kinesthetic learning experience that provides pathways to student success. The first step is to hire a full-time "Performing Arts" faculty to focus on interdisciplinary collaboration, community engagement and creative and critical expression through Performing Arts into a fully realized Theater program.

Submitted by: Natasha Lee Martin Date: 10/24/19 Fund Source: GF

RECOMMENDED BY DEAN/MANAGER/SUPERVISOR: Date: GF-General Fund, S-STEM, BS-Basic Skills, G-Grant Funds, PER-Perkins, TA-Trust/Agency, CP-Capital Projects, For Capital Requests Only

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