



PLANNING AND BUDGETING COUNCIL (PBC) MEETING MINUTES

Present: Mike Bush, Diane Eberhardy, Cesar Flores, Ishita Edwards, Graciela Casillas-Tortorelli, Jonas Crawford, Leo Orange, Rainer Mack, Tom O’Neil, Alan Hayashi, Amparo Medina, Cece Chavez, Gabriela Rodriguez, Oscar Cobian, Carolyn Inouye, Linda Fa’asua, Richard Williams, Alex Lynch

Absent: Armine Derdarian, Luis Gonzalez

ExOfficio/Guest(s): Roy Vasquez, Art Sandford, Chris Renbarger

Meeting Date: **9/19/18** Minutes Approved: **4/18/18** Recorded By: Lori Jay

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

I.	Called to Order	I,AT	<p>The meeting was called to order at 2:01 p.m.</p> <p>M. Bush announced being that A. Medina is the Classified Senate President and a member of this Committee, she, therefore, cannot take minutes during the meetings. Lori Jay will be taking minutes at these meetings. Amparo will remain the contact person will send out agendas.</p> <p>D. Eberhardy stated that if a member cannot attend, Faculty may not give their vote to an Administrator, or an Administrator to a Faculty. Faculty may give their vote to another Faculty by email and copy the Chairs.</p>
II.	Public Comment	I	There were no Public Comments.
III.	Adoption of the Agenda	I,AT	The Committee reviewed the agenda. M. Bush asked for a motion to accept the agenda; T. O’Neil so moved, I. Edwards seconded and the agenda was adopted.
IV.	Approval of Meeting Minutes	I,AT	The Committee reviewed the minutes from the meeting of April 18, 2018. M. Bush asked for a motion to approve the minutes; T. O’Neil so

			<p>moved, I. Edwards seconded and the minutes were unanimously approved.</p>
V.	Charge & Membership	I,D	<p>M. Bush stated that the charge of this meeting is listed on the left side of the agenda. Part of the Strategic Plan is to review the charge of each meeting. As we review the charge and also the membership, please contact M. Bush and D. Eberhardy for discussion. What becomes important when taking a vote, is that only members are voting and that AFT has their direction and are welcome at this meeting. We should be respectful of the official members during times of voting.</p>
VI.	State Allocation Model	I,D	<p>M. Bush went through some of the highlights of the Power Point presentation that he gave during our Flex Week in August 2018. He provided a handout of the Power Point of the State Allocation Model that was used.</p> <p>M. Bush stated that we are an access-based model. He discussed the state allocation model and economically disadvantaged students. The original allocation was rejected in June, 2018 by the State Assembly and Senate. It was approved on June 15, on a floating percentage. The allocation is a 3-year phase in. He discussed the COLA. In some of the college districts, the students may be disadvantaged.</p> <p>M. Bush discussed the base allocation of the medium and small colleges, credit, non-credit and CDCP and Special Admits (High School students). These can be duplicated on the supplemental allocation with the Pell Grant, AB 540 and the Promise Grant. Student Success Rates were also discussed. When students receive 3 degrees we receive credit for the 3 degrees/certificates. We earn our money with these numbers. With transfer level Math and English, completion of both courses is required within the first academic year. When students take classes at different districts we receive credit for only our students courses. When a student claims Oxnard College as their home college, we receive the credit. There will be</p>

		<p>discussion of this subject in DCAS on September 20, 2018.</p> <p>M. Bush stated that the state is claiming data through MIS. There was discussion of collecting data in different ways. Within our district, we are asking them to collect data and then send it to the colleges to check the data. We are working on standardization.</p> <p>D. Eberhardy recommended to this Committee to participate in the webinar regarding the new allocation. She shared some of the things she learned in a webinar she viewed in September. The allocation model that was in place before was not sustainable. The data being used will be updated to use 2017/2018 information. It is all about completion for our students and support for them. We need to grow our Financial Aid offices (statewide) to assist students. D. Eberhardy will get the website to Amparo to send out to everyone.</p> <p>M. Bush mentioned the new SEAP, which combined 3SP, SEP and Basic Skills. D. Eberhardy stated that the end goal is to get students in better paying jobs.</p> <p>M. Bush stated that State Chancellor Oakley said that they are rewarding colleges for doing the things they are doing so well and that it is student centered. Moorpark College has the highest transfer rate in California.</p> <p>L. Faasua. talked about students receiving aid and that they are counted and receiving Cal Grants or a Promise Grant. There was discussion that Oxnard College has graduated thousands of students debt-free since last offering loans.</p> <p>M. Bush discussed various meetings. There is talk of changing our current funding formula to align the new law and of getting this done in a timely manner. M. Bush will be advocating for a “Hold Harmless” for our colleges during the DCAS meeting on September 20, 2018.</p>
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VII.	Fulfilled Resource Requests	I,D	<p>M. Bush provided a handout, “Resource Requests Funded in 2018-19 Budget” and discussed requests that were funded. These requests were ranked by various Committee and forwarded to Dr. Azari.</p> <p>The Committee also discussed the Resource Request process. R. Vasquez stated he would like the Deans to sign the requests before submission with those preparing them to make sure they are worded correctly. He is working with the Deans to clarify this part of the process.</p>
VIII.	Budget Timeline	I,D,AN	<p>M. Bush stated that we should be getting our information on Resource Requests by late November, 2018. In January 2019, we may be able to have sub groups meet and discuss the Resource Requests and then go through the various steps of completing the process.</p> <p>There was discussion of having the Deans sign the Resource Requests submitted from within their division during the 2018-2019 process. There was also discussion of members of committees being responsible for their rankings</p>

			<p>of requests during the process. Each member needs to put their initials on their submissions done during meetings.</p> <p>D. Eberhardy brought up the meeting dates of this Committee for November and December, 2018. Before the October 17 meeting, Amparo will send out a Doodle Meeting request for November and December meeting dates. Also, the May 2019 date may change.</p> <p>D. Eberhardy encouraged Faculty to attend this meeting as they were assigned by the Senate to do so.</p>
IX.	Resource Allocation Sub-committees	I,D	<p>R. Vasquez briefly discussed the process of PEPC and program review.</p> <p>There was discussion of strengthening the sub group that discusses the Classified Resource Requests. It also should be more balanced with various members.</p> <p>The Committee discussed where funding comes from for large requests such as buildings. This may come from Infrastructure, 113 account, to be used only for that project.</p> <p>There was discussion of the "Possible Improvements" from the minutes of the meeting of March 21, 2018.</p>
X.	Future Member Comments & Agenda Items	I,D,AN	<p>The following were asked to be on the next meeting agenda:</p> <ul style="list-style-type: none"> • Sub-groups for ranking the Resource Requests • Alan asked for the Childcare Center be added to the next meeting's agenda. <p>There was discussion of having the Childcare Center being on future agendas. D. Eberhardy discussed what programs should be discussed during this meeting and that we work in tangent with the PEPC members. R. Vasquez and C. Renbarger will bring a report on this for future</p>

			meetings. M. Bush reviewed the charge of the Childcare Center over the last few years.
XI.	Adjournment	I,AT	The meeting adjourned at 3:50.
XII.	Future PBC Meeting	I	<ul style="list-style-type: none"> ○ October 17, 2018 ○ November 21, 2018 ○ December 19, 2018 ○ January 16, 2019 ○ February 20, 2019 ○ March 20, 2019 ○ April 17, 2019 ○ May 15, 2019