



PLANNING AND BUDGETING COUNCIL (PBC) MEETING MINUTES

Present: Mike Bush (*co-chair*), Chris Horrock, Amy Edwards, Tom O'Neil, Leo Orange, Jonas Crawford, Richard Williams, Cesar Flores, Elissa Caruth, Chris Renbarger, Lisa Hopper, Carolyn Inouye, Jesus Vazquez (*ASB Rep*), Art Sandford, Alan Hayashi

Absent: Linda Kamaila (*co-chair*), Armine Derdarian (proxy to Amy Edwards), Veronica Isais, Oscar Cobian, Linda Fa'asua, Ken Sherwood, Cynthia Herrera, Christina Tafoya, Luis Gonzalez

Guests: Ashley Chelonis

Meeting Date: **09/21/16** Minutes Approved: **04/20/16** Recorded By: Darlene Inda

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

- | | | |
|--|------|--|
| I. Called to Order | I,AT | The meeting was called to order at 2:07p.m. |
| II. Public Comment | I | None |
| III. Adoption of the Agenda | I,AT | The committee reviewed the agenda as presented. E. Caruth moved to approve, A. Edwards seconded and <i>the agenda was approved unanimously.</i> |
| IV. Approval of Meeting Minutes | I,AT | The committee reviewed the meeting minutes from March 16, 2016. A. Edwards moved to approve the minutes as presented, C. Renbarger seconded, and <i>the minutes were approved unanimously.</i> |
| V. Ranking of Restitution of Budget Reductions | I,AT | <p>M. Bush went through the Restitution of Budget Reductions and provided an explanation for each. He discussed the Marketing Specialist position which is 40% SSSP and 60% general fund and added that the process on the position has stopped for now. We stopped the process as of now. Dr. Limbaugh wants our top four rankings for restoration should the funds come back up.</p> <p>The committee discussed the various items and M. Bush proposed student success be the criteria for the rankings.</p> |

The following (23) were presented for restitution:

- 10% Instructional Data Specialist to SSSP
- 40% TS Admin Asst to SEP
- Academic Affairs Travel Budget
- Admin Assistant to SSSP & Equity
- Admission and Records Technician 100% SSSP
- College Services 6422
- College Services 6452
- Faculty Release to BSSOTP, net with adjunct
- Hourly Counseling
- Latino Thought Makers Series
- Library Data Bases to SEP
- Marketing Specialist (Gen Fund Share)
- Misc. Academic Affairs
- President's Travel Budget
- Student Information Center
- Student Service Office Assistant to SSSP
- Student Workers
- Substitute Instructors
- Title-V Counselor Asst. for Outreach (16/17 only)
- Tutoring
- Veteran's Center 4800
- Weekend Librarian (hourly) to SEP
- Writing Specialist to BSI

Of the above (23) items, the following (4) were voted:

- **#1 Substitute Instructors**-motioned by T. O'Neil and seconded by R. Williams, *all in favor unanimously*.
- **#2 Hourly Counseling** – motioned by A. Hayashi, seconded by R. Williams, *all in favor unanimously*.
- **#3 Student Workers** – motioned by A. Edwards, seconded by A. Hayashi, *all in favor unanimously*.
- **#4 Marketing Specialist** – motioned by J. Crawford, seconded by L. Hopper, *all in favor unanimously*.

VI. Strategic Planning	I	Tabled until next meeting
VII. Informational Item: Accreditation Update	I	Moving forward – we received edits back from E. Endrijonas. Standard IV was reviewed at the District level last week.
VIII. Adjournment	I,AT	M. Bush asked the committee if they were okay with not having a meeting in May unless something develops. T. O'Neil motioned, L. Orange seconded, and <i>all were in favor unanimously</i> .
The meeting adjourned at 3:11pm		
IX. Future PBC Meeting	I	