

## OXNARD COLLEGE MISSION STATEMENT

Oxnard College is a learning-centered institution that embraces academic excellence by providing multiple pathways to student success.

## STUDENT SUCCESS COMMITTEE

### Authority

The Committee is recommended by staff and approved by the President. The Committee is appointed by and is a participatory governance committee to the President and the Academic Senate of Oxnard College.

### Purpose

The purpose of the Student Success Committee is to develop, implement and assess a model that examines data for the evaluation of student success and advise appropriate shared governance bodies related to the charge of the committee and its findings. The data elements will provide a foundation for examining effectiveness and will serve to frame recommendations. The focus of the committee will be to establish baselines, measures of effectiveness, on-going analysis and recommendations for improving student success for students at Oxnard College. This committee directly supports Item No(s) 4 and 5 under 10+1.

### Membership

The Student Success Committee will consist of the following: President (co-chair), Academic Senate President designee (co-chair), representatives from each department, Dean of Student Services, representatives from Categorical Programs and General Counseling areas, a representative from the Academic Support area, a representative from Instructional Technology, Classified Senate President or designee, Associated Student Government representative, a representative from the Transitional Studies Committee, Managerial co-chair of the Transitional Studies Committee, a representative from Matriculation, a representative from Instructional Support Services and Grant Directors (ex-officio). The Student Success Committee is open to all constituents and/or divisions/departments of the College.

### Goals

- To provide collaborative venue for shared leadership determining the student access and success needs of the College to promote overall student learning and success
- Provide opportunities for constituents across the College from instructional, student services, and academic support areas to engage in ongoing dialogue on student success issues
- Promote a better understanding of the use of data and research in assessing student success and developing/refining College programs and activities to better support student success
- Provide advocacy for ongoing access to data and the use of data



## Oxnard College STUDENT SUCCESS COMMITTEE

ORDER OF THE AGENDA FOR  
THE MEETING OF  
Tuesday, February 2, 2015  
2:00-4:00 P.M. in Student Services Conference Room

- I. Call to Order
- II. What Have You Done for Student Success?
- III. Adoption of the Agenda
- IV. Approval of Meeting Minutes of October 6, 2015
- V. Public Comments
- VI. 3SP Program Plan: Oscar Cobian
- VII. Transitional Studies Committee Update
- VIII. For the Good of the Order
- IX. Adjournment
- X. Future Student Success Meetings
  - ❖ March 1, 2016
  - ❖ April 5, 2016
  - ❖ May 3, 2016



## STUDENT SUCCESS COMMITTEE MEETING MINUTES

**Present:** Luis Gonzalez, Lilia, Lois Zsarnay, Ishita Edwards, Cynthia Herrera, Anthony Rodriguez, Lisa Hopper, Paul Medina, Ross Fontes, Kari Tudman, Julius Munyantwali, Oscar Cobian, Jim Limbaugh, Letty Mojica, John Habal

**Not Present:** Ashley Chelonis, Deanna McFadden, Joel Diaz, Mark Bates, Evangeline Wilkes, Cesar Flores, Janet Dawald

**Guests:** There were no guests

Meeting Date: **2/2/16**      Approval of Minutes from: **12/1/16**      Recorded By: Lori Jay

**AN = Action Needed      AT = Action Taken      D = Discussion      I = Information Only**

### DISCUSSION/DECISIONS

I.	Called to Order	I	The meeting was called to order at 2:06.
II.	What Have You Done for Student Success	I, D	Each committee member shared what they recently have done for student success on campus.
III.	Adoption of the Agenda	I	The Committee reviewed the agenda. L. Gonzalez asked for a motion to approve the agenda; I. Edwards motioned to approve; L. Mojica seconded and the agenda was unanimously approved.
IV.	Approval of Minutes	I, D	The Committee reviewed the minutes of the December 1, 2016 meeting. L. Gonzalez asked for a motion to approve the minutes: I. Edwards motioned to approve; R. Fontes seconded and the minutes were unanimously approved.
V.	Public Comments	I,D,A	J. Munyantwali discussed SOAR Week, and distributed a handout, "Oxnard College Presents, Senior Soar Week 2016", March 28 through April 4, 2016. J. Munyantwali discussed workshops that are held before students come to our campus and also follow-up meetings on Fridays when the matriculation process can be completed.

			<p>There was discussion on Financial Aid holding workshops on their process and also discussion on “prep to assess”, which is being promoted at high schools.</p> <p>O. Cobian discussed “Go Days”, a program modeled after Pierce Colleges Go Days. We can make sure students are ready for the first day of school. We will be making personal calls to all incoming students. Go Days are tentatively scheduled for the Monday and Tuesday of Flex Week, Fall 2016.</p> <p>The Committee discussed assessment, students understanding what classes to take to prepare for other classes (taking summer classes to prepare for fall classes). Also discussed was the personal one-on-one connection with students, testing and student’s following through (bringing their transcripts to Counseling). Counseling advises students to go to Counseling right after their testing. If students test low, this is a good time to catch them.</p> <p>There was discussion on creating a check list for students. O. Cobian stated that this will be created and sent to the Committee Members.</p> <p>The Committee also discussed the appropriate level courses for incoming students.</p>
VI.	Discussion on Institution-set Standards & Stretch Goals Listed in Accreditation Self-Evaluation Report	I, D	<p>C. Herrera distributed a handout, “Enrollment Trends and Description of Student Population”, a draft for Accreditation in addition to Appendix G. The Committee went through the graphs and charts in the handout.</p> <p>C. Herrera and L. Hopper have identified the following demographics for Oxnard College:</p> <p>72% of students at Oxnard College are Hispanic.</p> <p>The largest age bracket is 20 to 24.</p> <p>There are more females (55%) than males (45%).</p> <p>For 2014/2015, the student population receiving financial aid increased to 74.9%.</p> <p>75% of our students are coming from local cities, Oxnard, Port Hueneme and Camarillo. 90% of our students come from Ventura County.</p>

		<p>The majority of OC's population comes from Channel Islands High School and Hueneme High School.</p> <p>The misery index is higher in our local areas.</p> <p>On enrollment patterns, we have more part time than full time students.</p> <p>The student enrollment status trend is going upwards; a large portion is continuing students.</p> <p>Education goals are high for transfer and AA degree.</p> <p>Course Success - Classes are running at 68-73%.</p> <p>Regarding remedial student success cohorts, good examples are ENG 68 and ENG 96.</p> <p>A large population of our students have a grade point average of 2.0 and above. 41% and 42% of students are 3.0 and 4.0.</p> <p>There was a significant increase from 2011 to 2014 in the total amount of CTE certificates.</p> <p>There has been a large jump in student transfer rates and degrees, about 79%.</p> <p>Also discussed while going over the graphs and charts was the job market and employment growth in Ventura County, employment by sector, average pay, high demand job and hourly wages, and also developing student's abilities.</p> <p>C. Herrera distributed a second handout, "Student Performance and Achievement Measures, Accreditation Appendix G", was created for accreditation. This form should be reviewed quarterly. C. Herrera asked for additions and acceptance of its contents. There was discussion on the math's, remedial and Basic Skills, M. Bates sabbatical information, and also performance indicators and outcomes. There was discussion on removing line item number 9, "Basic Skills MATH Progression". The Committee recommended removing this data element and maintaining the tracking using Scorecard Data for ESL, English and Math.</p> <p>C. Herrera asked for a motion to remove line item number 9. M. Dean motioned, L. Ruvalaba seconded and the motion was passed.</p>
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			<p>C. Herrera asked for a motion to accept the “Student Performance and Achievement Measures” as amended. L. Zsarnay motioned, M. Dean seconded and the motion was passed.</p> <p>J. Limbaugh shared the importance of the meeting minutes being specific, showing the process, and that there needs to be connections, the data needs to show why. He advised that the Committee should go through a certain number of line items on the “Students Performance and Achievement Measures” sheet at each of the remaining meetings of this year with a goal of setting standards and stretch goals for each data element.</p> <p>C. Herrera asked for a motion to have the Committee look at the line items during the remainder of the Student Success Committee meetings for this year, 2015-2016. J. Limbaugh motioned, A. Rodriguez seconded and the motion passed.</p> <p>C. Herrera distributed a third handout, “Institutional Effectiveness Model”. She will be meeting with the Deans and Managers to discuss IE system, findings, elicit feedback, and the program review process.</p>
VII.	Student Equity Plan Updates	I, D	L. Gonzalez reported that the SEP expense report is due in two weeks. It will be sent to the District and they will send it to the state. We have begun spending the 2015-2016 money.
VIII.	Student Success & Support Plan Updates	I, D	O. Cobian stated that there will be 4 counselors hired. One is for the VC Innovates Grant, the other three are general counseling.
IX.	Transitional Studies Committee Update	I, D	<p>L. Gonzalez stated that the book loan program began the week of January 25, 2016. The books were ordered through our bookstore. We have received positive feedback from faculty on this program.</p> <p>J. Limbaugh stated that there will be a State Budget meeting here at Oxnard College, regarding the Basic Skills Initiative, on February 5, 2016, in LA-6 at 10:00. L. Gonzalez and M. Dean will be speaking about our current programs and about why we need the grant. There was discussion on what to explain to J. Irwin and</p>

			her staff.
X.	Adjournment	I	The meeting adjourned at 3:57.
XI.	Future Curriculum Meetings	I	<ul style="list-style-type: none"> <li>March 8, 2016</li> <li>April 5, 2016</li> <li>May 3, 2016</li> </ul>

**Student Performance and Achievement Measures (SPAM)**  
(Accreditation Appendix G)

COLLEGE-WIDE											
Data Element	Definition of the measure	Source	Institution-Set Standard	Stretch Goal	Most Recent Year's Performance	Previous Year 1	Previous Year 2	Previous Year 3	Previous Year 4	Multi-Year Average	
<b>Academic Performance</b>											
1.	Successful Course Completion Rate*	Successful course completion, grade C or better if graded, over the number of students enrolled when the general enrollment period ends.*	Banner Academic History. (Fall Term and AY) Sum of successful grades (A,B,C,P,JA,JB,JC) all transcripted grades	73.0 Note that ACCJC standard was based on Fall term	2014-15 AY - 72.6 Fall - 72.4	2013-14 AY - 71.6 Fall - 71.9	2012-13 AY - 68.94 Fall - 69.3	2011-12 AY - 69.7 Fall - 70.1	2010-11 AY - 70.6 Fall - 70.0	AY - 70.68 Fall - 70.74	
<b>Academic Performance</b>											
2.	Cumm VCCCD GPA	Cum GPA for all students enrolled at OC in Fall or Spring. (% by 0-.9; 1.0-1.9; 2.0-2.9; 3.0-4.0) Duplicated	Banner - Student term GPA (confirm w/Linda F. tells us what FA GPA is)		2014-15 2.66	2013-14 2.64	2012-13 2.59	2011-12 2.63	2010-11 2.65		
	0 to 0.99				5.9%	6.0%	7.5%	7.1%	7.2%	6.7%	
	1.0 to 1.99				12.2%	13.3%	13.3%	12.2%	11.8%	12.6%	
	2.0 to 2.99				39.7%	40.1%	39.5%	39.7%	39.1%	39.6%	
	3.0 to 4.00				42.1%	40.6%	39.7%	41.1%	41.9%	41.1%	
<b>Academic Performance</b>											
3.	% of students receiving Probationary Letters		Banner - Student term GPA OC is "primary college" College Code is "2"		Fall 2015 10.4%	Fall 2014 11.1%	Fall 2013 12.4%	Fall 2012 13.3%	Fall 2011 12.2%		
	% of students receiving Dismissal Letters				2.9%	2.7%	3.3%	2.9%	2.6%		
<b>Persistence</b>											
4.	Fall to Spring (Term to Term) Persistence	First Time Students who had a transcripted grade in Fall and ended the following Spring with a transcripted grade.	Banner		Fall 2015 Cohort 78.3	Fall 2012 Cohort 73.8	Fall 2011 Cohort 79.9	Fall 2010 Cohort 77.5	Fall 2009 Cohort 70.6	76.02	
5.	Fall to Fall (Year to Year) Persistence	Fall students define above who end the following Fall with a transcripted grade.	Banner		63.2	58.7	63.2	63.8	55.8	60.94	
<b>Associate Degrees</b>											
6.	Assoc. Recipients (unduplicated students)	Annual Summer, Fall, Spring)	Banner	525 (unduplicated )	2014-15 522	2013-14 492	2012-13 464	2011-12 419	2010-11 461	471.6	
	Total Number of Assoc. Degrees Awarded				636	561	537	461	511	541.2	
	Non-ADT				538	526	517	461	511	510.6	
	ADT				98	35	20	-	-	51	

Certificates				2014-15	2013-14	2012-13	2011-12	2010-11			
7).	Certificate Recipients (unduplicated students)		375 (unduplicated)	369	326	267	283	303	309.6		
	<b>Total Number of Certificates Awarded</b>	Annual Summer, Fall, Spring)	Banner	380	342	283	291	313	321.8		
	CTE/not transfer			222	259	239	216	200	227.2		
	CSU/UC Transfer			158	83	44	75	113	94.6		
	<b>SSSP Activities</b>			<b>2014-15</b>	<b>2013-14</b>	<b>2012-13</b>	<b>2011-12</b>	<b>2010-11</b>			
8).	Orientation	% First Year Students participating	J. Habal 1st term enrolled per Banner	58.8%	n/a	n/a	n/a	n/a			
9).	Assessment	% First Year Assessed	J. Habal 1st term enrolled per Banner	61.4%	53.7%	52.3%			55.8%		
10).	Comprehensive Ed Plans	% First Year with Ed Plans	J. Habal 1st term enrolled per Banner	25.6%	n/a	n/a	n/a	n/a			
<b>PROGRAMMATIC</b>											
	<b>Data Element</b>	<b>Definition of the measure</b>	<b>Source</b>	<b>Institution-Set Standard</b>	<b>Stretch Goal</b>	<b>Most Recent Year's Performance</b>	<b>Previous Year 1 Performance</b>	<b>Previous Year 2 Performance</b>	<b>Previous Year 3 Performance</b>	<b>Previous Year 4 Performance</b>	<b>Multi-Year Average</b>
	<b>Student Transfer</b>										
	Fall 2012 Cohort      Fall 2011 Cohort      Fall 2010 Cohort      Fall 2009 Cohort      Fall 2008 Cohort										
1).	Transfer Rates	Transferred to a 4 year institution within 3 years	VFA (Also reported to Board via Annual IE Rpt)			11.6%	12.3%	9.6%	9.4%		
	<b>2014-15</b> <b>2013-14</b> <b>2012-13</b> <b>2011-12</b> <b>2010-11</b>										
2).	Transfer Counts	Number of transfers to a 4 year inst. during AY	UC, CSU, CCCC (In-State Private/OOS)			420	374	417	411		
3).	Transfer Degrees (ADT)	Number of ADT degrees awarded	Banner			98	35	20		51	
	Non ADT Degrees (for comparison)		Banner			538	526	517	461	511	
4).	CTE Licensure/Passage	Percent os students taking licensure exams who pass.	Perkins							510.6	
5).	CTE Job Placement										
	<b>Basic Skills/Remedial Education</b>										
	2008-09 Cohort      2007-08 Cohort      2006-07 Cohort      2005-06 Cohort      2004-05 Cohort										
6).	Remedial ESL Completion	% of students beginning in remedial ESL who attempt a college level course w/in 6 yrs	Scorecard			11.0	8.5	4.5	12.1	14.0	10.02
7).	Remedial ENGL Completion	% of students beginning in remedial English who attempt a college level course w/in 6 yrs	Scorecard			34.5	36.7	38.9	38.8	39.0	37.58
8).	Remedial MATH Completion	% of students beginning in remedial Mathematics who attempt a college level course w/in 6 yrs	Scorecard			27.8	26.9	24.3	28.7	27.0	26.94
9).	Basic Skills MATH Progression	BSI Data	Mark Bates/Luis								
	<b>2014-15</b> <b>2013-14</b> <b>2012-13</b> <b>2011-12</b> <b>2010-11</b>										
10).	Basic Skills ENGL R068	Successful Course Completion ENGL 68/96	Banner			64.2%	61.7%	72.1%	71.0%	78.9%	69.6%
10).	Basic Skills ENGL R096	Successful Course Completion ENGL 68/96	Banner			65.4%	66.5%	59.2%	64.6%	62.5%	63.6%