

OXNARD COLLEGE MISSION STATEMENT

Oxnard College is a learning-centered institution that embraces academic excellence by providing multiple pathways to student success.

STUDENT SUCCESS COMMITTEE

Authority

The Committee is recommended by staff and approved by the President. The Committee is appointed by and is a participatory governance committee to the President and the Academic Senate of Oxnard College.

Purpose

The purpose of the Student Success Committee is to develop, implement and assess a model that examines data for the evaluation of student success and advise appropriate shared governance bodies related to the charge of the committee and its findings. The data elements will provide a foundation for examining effectiveness and will serve to frame recommendations. The focus of the committee will be to establish baselines, measures of effectiveness, on-going analysis and recommendations for improving student success for students at Oxnard College. This committee directly supports Item No(s). 4 and 5 under 10+1.

Membership

The Student Success Committee will consist of the following: President (co-chair), Academic Senate President designee (co-chair), representatives from each department, Dean of Student Services, representatives from Categorical Programs and General Counseling areas, a representative from the Academic Support area, a representative from Instructional Technology, Classified Senate President or designee, Associated Student Government representative, a representative from the Transitional Studies Committee, Managerial co-chair of the Transitional Studies Committee, a representative from Matriculation, a representative from Instructional Support Services and Grant Directors (ex-officio). The Student Success Committee is open to all constituents and/or divisions/departments of the College.

Goals

- To provide collaborative venue for shared leadership determining the student access and success needs of the College to promote overall student learning and success
- Provide opportunities for constituents across the College from instructional, student services, and academic support areas to engage in ongoing dialogue on student success issues
- Promote a better understanding of the use of data and research in assessing student success and developing/refining College programs and activities to better support student success
- Provide advocacy for ongoing access to data and the use of data



Oxnard College STUDENT SUCCESS COMMITTEE

ORDER OF THE AGENDA FOR
THE MEETING OF
TUESDAY, September 8, 2015
2:00-4:00 P.M. in Student Services Conference Room

- I. Welcome Back and Review of Charge
- II. Public Comments
- III. Review of Meeting Minutes
- IV. Committee Membership
- V. What Have You Done for Student Success?
- VI. Transitional Studies Committee Update
- VII. Equity Report
- VIII. Adjournment
- IX. Next Meetings
 - ❖ October 6, 2015
 - ❖ November 3, 2015
 - ❖ December 1, 2015
 - ❖ February 2, 2016
 - ❖ March 1, 2016
 - ❖ April 5, 2016
 - ❖ May 3, 2016



STUDENT SUCCESS COMMITTEE MEETING MINUTES

Present: Luis Gonzalez, Lilia Ruvalcaba, Anthony Rodriguez, Cynthia Herrera, Ishita Edwards, James Limbaugh, Joel Diaz, John Habal, Letty Mojica, Lisa Hopper, Lois Zsarnay, Marcos Lupian, Maria de la luz Flores, Marnie Melendez, Oscar Cobian, Robert Cabral, Ross Fontes, Art Sandford

Not Present: Deanna McFadden, Linda Kama'ila, Linda Robison, Mark Bates, Marlene Dean

Guests: There were no guests

Meeting Date: **9/8/15** Approval of Minutes from: **5/5/15** Recorded By: **Lori Jay**

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

I.	Called to Order	I	<p>The meeting was called to order at 2:04.</p> <p>Review of Charge: A handout was provided, "Student Success Committee", from the Participatory Governance Manual. Dr. Limbaugh stated that this sheet was reviewed by his office and is being revised. The Committee reviewed and updated the membership names on this sheet.</p> <p>There were introductions around the room and also each member added what they recently have done for student success on campus.</p>
II.	Public Comments	I	<p>There were no public comments.</p>
III.	Review of Minutes	I	<p>The Committee reviewed the minutes of the May 5, 2015 meeting. I. Edwards moved to accept the minutes; seconded by L. Zsarnay; the minutes were approved.</p>
IV.	Committee Membership	I	<p>The Committee reviewed and updated this information during Section I, Review of Charge.</p>
V.	What Have You Done for	I	<p>Each committee member shared what they recently have</p>

	Student Success?		done for student success on campus, during introductions, Section I.
VI.	Transitional Studies Committee Update	I	L. Gonzalez stated that the first Transitional Studies Committee meeting will take place on September 17. He also clarified that the Transitional Studies Committee and the Transitional Studies Department are two separate entities.
VII.	Equity Report	I	<p>L. Gonzalez stated that we are revising our plan, using a template from the state. He will email this template out to Committee members. He also stated that the Equity Report is due at the end of November 2015 and that a committee is needed, which is now a requirement. This committee will also include a community member.</p> <p>C. Herrera asked how we will integrate the new committee with the overall strategic plan of the college. L. Gonzalez stated that this will be part of the Transitional Studies Committee and that they will be working together.</p>
VIII.	For the Good of the Order	I	<p>L. Gonzalez stated that a link with information regarding agendas and minutes posted to Sharepoint will be sent to the members.</p> <p>L. Ruvalcaba discussed how we will look at and analyze data and how it affects our student success.</p> <p>L. Ruvalcaba asked that if there are any items to add to an agenda, to please email them to L. Gonzalez, L. Ruvalcaba and L. Jay.</p> <p>O. Cobian stated that he would like to present on the 3SP during our November meeting.</p> <p>C. Herrera requested that IEBC information be sent out for the next Student Success meeting.</p> <p>C. Herrera stated that it is important for documentation from the last two years of Student Success meetings be uploaded to Sharepoint.</p>

IX.	Adjournment	I	The meeting adjourned at 2:41.
X.	Future Student Success Meetings	I	<ul style="list-style-type: none"> • October 6, 2015 • November 3, 2015 • December 1, 2015 • January 5, 2016 • February 2, 2016 • March 1, 2016 • April 5, 2016 • May 3, 2016