



CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE MEETING MINUTES

Present: Mike Bush (*co-chair*), Everardo Rivera (*co-chair*), Cesar Romero, Bob Sube, Mike Alexander (via phone), Luanne Crockett, Connie Owens, Rebecca Lopez (ASG Rep), Josh Lieser, Leo Orange, Christine Morla, Cecilia Milan

Absent: Deanna McFadden, Chris Schmidt, Mike Ketaily, Gaylene McPherson, Daniel Goicoechea, Hussein Fahs, Ken Sherwood

Guests:

Meeting Date: **03/08/16** Minutes Approved: **02/09/16** Recorded By: Mike Bush

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

- | | | | |
|------|---|-------|---|
| I. | Called to Order | I,AT | The meeting was called to order at 2:05pm |
| II. | Adoption of the Agenda | I, AT | The committee reviewed the agenda, J. Lieser moved to approve, C. Owens seconded, and <i>the agenda was approved.</i> |
| III. | Public Comment | I | None |
| IV. | Approval of Meeting Minutes | I,AT | The committee reviewed the minutes from January 12, 2016. J. Lieser moved to approve the minutes as presented, C. Owens seconded, and <i>the minutes were approved with refinement.</i> |
| V. | New Business | | |
| | a) CERT Training | I | There are five slots left for CERT Training. C. Owens stated she is interested. |
| | b) Update on Roofing/Chemical Incident (Bob Sube) | I | Reached out to OSHA again and they still haven't responded. They apparently don't think it's a big deal. Talked to the manufacturer and he said that if it was toxic they would need a special apparatus to put it on the roof. After applying it for a couple hours no M&O staff had any ill effects from it. In the future we will advise everyone that we're doing it. |
| | c) Pesticide Application (Bob Sube) | I | All California public schools and Community Colleges have to adhere to IPM standards. No chemicals are allowed to be used unless they're on the IPM list and the users have to be certified to use the chemicals. |

Normally we have an IPN Coordinator who does all pest control, etc.... which includes herbicides. We tried to use a non-toxic kitchen remedy for the ants, roaches, and crickets. He went to a facilities meeting about 3 weeks ago and found that there is a new law as of 7.1.16 stating anybody applying any chemical has to be trained online. This goes down to anyone applying Windex, Clorox wipes, etc.... the training is online. Bob will send out the link.

d) CDC Tree Planting
in Memory of Betty
Sahota
(Mike Bush)

I CDC has requested to plant a tree in their yard. A number of years ago we discussed memorial garden and all memorials were supposed to go there. They want to plant a landscaped tree. He wants to know how this committee feels on it. The committee voted all in favor.

VI. Old Business

o Measure S Update
(Bob Sube)

I

- Dental Hygiene – 18-20 parking spots completed. Took management staff over and went through all the offices and are very anxious to move in. Should start moving in this summer. Fall classrooms active at current spot and new chairs and technology at the new site until everything is situated.
- Condor Hall – rapidly catching up. Running all utilities in walls - 98% up. If building is done on time we want to have our 6-week session there.

o Campus Police
Update
(Cesar Romero)

I

- Last week arrested non-student who came on campus and challenged a student to fight. Found individual and determined he's mentally challenged. He went to jail for several charges. We are an open campus and have a lot of CARE homes in the area.
- Two ongoing investigations. One at bookstore – couple went into the store, grabbed a couple books and turned into the counter for buybacks. We have identified the female and moving close on arresting her. The other incident was related to the swap meet with a patron who attended and when he went back to his car he noticed paper on the floor and he saw a white male. He tried to start his car and it wouldn't work. Another person noticed behavior and got a picture of the suspect's car. His record showed he was just released for burglary tools for shaved keys.
- Jacqui Irwin Budget Hearing – individual came on campus with picket sign to protest the event. He

was told to go to the free speech area and he wanted the document which we could not locate. He was cooperative though but needed proof where he has to go. Monday morning we found document and board policy and copies are now located in various locations. It worked out to keep him in the station because it kept him away from the event.

- Branch fell on vendor's pickup truck due to the wind at the swap meet. No injuries.
- Dealing with male subject who lives in surrounding CARE home. He likes to plug in his boom box on campus. He's had a 7-day suspension on campus to not return. If he comes back during that time he will be arrested. If you see him on campus – call campus police.
- February 12th and 15th this week – police services will not be on campus but a roving officer will be. Dispatch will be open.
- Officer Ivan Garcia – provisional officer – went to Ventura College to fill in shift and went over with the same model he instills here – walk around, talk to students, staff, et... and the chief received an email from staff member at how nice it was to have an officer do foot patrols.

- Student Concerns I Crosswalk request for issue at Rose and North Campus Road as well as by the flagpole on Rose. M. Bush said he would send a letter to the City to have them do a study.

- Facility & Safety Issues
 (Mike Bush) I
 - Question regarding water stations – we have one machine in library. The other machine will go in Condor Hall. He made a deal with ASG that if they raised the money for the library he would take care of the other one. C. Owens said she would buy one so she has it for the swap meet.
 - Trash vendor changed to Unicycle. M&O recycles all cardboard. We have almost 100% recyclables in our e-waste. Done a lot on green waste. Email Liz Nava in M&O if you want a recycle bin
 - Safety tags – next phase of tags are here just waiting for charging trays. Police are now well trained and dealt with all the anomalies.
 - Student complaints – Oscar Cobian is trying to expedite student code of conduct towards certain students that have invalid complaints against faculty and staff.

- Marquee – We now have an online submittal form for marquee posts, LCD screens and the portal. It's on the business services page as well as the portal.
 - Door locks: Dave Gardner and Bob Sube went to SBCC to a lockdown presentation presented by the vendor and their product. One vendor was simpler than the other but still \$3000/door. Talked to contractors doing Dental Hygiene building and Condor Hall and have them wiring them for this. M. Bush said we wouldn't be putting it on every single door. When we look at this we look at the number of lives we cover. Main charge is to lockdown classrooms. LA and LS will be first and the sliders.
- o Technology (Mike Alexander) I
- Safety Tags have been received – plan is to verify that we have 100% deployment to buildings that have already been targeted. Working diligently on campus for access points. Will need 20 more to cover interior of campus. Once we have those we will start with one building at a time. It's a very intensive calibration and review process. Very time consuming. He asked for provisional assistants to help out with this project.
 - RICOH – student printing in library is mostly complete. Codes should have been transferred over from Canon to RICOH. Next phase is faculty printing, job submission and projects to be done. System will prompt you with the cost. Fax machines in SS areas have issues with previous capabilities.
 - Smart classrooms: NH-6 – new projector and smart classroom equipment. He will meet with staff to get a list of what classrooms are missing.
 - Condor Hall – all smart classroom equipment pulled out of Condor Hall has been repurposed to other areas on campus.
 - SOAR Week – high school kids coming in for assessments and applying.
- VII. Informational Item: Accreditation I Moving along. Carole Bogue has been reviewing work. Writing new sections. Erika Endrijonas will be a reviewer/editor. Draft 1st part of March.
- VIII. Adjournment I, AT The meeting adjourned at 3:18p.m.
- IX. Future CUDS Meetings I
- o March 8, 2016