



## PLANNING & BUDGET COMMITTEE MEETING NOTES

**Present:** Dianne Eberhardy, Chris Renbarger, Armine Derdarian, Cesar Flores, Ishita Edwards, Jonas Crawford, Jose Vega, Leo Orange, Rainer Mack, Tom O'Neil, Everardo Rivera, Amparo Medina, Berenice Rodriguez, Gabriela Rodriguez, Oscar Cobian, Carolyn Inouye, Linda Fa'asua, Jessica Espitia, Art Sandford

**Absent:** None

**Guests:** Keller Magenau

Meeting Date: **10/16/19**

Review of Action Notes: **9/18/19**

Recorded By: Jaycie Sullivan

**AN = Action Needed**

**AT = Action Taken**

**D = Discussion**

**I = Information Only**

- The meeting was called to order at 2:06 p.m.

	TOPIC		DISCUSSION	ACTION NEEDED	ACCJC STANDARD
I.	Welcome Call to Order	I	Meeting was called to order at 2:06pm.		
II.	Adoption of the Agenda	I	The committee reviewed the agenda. I. Edwards motioned to adopt the agenda. E. Rivera seconded, <i>and the motion carried unanimously.</i>		
III.	Public Comments	I	I. Edwards – Issues with IT timely response, misc. requests take roughly two weeks to address. R. Mack stated the comment could be addressed in CUDS, not PBC. E. Rivera commented on the concern about IT; backlogged from previous semester		

			requests/work order. C. Renbarger responded that losing a member of OC IT to District is part of the delay.		
IV.	Review of Meeting Minutes and Action Items	I,	The Committee reviewed the minutes of the September 18th, 2019 meeting. A. Medina noted correcting addition of M. Garcia for counseling.		
		AT	<b>T. O’Neil moved to approve the minutes, L. Orange seconded, and the motion carried unanimously with the above corrections.</b>		
V.	Committee Charge & Membership	I, D	<p>Copy of the charge discussed last meeting – D. Eberhardy requested feedback – no response up to now.</p> <ul style="list-style-type: none"> <li>• R. Mack - last bullet on Goals needs to be clarified explicitly.</li> <li>• D. Eberhardy stated that it will be vetted through the senates.</li> <li>• A. Sandford wanted to bring information in November regarding College Council proposal.</li> <li>• D. Eberhardy: “November agenda item to review charge more thoroughly as a group.” Agreed</li> <li>• D. Eberhardy discussed suggestion to flip dates between PEP-C and PBC. Requested schedules to cross-reference for those with conflicts.</li> <li>• Preference is same day of the week, just shifting weeks.</li> </ul>		IV.A
VI.	North Hall Infrastructure	I, AT	<ul style="list-style-type: none"> <li>• Infrastructure funding is listed on Page 57 in Budget book</li> <li>• E. Rivera discussed requests for funds for North Hall renovation made by Christine Morla. E. Rivera claimed it is a safety hazard.</li> <li>• C. Renbarger stated two options; <ul style="list-style-type: none"> <li>○ Bring back South Hall or a new building to become South Hall</li> <li>○ Fix North Hall with M&amp;O</li> </ul> </li> </ul>		II.A, III.D

			<ul style="list-style-type: none"> <li>• This infrastructure funding came from recommendation to address total cost of ownership; Foundation was willing to purchase portable classrooms to bring back spaces for the outplaced space.</li> <li>• R. Mack stated a proposal would be drawn for suggestion in addition to the status of North Hall and the program issues.</li> <li>• C. Renbarger discussed the time things take when deciding on the steps moving forward.</li> </ul> <p><b>E. Rivera motioned North Hall be demolished and funding be used towards rebuilding North Hall to include ceramics. I. Edwards seconded.</b></p> <ul style="list-style-type: none"> <li>• Medina requested cost in order to make a decision. I. Edwards agreed with cost and listing fact finding to discussion. A. Medina suggested C. Morla and R. Mack come up with expenditure propositions <ul style="list-style-type: none"> <li>○ L. Fa'asua asked about code concerns</li> </ul> </li> </ul> <p><b>Motion denied: 2 Aye's, Majority Nay's</b></p> <ul style="list-style-type: none"> <li>• G. Rodriguez moved to revisit the motion after a proposal presented by R. Mack and C. Morla regarding different cost options for North Hall.</li> </ul>		
VII.	Resource Requests Timeline	I	<p>C. Renbarger discussed the previous RR distribution and timeline of the request schedule. Questions?</p> <ul style="list-style-type: none"> <li>• R. Mack stated that President's report would be crucial to build into our timeline. At the end of Fiscal year, not school year.</li> <li>• C. Renbarger stated some decisions cannot be made until Governor's revised May budget.</li> </ul>		III.A-D

			<ul style="list-style-type: none"> <li>• D. Eberhardy discussed the information would be late in regards with the timeline, asked C. Inouye and she believed acceptable.</li> <li>• C. Inouye addressed clarification of mandatory requests for instructional supplies. C. Renbarger - if the budget continues the same fashion, day-to-day operations for resources should stay the same. A. Sanford stated you could reasonably expect this budget to continue forward without detailed laborious requests.</li> <li>• Questions asked: What happens if funding is no longer there? What process will be in place should our budget move in an unfavourable turn?</li> <li>• C. Renbarger asked if the timeline was too tight. There is an option to host additional meetings.</li> <li>• Modifications were made to the meeting dates to meet the timeline.</li> </ul>		
VIII.	Budget/Budget Book	I	<ul style="list-style-type: none"> <li>• D. Eberhardy discussed that DCAS was switched to longer meetings to talk about allocation of monies &amp; FON.</li> <li>• Asked for questions or points that she and C. Renbarger could take to DCAS. <ul style="list-style-type: none"> <li>○ Leo suggested no moving to reserves</li> </ul> </li> <li>• A. Medina requested future meetings include explanations/discussions regarding different parts of the Budget Book in order for the committee to have a better understanding of the Budget i.e, categorical programs.</li> <li>• R. Mack – decision to hire two FT faculty. Identified for which discipline?</li> <li>• C. Renbarger addressed funding for faculty expensed from other funding sources. President open to feedback</li> </ul>		III.D

			regarding discipline for faculty placement. Deans to discuss tomorrow (10/17).		
IX.	May/December Meetings		<p>December 18<sup>th</sup> Meeting – suggested to meet prior week</p> <ul style="list-style-type: none"> <li>• Check with S. Davis to determine of Curriculum will be meeting on December 11<sup>th</sup></li> </ul> <p>May meeting to be determined in Spring 2020</p>		
X.	Follow-up Items for Next Meeting	I	<ul style="list-style-type: none"> <li>• LA building update: currently HVAC apprenticeship program installing units. Timeline scheduled for this semester.</li> <li>• College Planning Council Presentation – A. Sandford</li> <li>• North Hall Presentation – R. Mack, C.Morla</li> <li>• Modifications for Charge and Membership</li> <li>• Calendar for Additional Meetings</li> </ul>		
XII.	Future Meeting Dates	I	<p>The next Planning &amp; Budget Committee date is as follows:</p> <ul style="list-style-type: none"> <li>• November 20, 2019</li> <li>• December 18, 2019</li> <li>• January 15, 2020</li> <li>• February 19, 2020</li> <li>• March 18, 2020</li> <li>• April 15, 2020</li> <li>• May - TBD</li> </ul>		
XIII.	Adjournment		The meeting adjourned at 3:37 p.m.		

Handouts:

None