



# PLANNING & BUDGET COMMITTEE

## MEETING NOTES

**Present:** Chris Renbarger, Dianne Eberhardy, Amparo Medina, Armine Derdarian, Art Sandford (Ex-Officio), Carolyn Inouye, CeCe Chavez, Cesar Flores, Everardo Rivera, Gabriela Rodriguez, Ishita Edwards, Jessica Espitia, Jonas Crawford, Leo Orange, Melissa Garcia, Oscar Cobian, Rainer Mack, Tom O’Neil

**Proxy:** Darlene Inda for Linda Fa’asua

**Absent:** Alan Hayashi, Linda Fa’asua

**Guests:** Ethan Villarino (ASG), Keller Maganeau, Robert Cabral

Meeting Date: **09/18/19**

Review of Action Notes: **5/07/19**

Recorded By: Jayce Sullivan

**AN = Action Needed**

**AT = Action Taken**

**D = Discussion**

**I = Information Only**

- The meeting was called to order at 2:06 p.m.

	TOPIC		DISCUSSION	ACTION NEEDED	ACCJC STANDARD
I.	Welcome/ Call to Order	I	Meeting was called to order - Introductions made		
II.	Adoption of the Agenda	I	<b>A. Medina moved to approve the agenda. C. Flores seconded, and the motion carried unanimously.</b>		
III.	Public Comments	I	None		

IV.	Review of Meeting Minutes and Action Items	I	The Committee reviewed the minutes of the May 7, 2019 meeting.		
		AT	<b>J. Crawford moved to approve the minutes, O. Cobian seconded, and the motion carried unanimously.</b>		
V.	Committee Charge & Membership	I, D	<p>D. Eberhardy announced that each PGM committee is reviewing the membership and charge of their committee.</p> <p>A. Medina suggested that college council be established and use a tri-chair model of leadership. She suggested that each committee be required to create goals at the beginning of the year to be assessed at the end of each academic year. A. Medina mentioned Board recognized 9+1 for classified and 10+1 for faculty.</p> <p>C. Renbarger asked the committee to come back with ideas related to the committee charge as part of the college effort to revise PGM Manual. A suggestion has been made to separate PBC into one committee for planning and one for budget.</p> <p>Accreditors are due to come back Fall 2020. Preparation for this is underway. An option to consider is changing which day of the month this committee and other committees meet. Send ideas to D. Eberhardy and C. Renbarger for discussion at next meeting.</p> <p>There was discussion of Accreditation and other PGM meetings</p>		IV.A
VI.	CDC Update	I	CDC Task force established to collect information and make recommendation to the President regarding future operations of the CDC. CDR granted a contract extension through the Board for one year. CDC and Child Development Resources are operating independently.		II.A, III.D

			<p>Academic Senate would like to review the report prior to the board approval.</p> <p>R. Cabral stated that the Child Development Center is running with increasing participation (7 to 11).</p> <p>Recommendation to be finalized by the end of the calendar year, 2019.</p>	
VII.	Fulfilled Resource Requests Update	I	<p>Line by Line updates – handout.</p> <p>Instructional Supplies: indicates that 250k provided, Deans meeting to determine how to split that amount.</p> <p>Fire academy did not have enough funds to operate. For the past four years, funded primarily through grants. Grant rules limit the number of years funding may be provided. Additional funds provided from Lottery to ensure operations.</p> <p>Instructional equipment: IELM funding from the state significantly reduced. Deans to meet again to determine the 75k to be split.</p> <p>D. Eberhardy asked whether faculty hiring had been funded. C. Renbarger responded that prioritization was recognized, but no hiring plans made so far this year.</p> <p>There was a brief discussion of the FON – Faculty Obligation Number. Each college has a portion. This impacts our ability to hire FT faculty. More information will be available by the next meeting.</p> <p>Committee discussed various resource requests and position needs (engineering, IT, Fire Academy).</p>	III.A-D
VIII.	Status of the FT Engineering/	I	<p>D. Eberhardy asked for clarification related to Engineering hire. C. Inouye discussed that the position came from the previous year’s request and had been prioritized for Fall</p>	II.A, III.A

	Physics Joint Faculty		<p>2018; however, we are on track to hire for Fall 2020. Course curriculum committee approved AS in engineering, however, waiting approval from UC level. Fall 2018 decision to hire joint physics/engineering faculty position, but late Spring 2019 determined to hold and revisit. S. Davis (Articulation Counselor) received approval from UC level last week. C. Renbarger stated the budget for that unfilled position was placed into pool for part-time faculty.</p>		
IX.	Budget/Budget Book	I	<p>Budget book distributed to the members. Budget approved by the Board of Trustees.</p> <p>D. Eberhardy announced that DCAS would review the budget tomorrow. She urges the committee to familiarize themselves with the budget book in order to ask informed questions, so that she and C. Renbarger could bring the questions to the district committee.</p> <p>C. Renbarger discussed infrastructure funding, projects and funding sources on campus to be aware of. Technology infrastructure funding was given as an example. The Technology Task Force was asked to prioritize use of \$250k in infrastructure funds and \$150k in technology refresh funds. More faculty were encouraged to attend the meeting so decisions can be made that focus on instruction and the best way to serve our students. Tech Task Force meetings are 3rd Tuesday of every month at 2pm in Condor Hall 307.</p> <p>District created infrastructure model. Possible update of facilities are being considered; LA building mentioned specifically.</p> <p>C. Renbarger discussed Police Services budget which is a district wide budget. D. Eberhardy stated that Academic Senate from all three colleges had recommended</p>		III.D

			increasing the budget for mental health providers rather than increasing the police budget. Academic Senate's position was that mental health spending would be more conducive to helping prevent emergencies.		
X.	May/December Meetings		When? Additional meetings may be necessary to determine additional funding spending.		
XI.	Follow-up Items for Next Meeting	I	<ul style="list-style-type: none"> <li>• North Hall Art Classrooms</li> <li>• Resource Request Timeline</li> </ul>		
XII.	Future Meeting Dates	I	<p>The next Planning &amp; Budget Committee date is as follows:</p> <ul style="list-style-type: none"> <li>• October 16, 2019</li> <li>• November 20, 2019</li> <li>• December 18, 2019 (last day of finals) * TBD until Nov.</li> <li>• January 15, 2020</li> <li>• February 19, 2020</li> <li>• March 18, 2020</li> <li>• April 15, 2020</li> <li>• May - TBD</li> </ul>		
XIII.	Adjournment		The meeting adjourned at 3:36 p.m.		

Handouts:

PG Manual pages

FY20 Adoption Budget Executive Summary Final (pages 2-3, 32)

Fulfilled Resource Requests Spreadsheets