



CLASSIFIED SENATE MEETING NOTES

Present: Amparo Medina (President), Berenice Rodriguez (Secretary/PDC Rep), Celestina Chavez (1st VP, Classified Senate/PBC Rep), Gabriela Rodriguez (2nd VP/PBC Rep), Teri Ortiz (Treasurer), Amanda Burwick (CUDS Rep), Darlene Inda (PEPC/CUDS Rep), Laura Anderson (CC Rep), Marcos Lupian (SSC Rep), Beau DeRouen, Brandon Fullner, Cesar Romero, Edlin Marquez, Haida Jimenez-Martinez, Jaycie Sullivan, Johnny Peña, Paris Trujillo, Reuben Asahan, Ron Lacson, Sheila Lu, Susan Carrasco, Susan Lawrence, Tyler Haven

Absent: Linda Faasua (PBC Rep)

Guests: Art Sandford

Meeting Date: **11/21/2019**

Approval of Minutes from: **09/25/2019**

Recorded By: **Berenice Rodriguez**

AN = Action Needed

AT = Action Taken

D = Discussion

I = Information Only

	TOPIC		DISCUSSION	ACTION NEEDED	ACCJC STANDARD
I.	Welcome / Call to Order	I	The meeting was called to order at 1:06pm		
II.	Public Comments		None		
III.	Review Meeting Minutes	I, AT	Meeting minutes from 09/26/2019 were reviewed. Motion to approve by D. Inda, Seconded by A. Burwick. Passed unanimously		
IV.	Accreditation – VP Sandford	I	<ul style="list-style-type: none"> Accrediting Commission for Community and Junior Colleges (ACCJC) is the crediting body responsible for accrediting our college. Department of Education accredits ACCJC Institutional Self-Evaluation Report (ISER) is a report done every 18 months by the college 		I.A-C

			<ul style="list-style-type: none"> • Accreditation due in October 2023. Team made up of 12-13 professionals from California will arrive on campus and interview employees to make sure what is on the ISER matches what is being done at the college. • In 2016, Oxnard College received an 18 month accreditation – OC was given 18 months to fix their problems – Dr. Cynthia Herrera and the rest of the accreditation team fixed problems and we received our 7 year accreditation (due 2023) • Must now do a mid-term report, due around February, to document we have responded to the recommendations given • Report must be vetted by the senates before it is submitted • Must respond to recommendations given to show we have responded to the Strategic Plan • SLO's do not affect classified but faculty must follow-through with their SLO's <ul style="list-style-type: none"> ○ Done so to follow up on student learning 		
V.	Participatory Governance Manual	I, D	<p>Committee Membership</p> <ul style="list-style-type: none"> • PG Workgroup has been put together – Classified wants to get more representation • Having more classified representation would allow us to have more input when it comes to decision-making • If classified gets more representation, we are looking into having training for classified specifically about the roles and specifics of the committees • B. DeRouen, P. Trujillo, G. Rodriguez – for more classified participation <p>Committee Tri-Chair Model</p> <ul style="list-style-type: none"> • Currently, OC's PG Chairs are not voting members • Idea of a college council is that it will be the overarching committee to all the PG committees. Committees would make recommendations to the college council and the college council would make recommendations to the President. • D. Inda – there should be equal representation. PEPC will not be planning committee, they will be reviewing instructional and non-instructional and faculty is reviewing non-instructional...we should have equal rep. 		IV.A

		AT	G. Rodriguez moved to push for equal representation on PG committees. D. Inda seconded and the motion passed unanimously.		
		AT	D. Inda moved for the tri-chair model on PG committees. J. Sullivan seconded and the motion passed unanimously.		
VI.	PGM Committee Updates	I	<p>CUDS – D. Inda</p> <ul style="list-style-type: none"> Reviewed Crisis Communication Plan handout. If there are any questions or feedback, email VP Chris Renbarger. Crisis Communication Plan is designed to show how we would react to an emergency. C. Renbarger will attend December CS meeting to hear any additional feedback Committee reviewed charge and tri-chair model. Proposed changes will be forwarded to PG Workgroup LLRC will be moving tutoring center to the second floor of the Library Emergency Lockdown Procedures have been posted in all classrooms Campus signage will be updated – D. Inda will present at next Classified Senate meeting New HVAC installed in LA19 – rest of building in summer <p>PEPC – D. Inda</p> <ul style="list-style-type: none"> Review of annual program review process is under way. <p>Student Success – M. Lupian</p> <ul style="list-style-type: none"> Currently reviewing the charge and membership. Issue raised regarding the scholarship process and how the Foundation distributes the money. SSC is in the process of drafting a resolution to support changes the process and increase student access to funds. It's been asked for the senates to submit a resolution as well. S. Carrasco and G. Rodriguez will draft a resolution and bring back to CS for review. <p>PBC – C. Chavez</p> <ul style="list-style-type: none"> New committee charge and membership were discussed. Proposal includes splitting PBC into a College Council and a Fiscal Review Committee Proposal for new Art facilities presented to PBC by Art Department. Renovation would be paid for through available infrastructure funds. 	<p>(AN) Review Crisis Communication Plan and provide feedback to VP Renbarger.</p> <p>(AN) Draft of Resolution in support of changes to scholarship process</p>	IV.A

			<ul style="list-style-type: none"> District receiving additional \$5.7 million in funds from state. District won't receive until February. Vice Chancellor El Fattal recommended to Board to disperse half immediately to colleges and Board approved. Equates to \$549,000 for Oxnard College. Transferred into budget this week. Discussion will take place on how to spend the money. Previous resource requests will be considered. A. Medina will send approved resource requests spreadsheet. Please review and email with any ideas how to spend money. <p>Curriculum – L. Anderson</p> <ul style="list-style-type: none"> All courses that were submitted to the Board were approved; they must now go to the state for approval State has asked to change the way hours are reported. There are currently 730 courses that need hours updated. All changes must then be uploaded to the state database before the end of November. 	(AN) A. Medina to email approved resource request spreadsheet.	
VII.	SEIU Update – R. Lacson	I	<ul style="list-style-type: none"> Purple Shirt Mondays have started December 6, 12pm-2pm SEIU Local 99 Meeting <ul style="list-style-type: none"> 1st half of meeting – everyone welcome 2nd half – Members only <ul style="list-style-type: none"> Discussion and feedback for negotiation meeting 		IV.A
VIII.	Fundraising		<ul style="list-style-type: none"> New order for Jackets – Due December 5 Beanies can possible be the next fundraising option See's Candy– Due December 11 Holiday Baskets Fundraiser – Baskets donated by Departments. Raffle tickets will be sold and winders announced at President's Holiday Lunch 		IV.A
IX.	Classified Professional Development		<ul style="list-style-type: none"> Classified Leadership Institute <ul style="list-style-type: none"> If you have not applied for Professional Development – there is still over \$5,800 in PDC Funds for Classified Due date for PDC Funding is January 21 If anyone has conferences they may want to go to, you may apply for PDC Funds 		IV.D

X.	Campus Announcements / Updates		<ul style="list-style-type: none"> • Masquerade Ball – February 22, 2020 <ul style="list-style-type: none"> ○ Proceeds to go to Fire Academy for the student’s turnout gear ○ CS will coordinate silent auction. Proceeds to go towards possible assisting Fire Academy with a lending library. Still in discussion. 		
XI.	Future Agenda Items		<ul style="list-style-type: none"> • Discussion regarding length of CS meetings - Members ok with extending to an hour and a half. 		
XII.	Future Meetings Dates		<p>Next meetings will be held on</p> <ul style="list-style-type: none"> • December 19, 2019 • January 30, 2020 • February 13, 2020 • March 20, 2020 – Retreat • April 30, 2020 • May 21, 2010 		
XIII.	Adjournment		The meeting adjourned at 2:27p.m.		