

2019-20 Annual Program Effectiveness & Planning Report

Oxnard College is a learning-centered institution that embraces academic excellence by providing multiple pathways to student success.

PROGRAM NAME: **Fire Academy**

0.0 Brief Program Description

The Oxnard College Regional Fire Academy, OCRFA, is an Accredited Regional Training Program, ARTP, as identified by State Fire Training. The program is up for re-accredited in Spring 2020. The academy is a course listed as FTR170, within the Fire Tech discipline. FTR 170 is scheduled every semester, currently 18 units, meets 512 hours over 64-65 instructional periods, 4 days a week, M-R. The academy meets the California State Fire Training and NFPA 1001 requirements for professional firefighter. We have very high success and retention rates, graduating 65-70 cadets every academic year. A Certificate of Achievement upon completion was created, approved and implemented this semester. The certification consists of 3 courses, FTR170, EMT169 and FTR151 for a total of 29 units.

1.0 Key Indicators

All data for your program can be viewed in Tableau which can be found at [PEPR 2019-2020 Cycle Dashboard](#). Please find your program in the dropdown menu to review data for your program. Key indicators also appear in the table below.

<i>Overall Indicators</i>	Fall 2015	Fall 2016	Fall 2017	Fall 2018
Enrollment (head count)	29	35	36	42
Full-Time Equivalent Student (FTES)	30.30	38.40	38.90	46.08
Weekly Student Contact Hours (WSCH)	909.8	1152.0	1166.4	1382.4
Productivity (WSCH/Full Time Equivalent Faculty)	524.90	664.70	673.00	797.60
Course Retention Rate	100	100.00	97.22	100.00
Course Success Rate	100.00	100.00	97.22	100.00

<i>Overall Indicators</i>	Spring 2016	Spring 2017	Spring 2018	Spring 2019
Enrollment (head count)	33	35	37	37
Full-Time Equivalent Student (FTES)	35.20	38.60	40.8	41.23
Weekly Student Contact Hours (WSCH)	1056.9	1159.0	1225.2	1236.9
Productivity (WSCH/Full Time Equivalent Faculty)	609.80	668.70	706.90	713.63
Course Retention Rate	97	97.14	97.30	97.00
Course Success Rate	97	97.14	97.30	97.00

Fire Academy

Same *Overall Indicator* data as prior page with percentage change from term to term.

<i>Overall Indicators</i>	Fall 2015	Fall 2016	% change 15 to 16	Fall 2017	% change 16 to 17	Fall 2018	% change 17 to 18
Enrollment	29	35	21%	36	3 %	42	17 %
FTES	30.30	38.40	27 %	38.90	1 %	46.08	18 %
WSCH	909.8	1152.0	26.63 %	1166.4	1.25 %	1382.4	18.52 %
Productivity	524.90	664.70	27 %	673.00	%	797.60	19 %
Retention	100	100	0 %	97.2	-3 %	100.00	3 %
Success	100	100	0 %	97.2	-3 %	100.00	3 %

<i>Overall Indicators</i>	Spring 2016	Spring 2017	% change 16 to 17	Spring 2018	% change 17 to 18	Spring 2019	% change 18 to 19
Enrollment	33	35	6 %	37	6 %	37	0 %
FTES	35.2	38.6	10 %	40.8	6 %	41.2	1 %
WSCH	1056.9	1159.0	9.66 %	1225.2	5.71 %	1236.9	0.95 %
Productivity	609.80	668.71	10 %	706.90	6 %	713.63	1 %
Retention	97	97.14	0 %	97.30	0 %	97.00	0 %
Success	97	97.14	0 %	97.30	0 %	97.00	0 %

2.0 Program Update

Have any significant changes occurred in your program or future planning during the last year such as key indicators, curriculum, SLO achievement, program success, resources? (For CTE programs, please attach the most recent advisory meeting minutes.)

☒ **Yes** (if yes, please explain below) ☐ **No**

Yes, active and predicted changes are front burner topics.

ACTIVE:

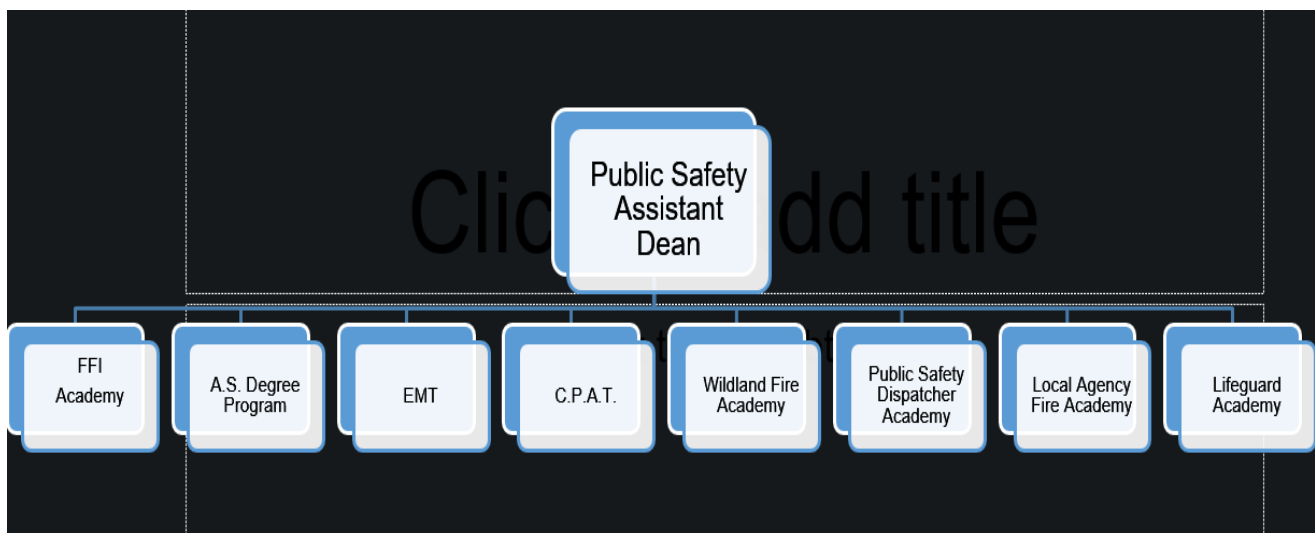
1. Cadet Safety. Health & Well Being
 - a. **Underperforming Cadet;** Placed under risk to the overall safety and well being put himself in question and cadet peers training in close proximity. Risk potential grew as skill standards progressed in difficulty. Repeated imbalance of instruction caused by instructor tutoring left standard performing cadets neglected. College Administration intervened at semester month 3, removing the underperformer from program because of extreme safety risk.
Predicted Change; Write/adopt a Safety Policy identifying Academy Performance Standards
 - b. **Cadet Physical Fitness Levels;** Poor physical fitness levels within incoming cadets forced the withdrawal of 7 cadets with the first semester month. Instruction was impacted, turnout clothing acclimation and training standards were challenged.
Predicted Change; Implement a physical fitness prerequisite. Academy applicants must show successful completion of a Certified Physical Abilities Test (CPAT) prior to academy entry.
2. Funding Streams
 - a. **Unsecured;** Lottery/Perkins/Strong Workforce/VC Innovates.....All of these unsecured funding streams fluctuate in dollar distribution/allocation by year. Expenditure guidelines are at risk for standard instructional supplies. An underfunded, unsecured instructional supply budget will cancel an academy and violate accreditation standards, as there will be no "State mandated on-site inventory" of product to break, breach and burn during training.
Case in point: Resource Request...the same supplies are requested year after year as required. Required item purchase is not a fluctuation, it's a standard. Funding streams for these same items must be guaranteed if the college wishes to continue as a legitimate Fire Academy, Accredited Regional Training Program (ARTP).
Predicted Change; Increase/Earmark General Fund dollars to academy accounts to cover the guaranteed purchase of mandatory/standard consumable inventory .
3. 90% Academy Applicant Increase
 - a. Applications for academy entry doubled this semester resulting in the turn-away of 39 willing cadets. 79 eligible cadets applied, only 40 were accepted due to seating requirements.
Predicted Change; Consider a nights/weekend academy in addition to and simultaneously run day academy.
4. Leadership/Growth Transition
 - a. Assistant Dean Replacement; Successfully appointed; Perfect fit is extremely productive. Program growth potential holds no barriers, only imagination. Student demand is high, Public Safety staff are capable, college administrative and surrounding agency supportive.
Predicted Change; Add a Part-time academy. If you build it, they (FTES) will come. What are we waiting for?

5. Fire Academy Relocation
 - a. New apparatus building construction on track for 2020. January start, predicted November move-in. Impact to academy instruction will be moderate as the construction site was an active training area. An alternate dirt lot, not as user friendly, has been identified as temporary replacement during construction. Alternate site gate and hydrant access have been secured for 2020.
6. Academy Vulnerability
 - a. Succession Planning; An actively burning topic, sitting on top of us. The academy, as I type, is currently seeking an interim coordinator to stand-in during active coordinator medical leave. An interim assignment benefits academy operations by exposing a second capable player to academy administration/delivery/implementation.
7. Firefighter 1 & 2 Curriculum Mandates for 2020/2021;
 - A. Flexing in Fire Instructor requirements. Extension in firefighter training and hours. Decisions will need making regarding the split or the combination of levels between Firefighter 1 and Firefighter 2. My early support shows academy extension into Firefighter 2.
8. Main Campus Training Land;
 - a. Former OC junkyard; West of stadium bleachers. Excavated over the summer 2019. Continued work planned for prop addition. Props to be constructed on-site using connex boxes. Area to serve as Fire Ground Exercise Training component for multi-company response incidents.

Proposed Reorganization

Under the current organization, the Assistant Dean in charge of Public Safety will have eight (8) direct reports, including the Fire Academy, the Wildland Fire Academy, the Lifeguard Academy, the Dispatcher Academy, the Local Agency Fire Academy, the AS Degree Program, EMT, and Candidate Physical Agility Test (CPAT). Each academy requires a large amount of logistical support including collaborating and communicating with outside agencies, completing reports required by outside agencies, maintaining program accreditation status, etc. New State Fire Training mandates places additional workload on instructors at each academy.

Current Organizational Chart – Public Safety Department



The current Fire Academy Coordinator carries a 1.866 load. This has proven to be an unrealistic load for this position. The addition of the Public Safety Dispatcher Academy, the Local Agency Fire Academy and the certification testing component will greatly increase this workload beyond what is expected of the current organizational structure of a combined instructor/coordinator. Starting January 2020, the state mandated curriculum has changed and extends the length of the current academy schedule beyond the normal semester calendar. The support of the local academy and the stand alone certification courses are a mandated State Fire Training Component.

The instructor/coordinator position should be divided into the following two positions:

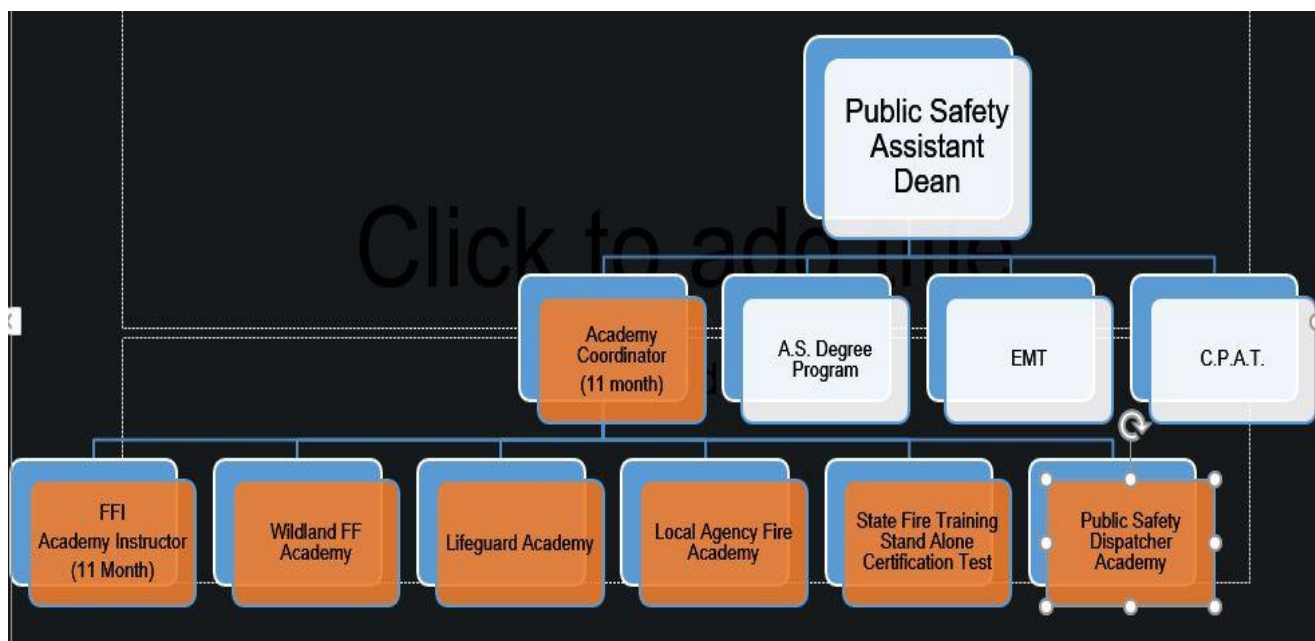
- 1) **Academy Coordinator (11 month)**
- 2) **Firefighter Academy Instructor (11 month)**

The “**Academy Coordinator (11 month)**” position would reports directly to the Assistant Dean in charge of Public Safety. This position would oversee the Firefighter I Academy, the Wildland Fire Academy, the Lifeguard Academy, the Public Safety Dispatcher Academy, the Local Fire Agency Academy, and the certification testing component. The **Academy Coordinator** would handle all curriculum development, state reports, college reports and support for all academies. The Reorganization will allow for proper management of resources, programs, communications, manage relocation efficiently and allow for future expansion.

The **Firefighter Academy Instructor (11 month)** would report to the Academy Coordinator and oversee all Firefighter Academy Operations.

Resource requests for New Position has been submitted.

Proposed Organizational Chart – Public Safety Department



These new positions will create efficiency and increase student success by creating a manageable span of organizational control for the Public Safety Department.

Public Safety Expansion

Oxnard College and the VCCCD are required to improve the property located west of the current Fire Tech building. The improved property will provide new facilities for storage, training and student parking for the students attending the Fire Academy, EMT and the Fire Tech program. These improvements are to be completed by November of 2020. No work has been started on the grounds as of this writing. If these improvements are not completed or a contingency plan is not developed, the Public Safety Program will be at a crossroads due to lack of student parking and facilities. Oxnard College and the VCCCD need to make this a high priority item.

SUMMARY

In November of 2017, the Ventura County Community College District (VCCCD) sold property located on the Camarillo Airport to the Ventura County Fire Department (VCFD). This property includes facilities and student parking used by the Oxnard College Public Safety Department. The property directly west of the current OC Fire Technology building is slated to be improved and will include new facilities and student parking intended to be used by the OC Public Safety Department. The Oxnard College Regional Fire Academy (OCRFA), OC Fire Tech and the OC EMT Program will not be able to operate without these new facilities or the proposed student parking.

FINDINGS

The VCCCD sold property to the VCFD and entered into a 3-year agreement with the VCFD. This agreement expires in **November of 2020**. The VCFD plans to turn their newly acquired property into a training site. **The VCFD has stated to staff of the OC Public Safety Department that “we intend to occupy and renovate this facility as soon as they take possession in November of 2020.”**

A portion of the funds from the sale of the property will be used by the VCCCD and OC to develop the property directly west of the current OC Fire Technology building. Intended property use will be for the OC Public Safety Department (Fire Academy, Fire Tech and EMT). Improvements include grading, utilities, paving, facility construction, equipment storage and new student parking.

No physical work has been done onsite at this time. Initial grading is projected to begin in January of 2020.



In the Spring of 2019, Dr. Mike Bush, who was the Chair of the CUDS committee stated, “that this project was a high priority for the Summer of 2019.”

During the past 4 months, information from OC Business Services (Chris Renbarger), the OC College Services Supervisor (Darlene Inda) and the OC Director of Maintenance of Operations (Bob Sube) to the Public Safety Department Chair has been frequent, productive and greatly appreciated. The status of this project has become a standing agenda item at the Campus, Use, Development and Safety Committee.

Oxnard College representatives have repeatedly assured the Public Safety Department Chair that the project is within the timeline and will be completed. Oxnard College representatives and VCFD representatives have stated that there are no contingency plans in place if the project is delayed.

Significant portions of the Oxnard College Public Safety Program are currently located on the proposed VCFD training site. A large apparatus bay (garage and storage) that houses fire engines and a large amount of equipment currently owned and used by OC Fire Academy will have to be emptied and moved to the new apparatus bay. Old military bunkers, which are located on the proposed VCFD training site, currently house OC Fire Academy equipment and will also have to be moved.

Approximately 80% of OC students attending EMT classes, Fire Tech Classes and the Fire Academy currently park in a lot located on the proposed VCFD training site. This parking will no longer be of use to OC students beginning in November of 2020.

The new site of the Oxnard College Fire Academy is located in a water retention basin. This site collects water runoff from the east side of the Camarillo Airport property. During rainy season, this basin fills with water and can become inaccessible. A new water retention basin is planned to be excavated south of the proposed site. A new drainage system will have to be constructed.

The VCFD shares 5 offices and 1 classroom in the current Fire Tech building and has no immediate plans to vacate by November of 2020.

A new Assistant Dean of Public Safety (Matthew Jewett) has been named and will be starting work in early December of 2019.

CONCLUSION

The Public Safety Department has been a “Signature Program” for both Oxnard College and the Ventura County Community College District and has been a leader in FTES generated and Degrees/COA’s received. The OCRFA has provided training for thousands of firefighters since 1997. The completion of this project is a key to the future and existence of the Public Safety Department. **The Public Safety Department will not be able to operate without project completion or a contingency plan. Oxnard College and the VCCCD need to make this project an extremely high priority in order to complete it on time.**

3.0 Program Plans and Resource Requests

Discuss plans for program enhancement and any factors that support your program resource requests this year:

Ventura County Fire Department donated a cab/chassis utility to OCRFA. A resource request to purchase a flat bed stake bed will be submitted. The bed will be installed to the cab/chassis and used to transport wood product to various props throughout the academy grounds.

A recommendation to realign/restructure academy staffing to allow room for growth was submitted through Public Safety. A resource request was submitted by the CTE Dean for the additional staffing.

Radio communications and battery wear and tear has forced the need to purchase new radios.

Requests for standard consumable inventory will be submitted.

Travel for current academy coordinator will be waived this round.

Academy 3 year history/projections provided to validate Resource Requests for Instructional Supplies and Tools & Equipment.

OCRFA Resource Requests 2016 - 2020										Instructional Supplies 3yr Projection			
FT 170		Average	1617	1718	1819	1920	Average	2021	2122	2223			
Instruct Supplies	Wood	\$ 15,000.00	\$ 14,000.00	\$ 14,000.00	\$ 17,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00			
	Hardware	\$ 2,875.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
	Drywall	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	Fire Hose	\$ 2,750.00	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 4,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			
	Vehicles	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00			
	Training Foam	\$ 3,250.00	\$ 4,000.00	\$ 3,500.00	\$ 3,000.00	\$ 2,500.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00			
	Power Tool parts: Blades, Chain, Filters	\$ 3,500.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 2,000.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00			
	SCBA Harness RP parts	\$ 750.00	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	Hazmat Training props	\$ 250.00	\$ -	\$ 1,000.00	\$ -	\$ -	\$ 333.33	\$ -	\$ 1,000.00	\$ -			
	Hazmat Training suits	\$ 625.00	\$ 2,500.00	\$ -	\$ -	\$ -	\$ 833.33	\$ 2,500.00	\$ -	\$ -			
New Category of Instructional Supplies	Helmet liners/shrouds	\$ 500.00	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	WL Hose adapters	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	Propane	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00			
	Chainsaws	\$ 866.67	\$ -	\$ -	\$ -	\$ 2,600.00	\$ 866.67	\$ -	\$ -	\$ 2,600.00			
	Ladders - Ladder Parts	\$ 2,500.00	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			
	SCBA Harnesses - Flow Tested - FC3B	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 1,000.00	\$ -	\$ 3,000.00	\$ -			
	SCBA Masks - Lg Only - AV3000 - FC3B	\$ 666.67	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 666.67	\$ 2,000.00	\$ -	\$ -			
	SCBA Bottles	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			
		\$ 46,533.33				\$ 56,600.00	\$ 51,450.00	\$ 52,250.00	\$ 51,750.00	\$ 50,350.00			



RESOURCE REQUEST FORM

SUBMITTED IN FISCAL YEAR 2019-2020 for FISCAL YEAR 2020-2021

Instructions: (fill out one form per request)

Please provide your resource request information with the amount requested and priority number below. Also, provide a brief justification for the request and indicate which criteria and fund source this request is related to (see legend below for options). If more than one criteria, please specify.

This form is to be used for any staffing, equipment, supplies, or other campus need, and should be related to, and consistent with a recent program review in your program/department area. If the requested items/services require funding beyond the 2020-21 fiscal year, indicate which college plan supports this ongoing need and provide any additional data or information that will support this request.

Program Name:

Resource Description:

Amount Requested: Priority: Criteria:

HS-Health/Safety	EG-Enrollment Growth	DSP-District Strategic Plan	CSP-College Strategic Plan
ADA-American Disabilities Act	P-Productivity	TP-Technology Plan	FMP-Facilities Master Plan
OC-Federal/State Mandate	EMP-Educational Master Plan	PI-Program Improvement	PER-New/Replacement Faculty/Staff
TCO-Total Cost of Ownership (Related to New Buildings/Programs Only)			

Justification (Please explain in the space below. If needed, you may provide up to one additional, typewritten, 8 1/2 x 11 sheet of paper or attach appropriate supporting documentation (i.e. PEPR)). In your justification, please include the Student Learning Outcome this supports and the impact it will have. Also, specify any facility or technology need that will be required as a result of this request.

1. Wood: \$15,000.00
2. Hardware: \$3,000.00
3. Drywall: \$1,000.00
4. Fire hose: \$4,000.00
5. Vehicles: \$4,000.00
6. Training foam: \$2,500.00
7. Helmets/liners/shrouds: \$2,000.00
8. Wildland hand tools/wyes/nozzles/adapters: \$4,000.00
9. Construction power tool parts: blades, chain, filters: \$2,000.00
10. Propane: \$4,000.00

1,2,3,5,8,9: FA PSLO: Show proficiency in the recognition, maintenance and operation of hand, power and electric tools and equipment.
4,6,7,10: FA PSLO Function safely as a team member and work effectively in team settings as it relates to the job performance of emergency services.

Submitted by: Date: Fund Source:

RECOMMENDED BY
DEAN/MANAGER/
SUPERVISOR: Date:

GF-General Fund	PER-Perkins
S-STEM	TA-Trust/Agency
BS-Basic Skills	CP-Capital Projects
G-Grant Funds	For Capital Requests Only

For Business Office Use Only:

PBC Reviewed & Ranked: <input type="text"/>	Date: <input type="text"/>	Approved Vice President: <input type="text"/>	Date: <input type="text"/>
		President: <input type="text"/>	Date: <input type="text"/>

	Average	1617	1718	1819	1920	Instructional Supplies 3yr Projection			
						Average	2021	2122	2223
FT 170									
Tools Equipment									
Marikins	\$ 2,000.00	\$ 4,000.00	\$ 4,000.00	\$ -	\$ -	\$ 1,333.33	\$ 2,000.00	\$ -	\$ 2,000.00
Metal Dumpster	\$ 500.00	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rope Rescue System Components	\$ 1,500.00	\$ 4,000.00	\$ -	\$ 2,000.00	\$ -	\$ 666.67	\$ -	\$ 2,000.00	\$ -
Rope Rescue Harnesses	\$ 1,250.00	\$ -	\$ 2,000.00	\$ 3,000.00	\$ -	\$ 2,000.00	\$ 3,000.00	\$ -	\$ 3,000.00
Power Tools	\$ 1,500.00	\$ 5,000.00	\$ -	\$ 1,000.00	\$ -	\$ 333.33	\$ -	\$ 1,000.00	\$ -
Helmets - Bullex - FC3B	\$ 625.00	\$ 2,500.00	\$ -	\$ -	\$ -	\$ 833.33	\$ -	\$ 2,500.00	\$ -
SCBA Masks - Size Variety - FC3B	\$ 1,000.00	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SCBA Masks - Lg Only - AV3000 - FC3B	\$ 1,125.00	\$ -	\$ 2,500.00	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -
SCBA Harnesses - Flow Tested - FC3B	\$ 2,625.00	\$ 5,000.00	\$ 2,500.00	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -
Fine Hose Appliances - Adapters	\$ 1,500.00	\$ 2,000.00	\$ 4,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 3,000.00	\$ -
Wildland Suppression Tools	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	\$ 666.67	\$ 1,000.00	\$ -	\$ 1,000.00
Cut-Off Saw	\$ 750.00	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -
Chainsaw	\$ 650.00	\$ -	\$ -	\$ -	\$ 2,600.00	\$ -	\$ -	\$ -	\$ -
Thermal Imaging Cameras	\$ 1,750.00	\$ 3,500.00	\$ 3,500.00	\$ -	\$ -	\$ 666.67	\$ 1,000.00	\$ -	\$ 1,000.00
Fire Extinguisher Pop	\$ 3,750.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Ladders - Ladder Parts	\$ 2,625.00	\$ -	\$ 5,000.00	\$ 2,500.00	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -
SCBA Bottles	\$ 3,750.00	\$ -	\$ -	\$ 10,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
Portable Air compressor - generator	\$ 375.00	\$ -	\$ -	\$ 1,500.00	\$ -	\$ 500.00	\$ -	\$ 1,500.00	\$ -
Hazmat 4-6 Gas Monitors	\$ 500.00	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 666.67	\$ 1,000.00	\$ -	\$ 1,000.00
Skid Mount Pump - WL Type 6	\$ 3,750.00	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Truck; Commercial; Used	\$ 3,750.00	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
Smoke Machine	\$ 375.00	\$ 1,500.00	\$ -	\$ -	\$ -	\$ 833.33	\$ 2,500.00	\$ -	\$ -
Portable Radios	\$ 700.00	\$ -	\$ -	\$ -	\$ 2,800.00	\$ 1,866.67	\$ -	\$ 2,800.00	\$ 2,800.00
NFPA Structural Clothing for FA Coord	\$ 875.00	\$ -	\$ -	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -	\$ -
Service; Hydro-testing SCBA bottles	\$ 625.00	\$ -	\$ -	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -
Service; Vehicle Extrication Pwr Eqpmnt	\$ 400.00	\$ -	\$ -	\$ 1,600.00	\$ -	\$ -	\$ -	\$ -	\$ -
Service; Chainsaw motor overhaul	\$ 500.00	\$ -	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Service; Bauer Compressor Bottle Fill Sta	\$ 375.00	\$ -	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 40,125.00	\$ 38,500.00	\$ 34,000.00	\$ 52,100.00	\$ 35,900.00	\$ 11,386.67	\$ 10,500.00	\$ 12,800.00	\$ 10,800.00



RESOURCE REQUEST FORM

SUBMITTED IN FISCAL YEAR 2019-2020 for FISCAL YEAR 2020-2021

Instructions: (fill out one form per request)

Please provide your resource request information with the amount requested and priority number below. Also, provide a brief justification for the request and indicate which criteria and fund source this request is related to (see legend below for options). If more than one criteria, please specify.

This form is to be used for any staffing, equipment, supplies, or other campus need, and should be related to, and consistent with a recent program review in your program/department area. If the requested items/services require funding beyond the 2020-21 fiscal year, indicate which college plan supports this ongoing need and provide any additional data or information that will support this request.

Program Name:

Resource Description:

Amount Requested: Priority: Criteria:

HS-Health/Safety	EG-Enrollment Growth	DSP-District Strategic Plan	CSP-College Strategic Plan
ADA-American Disabilities Act	P-Productivity	TP-Technology Plan	FMP-Facilities Master Plan
OC-Federal/State Mandate	EMP-Educational Master Plan	PI-Program Improvement	PER-New/Replacement Faculty/Staff
TCO-Total Cost of Ownership (Related to New Buildings/Programs Only)			

Justification (Please explain in the space below. If needed, you may provide up to one additional, typewritten, 8 1/2 x11 sheet of paper or attach appropriate supporting documentation (i.e. PEPR)). In your justification, please include the Student Learning Outcome this supports and the impact it will have. Also, specify any facility or technology need that will be required as a result of this request.

TOOLS

1. Manikins: \$2,000.00
2. Rope Rescue Harnesses: \$3,000.00
3. Wildland Suppression Tools: \$1,000.00
4. Thermal Imaging Cameras: \$1,000.00
5. HazMat 4-6 gas monitors: \$1,000.00
6. Smoke Machine: \$2,500.00

EQUIPMENT

7. Flat bed/Stake side, with Tommy-Lift gate (1,000#): \$20,000.00

1,2,3,4,5,6: FA PSLO Function safely as a team member and work effectively in team settings as it relates to the job performance of emergency services.

7. Transport mandatory instructional inventory (primarily wood product) to props for firefighter basic skill training on a daily basis.

Submitted by: Date: Fund Source:

RECOMMENDED BY
DEAN/MANAGER/
SUPERVISOR: Date:

GF-General Fund	PER-Perkins
S-STEM	TA-Trust/Agency
BS-Basic Skills	CP-Capital Projects
G-Grant Funds	For Capital Requests Only

For Business Office Use Only:

PSC Reviewed & Ranked: <input type="text"/>	Date: <input type="text"/>	Approved Vice President: <input type="text"/>	Date: <input type="text"/>
		President: <input type="text"/>	Date: <input type="text"/>