



PLANNING AND BUDGETING COUNCIL (PBC) MEETING MINUTES

Present: Mike Bush (*co-chair*), Linda Kama'ila (*co-chair*), Armine Derdarian, Amy Edwards, Tom O'Neil, Leo Orange, Jonas Crawford, Graciela Casillas-Tortorelli, Cesar Flores, Alan Hayashi, Jennifer Clark, Veronica Isaais, Karen Engelsen, Carolyn Inouye, Carole Bogue (*ex-officio*)

Absent: Ashley Lajoie, Lisa Hopper

Guests: Chris Renbarger

Meeting Date: **11/19/2014** Minutes Approved: **10/15/14** Recorded By: Darlene Inda

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

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|-----------------------------------|------|---|
| I. Called to Order | I,AT | The meeting was called to order at 2:05p.m. |
| II. Public Comment | I | None |
| III. Approval of Meeting Minutes | I,AT | The committee reviewed the meeting minutes from September 17, 2014. T. O'Neil moved to approve the minutes as presented, L. Orange seconded, and <i>the minutes were approved unanimously.</i> |
| IV. Student Equity Funding & Plan | I | Mike – how to fund the DAC and DAC had to come up with way to divide money. Mike spoke about the handout* and went through the Facotrs (6) – (put the %'s in the minutes). We're looking at how we should divide money up. Dave Keebler from Ventura came up with suggesting to look at the PELL grants. Mike addressed the handout providing the breakdown of the colleges and how the \$was divied up. We will get \$428K for our equity efforts. |

As populations change within the district – the formula will change based on the need.

Student Equity Planning: Linda K – the money is coming to us in advance of us finishging our plan. We don't have any inequity – however, it seems like there is diminished performance by males. 72-75 are basic skills students. How are we going to fix basic skills, online access, etc... she thought that we should think about what we are going to do in the long term – what is the

*Handouts

vision and how do we get students on academic pathways. The money can be spent however our data dictates. She would like to spend it on gender and equity. One of the things all colleges are thinking of hiring is an institutional research director. We have to get our report in by December – Dr. Bogue is working on this.

Dr. Bogue – she has been working with Lisa Hopper on the data and report. She spoke about the report she and Lisa are working on and what information is being inserted in the sheet. After all that you will come up with a report that shouldn't be disproportionate. The advice that most people have been giving is keep this not too many # of things. Starting out with high impact practices that will help students so we can focus on it. She hopes within next couple weeks she'll have a draft. In about a week or so she should be able to share the data.

Linda K feels that this is the committee the report should be brought to for review. She said we are ahead of a lot of other colleges in this process. Dr. Bogue – the funds in the student equity have the same restrictions regarding expenditures that the 3sp monies do.

Linda K mentioned that the chancellor said we aren't spending any of the money until the plan goes to the board.

V. Student Success & Support Budget

- I Mike passed out a document which is the budget of the Student Success and Support Program. We are getting 920K which we have to match on a 1:2. This shows the match and takes the amount and the match to show what we're putting towards this effort. We are putting 2.9 Million towards this effort. He reviewed the document and where the money is being spent. He reviewed all of the expenditures.

The next budget he discussed is how we are matching.

They spoke about the institutional researcher and what is and what is not allowed.

VI. Informational Item: Accreditation Update

- I Friday – 10 people will be going from OC and going to Santa Maria to be trained on the new standards. Linda K. feels we are in pretty good shape.

Carolyn I spoke about the conference she just attended re: current accreditation standards and said that this committee PBC is really important. What they are looking at really closely is planning and integration and

how it is ongoing and improving. This committee is the one that gets input from the other committees. Her initial reaction is that teams are going to look at whether it's an integrated cycle.

Mike said we are at the point where we are balancing instructional needs with administrative needs. At some point the three have to come together (program reviews from student services, instructional and administrative.)

Linda K – workflow issues affect everyone – staff, faculty, etc... she also talked about compensation for department chairs. It's become more work and no compensation or release time for it.

Alan asked if the group is taking a different view now? Mike said no – it involves both staff and faculty.

Mike said at the next meeting we can review the resource requests that were submitted last year. We will have something on the agenda next month that will show what was requested and spent.

The three groups that submit requests: Student Services, Business Services, and Instructional Services.

VII. Informational Item:
Communications Council

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Mike said they met last week and he should have an update at the next meeting.

Linda K. talked about CUDS and a constant request not to ticket students the first week of school. Mike said chancellors cabinet decided it's 3 days. They spoke about various committees and what was discussed at them. Linda K. talked about ITAC and technology issues. Mike said it's for legal reasons. There is a policy that will be worked on.

VIII. Adjournment

I,AT

The meeting adjourned at 3:05p.m.

IX. Future PBC Meeting

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- o November 19, 2014