



**General Education Curriculum Subcommittee
Meeting Notes
October 14, 2009
4:15 pm – 5:00 pm**

Present: Carolyn Dorrance, Christiane Mainzer, Floyd Martin, Jeanette Redding, Judy McArthur, Patricia Mendez, and Shannon Ordonez

Absent: N/A

I. Creating Student Learning Objectives for General Education as a Program

- A. Last year, LOT determined that General Education is itself a program and therefore needed to develop program level SLO's. The General Education Subcommittee was therefore charged with the creation of these SLO's. Shannon handed out a list of Colleges that have already included their GE SLOs in their catalogs and copies of those SLOs. The committee briefly reviewed how each college had chosen to create their SLOs, with some colleges being very brief, creating a general set of SLOs for their entire GE, while others broke their SLOs down by GE area and had bulleted SLOs for each area. The consensus was that we should align ours with Title 5 as much as possible, that ours shouldn't be too simple or general because that made assessment much more difficult, and that American River College seemed to have a template that was to the level of detail the committee would be comfortable with.

ACTION ITEMS

- Each committee member will take their area of GE (the area of GE where most of the courses in their dept/discipline are housed) and get input from faculty as to what should or shouldn't be included, using the samples provided as guides. The committee felt that these should be brought back to the meeting on 11/11 to give the departments time to meet.

II. Periodic review of GE areas

A. Timeline

In the past there has been some review of courses fulfilling GE but there exists no current process for reviewing courses included in GE and determining if they are appropriately placed. The subcommittee decided to propose to curriculum committee that the GE committee start evaluating one GE area per semester starting in fall. A timeline would be created and distributed to faculty to give them fair warning that their courses would be up for evaluation. The committee proposes to start at the top of the list with the Natural Sciences. The idea is not be punitive but to insure that the courses on the list conform to Title 5 requirements.

1. Shannon presented a proposed Timeline to the committee starting with Natural Sciences in Fall 2009 and proceeding in the order that the GE is arranged in, Areas A-F, through Spring 2012, creating a 3 year cycle. The committee liked that idea but Carolyn proposed that Women's Studies/Ethnic Studies be moved up in the order and Shannon agreed that it would be a better area to tackle in Spring 2010 due to the small number of courses in the area. The committee agreed to leave the remaining areas in their current order and adjust the timeline as the workload became clearer from actually going through the process this year.

B. Review of GE Area A

1. The committee agreed to split Area A into A1 and A2.
2. Area A1 was further split into 2 groups: BIOL/ANAT/PHSO in the first group of courses to be examined during the next GE subcommittee meeting on 10/28. The second group of courses will be ESRM/MICR/MST/PSY.
3. The committee will examine the courses included in each section to see if they meet the Title 5 requirements for areas A-D, the Title 5 and VCCCD requirements for area E & F, and make sure that courses also align with the CSU GE-Breadth/IGETC when appropriate.

4. If courses are found to be out of alignment with the GE Area in which they are placed, the course author/instructor will be notified and given the reasons why the GE committee is questioning the placement of the course and invite the faculty member to present their argument, if any, as to why their course should continue to be included in this area.
5. The GE committee will make recommendations to the Curriculum Committee for approval.

ACTION ITEMS:

- Shannon will cut/paste relevant info. from sections III-V of each course outline to be examined in the 10/28 meeting.
- Shannon will provide new members with source documents for reference during review including CSU E.O. 1033, the GE Subcommittee Charge, Title 5 section 55062 & 55063,
- Shannon will revise the proposed timeline