



GENERAL EDUCATION COMMITTEE MEETING MINUTES

Members: Shannon Davis (Co-Chair), Gloria Guevara (Co-Chair), Carolyn Inouye, Jonas Crawford, Amy Edwards, Judy McArthur, Shannon Newby

Members Absent: Gloria Guevara, Shannon Newby, Amy Edwards (Jonas Crawford was Proxy for Amy Edwards)

Guests: None

Meeting Date: 03.01.17 Approval of Minutes from: 2.01.17 Recorded By: **Laurie Nusser**

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

	ACTION		NOTES
I.	Call to Order & Welcome	I, AT	S. Davis called the meeting to order at 2:34 p.m.
II.	Adoption of Agenda	I, AT	Additions/Changes to the Agenda: There were no changes. J. McArthur moved to accept the agenda as presented, J. Crawford seconded, and the motion carried unanimously.
III.	Approval of Minutes – February 1, 2017	I, AT	S. Davis asked for a motion to approve the minutes of February 1, 2017. J. Crawford moved to accept the minutes, J. McArthur seconded, and the motion carried unanimously.
IV.	Courses submitted for OC GE placement in Area F: GEOG R102 and GLST R101	I, D, AT	Courses submitted for OC GE placement in Area F: GEOG R102 and GLST R101. S. Davis asked for a motion to approve GEOG R102 and GLST R101 in Area F. J. Crawford moved to accept GEOG R102 and GLST R101 in Area F, J. McArthur seconded, and the motion carried unanimously.

V.	GE Committee Goals for 2016-17	I, D, AT	S. Davis reviewed the committee goals and asked for a motion to approve the GE Committee Goals for 2016-17. J. McArthur motioned to approve the goals, J. Crawford seconded, and the motion carried unanimously.
VI.	GE Handbook Draft		The committee reviewed the GE Handbook draft and revisions were made during the meeting. This item will move forward to Curriculum Committee for approval. S. Davis asked for a motion to approve the GE Handbook Draft, J Crawford motioned, J. McArthur seconded, and the motion carried unanimously.
XII.	INFORMATION/ DISCUSSION	I, D	There were no items.
IX.	Next Meeting	I	April 5, 2017 There will be no May 3, 2017 meeting due to a scheduling conflict with the annual Speech Tournament on this date.
X.	Adjournment	AT	The meeting was adjourned 3:32 pm.