



MEETING NOTES

Present: Mike Bush (Co-Chair), Della Newlow (Co-Chair), Bob Sube, Cesar Romero, Daniel Goicoechea, Darlene Inda, Deanna McFadden, Deborah Tyson, Everardo Rivera, Gaylene McPherson, Jacquelyn Ta, Jessica Martinez, Kari Tudman, Kevin Hughes, Leo Orange, Mike Alexander, Mike Ketaily, Rainer Mack, Robert Cabral, Shannon Newby

Absent: Alex Lynch, Chris Renbarger

Proxies:

Guests: Luis Gonzalez, Oscar Cobian

Meeting Date: **04/09/2019**

Review of Action Notes: **03/12/19**

Recorded By: **Amparo Medina**

AN = Action Needed

AT = Action Taken

D = Discussion

I = Information Only

The meeting called to order at **2:01 p.m.**

	TOPIC		DISCUSSION	ACTION NEEDED	ACCJC STANDARD
I.	Welcome / Call to Order		The meeting was called to order at 2:01 p.m.		
II.	Adoption of the Agenda	AT	M. Ketaily moved to adopt the agenda. B. Sube seconded the motion. The motion carried unanimously.		
III.	Public Comments		M. Bush announced D. Inda will be co-chairing as he has another meeting. Also shared that Dr. Azari and R. Vasquez are no longer with the college. Dr. Bush and Dr. Cobian will be acting Co-Presidents.		

			S. Newby inquired about Dean interviews. Still moving forward.	
IV.	Review of Meeting Minutes and Action Items	I	The Committee reviewed the minutes of the 03/12/19 meetings. Correction from PBC to CUDS	
		AT	E. Rivera moved to approve the 03/12/19 minutes. D. Goicoechea seconded, and the motion carried unanimously.	
V.	New Business	I, D	<p>Parking Lot Survey – C. Romero</p> <ul style="list-style-type: none"> • Audit completed of parking lots for MC, OC and VC. • Those with a disabled parking placard, can park in visitor spot all day • Designated drop-off/pick-up location by LA building. <p>Emergency Lighting – B. Sube</p> <ul style="list-style-type: none"> • We don't have any outside lighting and looking into solar lighting in pedestrian travelled routes. Will work with LT and electrician to discuss solar lighting. <p>May Meeting</p> <ul style="list-style-type: none"> • May meeting during finals. No objections to adjourn May meeting <p>M. Ketaily - Need for sub-committee of CUDS for Safety. Would like a forum where the college can meet to discuss safety issues specifically. D. Newlow advised that she has suggested to M. Bush that CUDS be separated to form its own Safety & Health Committee. A. Medina advised that the suggestion has been discussed at the PG Manual Workgroup.</p>	III.B-D

			D. Newlow requested that any suggestions be emailed to the workgroup.	
VI.	Old Business	I, D	<p>Student Concerns – J. Martinez</p> <ul style="list-style-type: none"> • Recycling bins in all classrooms • How will space next to IT be utilized? Per B. Sube will native plant area. • ASG – Attended conference and presented a resolution make all buildings ADA accessible • K. Tudman inquired about location of memorial flags. D. Inda advised a location has been identified in Condor Hall in collaboration with R. Mack. • April is Sexual Assault awareness month – ASG will be showing the documentary The Hunting Ground this Thursday, April 11th. LS 8, 3-5pm <p>Facility & Safety Issues</p> <ul style="list-style-type: none"> • Getting ready to start all summer projects • Sliding door does not latch all of the way when exiting Condor Hall on the right when facing the Condor. • Rain gutters still being worked on • DH building will continue to be utilized by M&O until told otherwise. • Memorial area by NH. Suggestion by D. Goicoechea for ongoing location for people who have passed away to include plaques or some type of memorial. • Foundation has received a request for bench in memory of Bill Shilly. 	II.C III.B

Emergency Preparedness – M. Ketaily

- Update on CERT/HazMat Drill
Completed CERT training at OC. Currently have 56 members on OC CERT Team
- CERT Refresher Training on April 19th at 9am
- HazMat Exercise on April 26th

S. Newby inquired about hoods in science area. Stickers not updated to reflect ongoing maintenance. Per B. Sube, D. Gardener will respond.

- Campus Emergency Procedures workshop on April 25th (Flex Day)
- Friday May 10th is Fire Academy Graduation

Facilities Update

- Summer Library Hours M-Th 8am-7pm. Closed Friday to Sunday
- First Step Center – Assessment center changed to First Step Center.

Police Report – C. Romero

- Bad accident Thursday night – Campus police responded. Were first responders.
Suggestion made to honor cadets who responded.
- Had a couple drinking beer over by boneyard. One person cited.
- Staff member punched in the face in men’s locker room. Still working to prevent trespassers from using the shower. No arrests
- May 16th – Strawberry Festival

(AN) Hoods in Science have stickers that need to be updated to reflect upkeep.

VII.	Follow-up Items for Next Meeting	I	Drop-off location for Oxnard Middle College		
VIII.	Future Meeting Dates	I	None		
IX.	Adjournment		The meeting adjourned at 2:54p.m.		

Handouts: VCCCD Parking Stall Stats