



## PLANNING & BUDGET COMMITTEE MEETING NOTES

**Present:** Mike Bush, Diane Eberhardy, Armine Derdarian, Cesar Flores, Linda Kama'ila, Jonas Crawford, Leo Orange, Rainer Mack, Tom O'Neil, Alan Hayashi, Everardo Rivera, Amparo Medina, Cece Chavez, Oscar Cobian, Carolyn Inouye, Linda Fa'asua, Juan Martinez

**Not Present:** Jose Vega, Gabriela Rodriguez

**Guests:** Art Sandford, Roy Vasquez, Chris Renbarger

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Meeting Date: <b>2/20/19</b>	Review of Action Notes: <b>1/16/19</b>	Recorded By: Lori Jay	
<b>AN = Action Needed</b>	<b>AT = Action Taken</b>	<b>D = Discussion</b>	<b>I = Information Only</b>

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- The meeting was called to order at 2:05 p.m.

	TOPIC		DISCUSSION	ACTION NEEDED	ACCJC STANDARD
I.	Welcome / Call to Order	I	The meeting was called to order at 2:05 p.m.		
II.	Adoption of the Agenda	AT	L. Kama'ila moved to approve the agenda. T. O'Neil seconded, <i>and the motion carried unanimously.</i>		
III.	Public Comments		There were no public comments.		
IV.	Review of Meeting	I	The Committee reviewed the minutes of the January 16, 2019		

	Minutes and Action Items				
		AT	T. O’Neil moved to approve the minutes. L. Orange seconded, <i>and the motion carried unanimously.</i>		
V.	Governor’s Proposed Budget Overview	I,D	<p>M. Bush discussed the proposed budget from Governor Newsom. Covering non-educational; the state has a homeless crisis which the Governor is focusing on. Economic growth is slow; Prop 98 is where we get our funding. Wanted to give us more funding aside from Prop 98 by paying down some of the CalSTRS liability which will drop in the coming years.</p> <p>M. Bush discussed that this is the second year of the California Promise, first time, full-time, second year.</p> <p>M. Bush stated that regarding the student funded formula, the Governor has decided to go another year at the same funding levels. Regarding student success allocation he wants to cap how much the district can improve on that matrix. Degrees completed, multiple certificates, multiple degrees were discussed. There will be no change in the “hold harmless”.</p> <p>M. Bush stated that the COLA is at 3.46 and is fully funded. Regarding college facilities, the Governor is seeing about funding some needs and will be added into the allocation formula. We do not know what percentages go to each college. We will be looking at the budget assumptions for next year and will be using the same allocation formula.</p> <p>M. Bush mentioned legal services for undocumented students in universities and community colleges. It is unclear whether this will be a referral or if services will be brought to the colleges. There will also be an increase in the Cal Grant Access Awards.</p>		

VI.	Student Centered Funding Formula	I,D	<p>M. Bush discussed the data on the provided chart, “Estimated State COLA”. We have our base allocation, large, medium, small and center funding flat amounts, and a basic allocation on base FTES, a non-credit allocation and CDCP for dual enrollment students. He also discussed supplemental allocation, Pell Grant student allocations and AB 540. M. Bush discussed the section on Student Success Allocation, Associate Degrees, AD for transfer, Credit Certificates, stackable certificates, transfer courses, regional living wage and enhancement numbers.</p> <p>There was discussion on how the money would be reallocated by the District with the information gathered from the colleges.</p> <p>We have the model of the new state forms and how they work. M. Bush discussed that Oxnard College is a small size college and went over the allocations for the three colleges in our District. He continued to review the data for 2019/2020 year by discussing the base allocation for credit and non-credit FTES and the supplemental allocation and success matrixes. M. Bush discussed the earnings of each college and that Oxnard College, under the new funding formula, earns 22% of the revenue.</p> <p>M. Bush stated that we could shift between the 60/40 to 70/30 in the future. Percentages will be discussed over the next few months at the District.</p> <p>The Committee discussed what credit we get in regards to what our students earn, and also living wages. CTE programs can lead to a living wage. There was discussion of multiple degrees (Example: ADT degree in Physics and also Math = 2 degrees). Students must submit a petition for a degree. There was also discussion of duplicate counts and students obtaining degrees or certificates which involve multiple college (students taking most of their classes at one college then finishing with a few classes at</p>		

			<p>another college with the student graduating at the latter college and them getting the credit). There was discussion of degrees at multiple colleges at DCAS meetings at the District.</p> <p>M. Bush discussed “The Shift”, when one class begins during one fiscal year and end in another, it can be moved back and forth. C. Renbarger stated that our success numbers are high in the state.</p> <p>M. Bush stated that this is the format the District is moving to for discussions.</p>		
VII.	Miscellaneous Resource Request Ranking	I,D, AT	<p>M. Bush distributed a form for the members of this Committee to vote on (to be labeled as high, medium or low). The Resource Requests from Student Services did not fit in to one of the sub groups that existed. The requests were:</p> <ul style="list-style-type: none"> <li>• Career Center = Job &amp; Career Fair increase to \$1,500 in funds</li> <li>• Outreach = Asking for \$3,000 for materials for registration</li> <li>• Welcome Center = \$1000 for supplies</li> </ul> <p>The Committee members indicated rankings on form. Forms were collected by A. Medina who will enter the data into a spreadsheet.</p>		III.D
VIII.	Receive Subcommittee Resource Request Rankings	I,D	<p>M. Bush supplied ranking sheets of the Resource Requests from the subcommittees for the 2019-2020 year. M. Bush reviewed the procedure of ranking the requests. This information gets reviewed and given to the President.</p> <p>D. Eberhardy asked for clarification on the Faculty hiring request for Math. C. Inouye confirmed the request for a math faculty was only in the case of a Math faculty retirement; which there is not.</p>		II.A-C, III.A-D

			<p>The topic of sabbatical was discussed. M. Bush stated that in the past we have backfilled for a faculty who was on sabbatical by hiring adjunct or full-time temporary faculty. This would be a discussion for a different committee.</p> <p>M. Bush asked if this Committee is comfortable in sending the requests to the next Academic Senate meeting on Monday, February 25, 2019 and the next Classified Senate meeting for vetting. PBC will be able to change errors of fact but not opinion. There was some discussion of professional development for staff, technology requests, reasoning of rankings.</p> <p>The Committee discussed the process of ranking the requests and getting more information to those who rank them. We could add subgroups in the future and also possibly add more criteria and information to the original requests along with rubrics. In the subcommittees, there are a variety of staff invited to attend and discuss the requests. We could also have a workshop on Resource Requests in the future. Deans could be in charge of supplying budget information for the requests.</p> <p>D. Eberhardy stated that these requests will go to the next Academic Senate meeting.</p> <p>The Committee discussed when information from the Resource Requests have been finalized and is shared with the college community. The results could be shared in the PBC meeting and also in the minutes, which would close the loop on this subject. Also show the effectiveness of what a program received, how the funding was used. This could affect the next funding cycle.</p>		
IX.	Follow-up Items for Next Meeting	I	<ul style="list-style-type: none"> <li>• Resource allocation requests</li> <li>• Closing the loop on Resource Requests</li> <li>• Program Review – multiple program requests</li> </ul>		

X.	Future Meeting Dates	I	<p>The remaining Planning &amp; Budget Committee dates for 2018-2019 are as follows:</p> <ul style="list-style-type: none"> <li>• March 20, 2019</li> <li>• April 17, 2019</li> <li>• May 7, 2019</li> </ul>		
XI.	Adjournment		The meeting adjourned at 3:45 p.m.		

Handouts:

FCMAT Model for Predicting District's SCFF

Copy of Allocation Rates

Committee Tally Sheets Resource Requests Rankings