



MEETING NOTES

Present: Mike Bush (Co-Chair), Della Newlow (Co-Chair), Anthony Rodriguez, Bob Sube, Chris Renbarger, Cesar Romero, Daniel Goicoechea, Darlene Inda, Deanna McFadden, Deborah Tyson, Everardo Rivera, Juan Zuniga, Karla Rojas, Kari Tudman, Kevin Hughes, Leo Orange, Mike Alexander, Mike Ketaily, Robert Cabral, Shannon Newby

Absent: Alex Lynch, Rainer Mack

Guests: G. Rodriguez

Meeting Date: **11/13/18**

Review of Action Notes: **10/09/18**

Recorded By: **Amparo Medina**

AN = Action Needed

AT = Action Taken

D = Discussion

I = Information Only

The meeting was called to order at **2:03** p.m.

	TOPIC	DISCUSSION	ACTION NEEDED	ACCJC STANDARD
I.	Welcome / Call to Order	The meeting was called to order at 2:03 p.m.		
II.	Adoption of the Agenda	D. Goicoechea moved to adopt the agenda. M. Ketaily seconded the motion. M. Bush pointed out that the accreditation standards now added to the agenda.		
III.	Public Comments	E. Rivera brought up concerns over quality of food in Condor Café. Discussion regarding who has purview over matter. Program issues belong with PEPC. R. Cabral will ask appropriate faculty member to attend the December CUDS meeting.		

IV.	Review of Meeting Minutes and Action Items	I	The Committee reviewed the minutes of the 10/09/2018 meeting.		
		AT	E. Rivera moved to approve the minutes. L. Orange seconded, and the motion carried unanimously.		
V.	New Business	I	<p>Emergency Response Time</p> <p>D. Newlow – Student had fallen out of his car who needed assistance. Question re how communication happens when someone calls. LT Romero responded although there was another officer in the café close to the location. M. Bush had numbers looked at including recent fire in Auto Tech. LT Romero – both response times were under 2 minutes. Medical call was by push of button on pull tag and LT Romero arrived within 2 minutes. D. Newlow – when the alarm goes off, how are officers notified, as officer in Café did not respond? LT Romero stated officer was working on another matter so LT Romero responded.</p> <p>Pulling the tag – sends alert that there is a command in control needed and immediate area notified.</p> <p>Pushing the blue button notifies police and health center that there is a medical emergency.</p> <p>Red Button – Community-policing response needed, e.g. non-student being disruptive in Welcome Center or Library.</p> <p>Campus phone rings at Channel Islands dispatch center.</p> <p>Cell phone call goes through to Oxnard PD</p> <p>Campus Police were notified of fire in Auto Tech by 911 dispatch.</p>		
VI.	Old Business	I	<ul style="list-style-type: none"> ○ Student Concerns No concerns raised ○ Facility & Safety Issues J. Ta - White Boards in 302 are coming off the wall 		II.C III.B

Foul smell in one of the women's restrooms in CH by room 301.
Clocks are not synchronized – M. Bush will have corrected

S. Newby – the chemists noticed the hoods in LA 1 and LA 2, the stickers on them state they have not been serviced for 5 years. However, after further review, M&O states they are updated every year. Would like clarification on how often they are updated. A. Medina will coordinate meeting between S. Newby and B. Sube to include microbiology hoods as well.

K. Hughes - CH 311 could not get doors to lock. M. Bush requested police interns on Friday complete campus wide safety checks. Concern raised that students are able to send out emails to all students through CANVAS. M. Alexander will review. Per M. Bush there is a BP pertaining to this matter.

G. Rodriguez – ASG Lounge key gets stuck.

- **Emergency Preparedness** – M. Ketaily
CERT Training Nov. 29th 1-3pm JCC 3B
Hands Only CPR, AED, Shut off Building Utilities.
M. Bush requested information on what items needed to be added to the CERT backpacks.
Emergency Scenarios will be going out in the next few days. Open to suggestions.
IMT training done with ICS 200 no later than Dec. 15th per Dr. Azari.
Fire Drill being prepared/coordinated. Per M. Bush we are supposed to have drills every semester per Ed code.
- **Facilities Update** – M. Bush
B. Sube painted median line between CDC and gym.

			<p>M. Alexander was able to resolve all of the phone issues in AT. D. Newlow reminded if you're unsure when to fill out a BIT, just complete one.</p> <p>Non-safety concern – tables in condor hall don't have chairs. D. Inda has been working with District Purchasing to obtain chairs for the tables.</p> <p>E. Rivera brought up idea of rotating the art on white walls. Possibility of opening up to community members and their art. Per M. Bush, R. Mack has taken on that activity.</p> <p>JCC 1B art – mural is covered by brush.</p> <p>M. Bush has requested pedestals to be put in foyer of PAB to show student 3D art.</p> <p>Scoreboard has been installed</p>		
VII.	Follow-up Items for Next Meeting	I	Culinary quality		
VIII.	Future Meeting Dates	I	<p>The remaining CUDS dates for 2018-2019 are as follows:</p> <ul style="list-style-type: none"> ○ December 11, 2018 ○ January 8, 2019 ○ February 12, 2019 ○ March 12, 2019 ○ April 9, 2019 ○ May 14, 2019 		
IX.	Adjournment		The meeting adjourned at 2:40 p.m.		