



CAMPUS USE, DEVELOPMENT AND SAFETY MEETING NOTES

Present: Chris Renbarger, Lois Zsarnay, Cesar Romero, Bob Sube, Mike Alexander, Robert Cabral, Amanda Burwick, Gaylene McPherson, Juan Zuniga, Kevin Hughes, Rainer Mack, Leo Orange, Everardo Rivera, Darlene Inda,

Absent: Deanna McFadden, Melody Lopez, Deborah Tyson, Michael Perez

Proxies: Mckayla Segovia for M. Lopez

Guests: Luis Gonzalez, Matthew Jewett

Meeting Date: **12/10/19**

Review of Action Notes: **11/12/19**

Recorded By: Amparo Medina

AN = Action Needed

AT = Action Taken

D = Discussion

I = Information Only

The meeting was called to order at 2:05 p.m.

	TOPIC		DISCUSSION	ACTION NEEDED	ACCJC STANDARD
I.	Welcome / Call to Order		The meeting was called to order at 2:05 p.m.		
II.	Adoption of the Agenda	I	The Committee reviewed the agenda. M. Ketaily moved to adopt the agenda. L. Orange seconded. Move Police Report up to the beginning. <i>Motion with above changes carried unanimously.</i>		
III.	Public Comments		L. Orange wished everyone a happy holiday		
IV.	Review of Meeting Minutes and Action Items	I	The Committee reviewed the minutes of the November 12, 2019 meeting.		

		AT	D. Inda moved to approve the minutes. D. Goicoechea seconded, and the minutes were unanimously approved.		
V.	Art Presentation -R. Mack & C. Morla	I,D, AN	<p>PowerPoint Presentation and handout: Proposal for New Art Facilities</p> <p>Studio space for VC and MC only includes indoor space.</p> <p>Do not currently have a full time faculty member that can teach all classes in graphic design. If proposal is approved, curriculum may need to be looked at and hiring of faculty.</p> <p>Booklet contains conceptual idea of modular building, but no set vendor in place.</p> <p>R. Cabral – OC Foundation has agreed to fund up to \$500,000</p> <p>PBC has made recommendation to President to fund project. However PBC is not the committee that makes recommendations regarding the use of the land.</p> <p>E. Rivera motioned to move forward with project as a recommendation to the president to fund the project as presented today. Seconded by M. Segovia.</p> <p>D. Goicoechea - Had a chance to look into federal resources to match funds? Definitely something that can be looked into.</p> <p>Motion amended to include grant funding as a possibility.</p> <p>Infrastructure has few buckets and this bucket is called other and it is up to the college to decide what to spend the money on.</p> <p>M. Segovia wanted to stress the importance of supporting the art program. She is an OC student but has had to take her art classes at VC. She is also concerned about lighting for safety reasons.</p>		IV.A-D

			<p>K. Hughes concerned about lights as well because it is an isolated location and for safety of students.</p> <p>R. Cabral – IS CUDS approving the concept or the funding? C. Renbarger PBC approves the money and CUDS approve the use of the land. Motion amended from funding to use of land.</p>		
		AT	<p>E. Rivera motioned to move forward with a recommendation to the President to use the land for new art facilities as presented today and to include grant funding as a possibility. Seconded by M. Segovia. Motion passed unanimously.</p>		
VI.	<p>Use of Undeveloped Land</p> <p>-Career Options – A. Burwick</p>	I, D	<p>Career Options – A. Burwick (Handout)</p> <p>In our county we have two major hydroponic growers. Startup costs to sustainable agriculture depends on location, size and technology and infrastructure for equipment. California unemployment rate is very low. This would be the growers in general who are in high demand and the future of farming. Would take a champion to get it started and be high in cost.</p> <p>C. Renbarger asked about curriculum process in getting curriculum started – K. Tudman advised 1.5 to 2 years depending on the course.</p> <p>Additional ideas suggested for use of undeveloped land:</p> <ul style="list-style-type: none"> • Cabrillo Economic Development to present at February CUDS meeting regarding affordable staff/faculty housing. • J. Crawford suggested turf, re-sodding fields. Creating educational program to help maintain the campus. • R. Mack – we had previously brought up environmental science/agro • R. Cabral – if we are looking at possible land use and program development that will lead to program pathway, 		

			<p>perhaps there is a co-op partnership with employers where we can partner and explore program development. Public-private partnership</p> <ul style="list-style-type: none"> • Port of Hueneme is looking to expand its footprint. They do a lot of business to business contractual agreements. • E. Rivera – Port of Hueneme looking for place to park their cars, so in the meantime we could do a partnership with the Port until we develop curriculum and program for utilization of space. C. Renbarger will look into and bring back to committee. <p>If there were other companies that wanted to lease, would it go before the committee? Yes as this committee deals with campus use.</p> <p>Has there been any interest from outside agencies? No</p>	<p>(AN) C. Renbarger to look into Port of Hueneme option</p>	
VII.	<p>Use of Facilities</p> <ul style="list-style-type: none"> • Condor Hall Mezzanine 	I, D, AN	<p>L. Gonzalez suggestions:</p> <ul style="list-style-type: none"> • Coffee cart which could generate money for the college. <ul style="list-style-type: none"> ○ G. McPherson - Is their ventilation to move the smell out of the building. B. Sube – yes ○ No water connection for coffee. • Computer lab. Would need partitions installed for security. Per M. Alexander, there is adequate network and some connections around the perimeter but not that many. Seating may create some issues. • Transfer and career center may be in need space. M. Alexander – Career and transfer conduct workshops and have had to reserve classrooms with computers to help students with the transfer application process. This area has the networking capability already to allow for workshops. <ul style="list-style-type: none"> ○ A. Burwick – office space is shared and moved around between counselors, job placement specialists, college 		III.B

			<p>reps and employers. There is a need to meet with students privately due to nature of meetings i.e. background check discussions. Employers conduct on-site interviews.</p> <ul style="list-style-type: none"> o Concerned raised with security issues when transfer center is closed <p>R. Mack reminded that last meeting student rep brought up request for a student lounge area.</p>	
VIII.	Classroom Door Locks		<p>There was a question two meetings ago as to whether the push button locks have been installed. If there are any without them please let B. Sube know. M&O offered to create a video. M. Ketaily believes we have already spent enough time on this and if someone is having problems locking a door, call someone for help. K. Hughes would like a video. Suggestion made to have cadets can come out to assist if needed.</p> <p>Is there a map on campus showing evacuations area? Yes, there is a map in every room. On trainings provided by M. Ketaily, a map is provided to all participants.</p> <p>Door in OE that had been kicked in. Door has been built and going through quality control right now. As soon as it is released and approved, door will be replaced. When OE was designed, standard sized doors were not used so any replacement is a custom order.</p> <p>E. Rivera asked for more specificity on the agenda when referring to areas on campus.</p>	III.B
IX.	Stadium Lights - J. Crawford	I,D	<p>Facilities have grown and become more collegiate. Has been requesting stadium lights for the soccer stadium since he has worked at OC. Few reasons as to why this should be considered. Athletics is the front porch of most colleges. Believes what we are missing is our exposure.</p>	III.B

			<p>Currently working on obtaining quotes for PBC to consider.</p> <p>D. Ina - From a civic center standpoint, would bring in more revenue. Receives many request for night games and has to deny as we don't have stadium lights.</p> <p>E. Rivera - We have semi-pro professional teams that rent the facilities during the summer. We could charge more and expand usage by utilizing the evenings. Could also use light the baseball fields as well.</p> <p>J. Crawford advised cost can</p> <p>D. Ina made motion to approve lights at stadium if funding can be found. E. Rivera seconded.</p> <p>C. Renbarger clarified PBC would recommend use of funding and CUDS would recommend use of land.</p>		
		AT	D. Ina motioned to approve lights at stadium if funding can be found. E. Rivera seconded. <i>Motion approved with two abstentions: K. Hughes and M. Alexander</i>		
X.	Targeted School Violence -D. McFadden	I	Tabled to January		
XI.	Standing Items: • Student Concerns • Campus Safety Issues • Emergency Preparedness	I,D, AN	<p>Student Concerns – M. Segovia</p> <ul style="list-style-type: none"> • .None <p>Campus Safety Issues</p> <ul style="list-style-type: none"> • B. Sube attended presentations in Dr. Edwards classes - Need for speed bumps on Simpson on North and South Campus was raised by students 		I.A-C, III.B

<ul style="list-style-type: none"> • Facilities Update • Police Report 	<ul style="list-style-type: none"> • Currently have an air conditioner that runs almost 24/7 in the foyer of the PAB building because of the window wall. Can get up to 90 degrees even on winter day because of the sun. Idea suggested was to put a film of tint. Will bring back to CUDS • Leak in Condor Hall is being addressed <p>Emergency Preparedness – M. Ketaily</p> <ul style="list-style-type: none"> • None <p>Facilities Update</p> <ul style="list-style-type: none"> • Starting to plan summer projects • Working on new apparatus building over at Fire Tech • Scheduled for next week –repair of fire alarm at PE building • K. Hughes asked about progress on gutters. B. Sube - repairs have been started. <p>Technology – M. Alexander</p> <ul style="list-style-type: none"> • Working on replacing vacancy left by J. Gallagher. • Received approval to hire help desk assistant • Will be offering internship in collaboration with the career center. • Windows 7 - end of life at the end of this calendar year. Still have 150 computers with windows 7 installed, in addition 90 are over 10 years old. Working through Tech Task Force. • Technology Task Force has identified need for a technology committee, Task Force is for an immediate need and not long term. Would like to be back on agenda to have Tech listed as a sub-committee of CUDS • One idea that Tech Task Force is working through is OE 2/3 have older computers but the mounts for them are problematic. They fall onto the floor and fall onto people's feet. Proposal is to move computers from OE 2/3 to faculty/staff offices whose computers are over 10 years old. Then replace OE 2/3 	<p>(AN) B. Sube to bring back information on installation of tint on PAB window wall</p>	
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			<p>computers with ones like the computers in LS 5/7 that are much smaller, condensed computer systems.</p> <ul style="list-style-type: none"> IT currently prioritizes projects and request but don't necessarily have all the knowledge on what is a greater instructional value. Put together a project prioritization matrix with 8 different questions such as mandates by the state, is it in line with campus initiatives, strategic plan? Will work with deans and others on campus to come up with numbers for scoring in order to get a better idea one what is a higher priority. <p>Police Report – C. Romero</p> <ul style="list-style-type: none"> Staff permits are required beginning January 13th. Questions have been asked about second parking passes. Second parking passes are not generally issued but can be evaluated on a case by case basis. Officer Medina will be returning back to MC and Officer Mitchell will join OC. Will be able to hire interns which will help with staffing needs. 		
XII.	Follow-up Items for Next Meeting	I	None		
XIII.	Future Meeting Dates	I	<p>The remaining CUDS meeting dates for 2019/2020 are as follows:</p> <ul style="list-style-type: none"> January 14, 2020 February 11, 2020 March 10, 2020 April 14, 2020 May 12, 2020 		
XIV.	Adjournment		The meeting adjourned at 3:46 p.m.		