

OXNARD COLLEGE MISSION STATEMENT

Oxnard College is a learning-centered institution that embraces academic excellence by providing multiple pathways to student success.

STUDENT SUCCESS COMMITTEE

Authority

The Committee is recommended by staff and approved by the President. The Committee is appointed by and is a participatory governance committee to the President and the Academic Senate of Oxnard College.

Purpose

The purpose of the Student Success Committee is to develop, implement and assess a model that examines data for the evaluation of student success and advise appropriate shared governance bodies related to the charge of the committee and its findings. The data elements will provide a foundation for examining effectiveness and will serve to frame recommendations. The focus of the committee will be to establish baselines, measures of effectiveness, on-going analysis and recommendations for improving student success for students at Oxnard College. This committee directly supports Item No(s) 4 and 5 under 10+1.

Membership

The Student Success Committee will consist of the following: President (co-chair), Academic Senate President designee (co-chair), representatives from each department, Dean of Student Services, representatives from Categorical Programs and General Counseling areas, a representative from the Academic Support area, a representative from Instructional Technology, Classified Senate President or designee, Associated Student Government representative, a representative from the Transitional Studies Committee, Managerial co-chair of the Transitional Studies Committee, a representative from Matriculation, a representative from Instructional Support Services and Grant Directors (ex-officio). The Student Success Committee is open to all constituents and/or divisions/departments of the College.

Goals

- To provide collaborative venue for shared leadership determining the student access and success needs of the College to promote overall student learning and success
- Provide opportunities for constituents across the College from instructional, student services, and academic support areas to engage in ongoing dialogue on student success issues
- Promote a better understanding of the use of data and research in assessing student success and developing/refining College programs and activities to better support student success
- Provide advocacy for ongoing access to data and the use of data



Oxnard College STUDENT SUCCESS COMMITTEE

ORDER OF THE AGENDA FOR
THE MEETING OF
Tuesday, November 3, 2015
2:00-4:00 P.M. in Student Services Conference Room

- I. Call to Order
- II. What Have You Done for Student Success?
- III. Adoption of the Agenda
- IV. Approval of Meeting Minutes of October 6, 2015
- V. Public Comments
- VI. 3SP Program Plan: Oscar Cobian
- VII. Transitional Studies Committee Update
- VIII. Adjournment
- IX. Future Student Success Meetings
 - ❖ December 1, 2015
 - ❖ February 2, 2016
 - ❖ March 1, 2016
 - ❖ April 5, 2016
 - ❖ May 3, 2016



STUDENT SUCCESS COMMITTEE MEETING MINUTES

Present: Luis Gonzalez, Cynthia Herrera, Deanna McFadden, Ishita Edwards, Joel Diaz, Kari Tudman, Letty Mojica, Lisa Hopper, Lois Zsarnay, Marlene Dean, Oscar Cobian

Not Present: Lilia Ruvalcaba, Art Sandford, Ashley Chelonis, Brett Enge, James Limbaugh, John Habal, Julius Munyantwali, Linda Kama'ila, Linda Robison, Marcos Lupian, Maria de la luz Flores, Mark Bates, Marnie Melendez, Robert Cabral, Ross Fontes

Meeting Date: **11/3/15** Approval of Minutes from: **10/6/15** Recorded By: Lori Jay

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

I.	Called to Order	I	The meeting was called to order at 2:05 p.m.
II.	What Have You Done for Student Success	I	Each committee member shared what they recently have done for student success on campus.
III.	Adoption of the Agenda	I	The Committee reviewed the agenda; the agenda was unanimously approved.
IV.	Approval of Minutes	I	<p>The Committee reviewed the minutes of the October 6, 2015 meeting. In section VII, Student Equity Report, second paragraph, the first sentence will be reworded to: "serving as the college's Student Equity Planning Committee' as a sub-task of the Student Success Committee".</p> <p>L. Gonzalez asked for a motion to approve the minutes; I. Edwards motioned to approve; L. Mojica seconded and the minutes were unanimously approved.</p>
V.	Public Comments	I	There were no public comments.
VI.	3SP Program Plan	I, D	O. Cobian stated that the Student Support Plan will be

			<p>sent to the state by November 20, 2015.</p> <p>O. Cobian passed around his copy of Pierce College's "Crosswalk for SSSP, Student Equity and Basic Skills" for the Committee members to review.</p> <p>O. Cobian provided a handout, "Focus Group Results". He held a focus group on October 22, 2015 to talk with students before submitting the SSSP Report to the state. There were 18 students present who were very interested in the focus group. O. Cobian stated that he would like to have more of these groups in Spring 2016. We need to get students more engaged and also make the matriculation process more easily understood.</p> <p>O. Cobian provided two handouts, "Oxnard College Student Population Snapshot" and "3SP Planning Notes – September 20, 2015". He discussed that we have no career center, the need for more scholarships, having a strong presence at the high schools and revising our orientation. He stated that student tend to gravitate towards online orientations; this is for online students only.</p> <p>O. Cobian shared information from Pierce College regarding their "Go Days". This is an event that takes place over 2 days during the week before the start of fall classes and offers workshops, tours and sessions. All new students are invited to attend and those who pre-register are called by a faculty, staff or administration member as a reminder of the event. Faculty and staff volunteer their time to work the event. This is a requirement of all new students and gives them a chance to connect with all of the resources on campus. O. Cobian stated that we need to make our registration process more easily understood. He would like support from this Committee and also from Academic Affairs.</p> <p>There was discussion on returning students, age groups and our diverse population.</p>
VII.	Transitional Studies Committee Update	I	<p>L. Gonzalez discussed the last Transitional Studies Committee meeting of October 15, 2015. He discussed professional development for all staff and faculty and to send any proposals to himself or M. Bates and they will be discussed in the Transitional Studies Committee meetings. It can be decided if the proposals will be funded and which program it will be funded through, BSI or Student Equity.</p>

			<p>During this Student Success Committee meeting, L. Gonzalez discussed the proposal of a Financial Aid Specialist and that the Student Equity Plan will fund this.</p> <p>Also during this Student Success Committee meeting, L. Gonzalez discussed extending the Library hours on Saturdays to 8:00 am to 5:00 pm. We would need more professional staff on duty to accommodate the extended hours; tutoring would be increased as well. L. Gonzalez also discussed adding three part-time Library Assistants and one part-time Librarian.</p>
VIII.	Adjournment	I	The meeting adjourned at 3:00 p.m.
IX.	Future Curriculum Meetings	I	<ul style="list-style-type: none"> • December 1, 2015 • February 2, 2016 • March 1, 2016 • April 5, 2016 • May 3, 2016